

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

May 2, 2017
Station 91
7 PM

AGENDA

CALL TO ORDER:

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of April 18, 2017 Regular Board Meeting Minutes
2. Approval of April 18, 2017 Local BVFF&RO Meeting Minutes
3. Approval of Financial Transactions
4. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

Memorandum from the Washougal School District

STAFF REPORT:

Deputy Chief Carnes
Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

(See Reverse)

COMMISSIONER COMMENTS:

OPEN TO PUBLIC:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

EXECUTIVE SESSION:

RCW 42.30.110(c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price.

And:

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

ADJOURNMENT:

Next Regular Board Meeting: May 16, 2017, Station 91, 7 PM



**EAST COUNTY FIRE & RESCUE
 CONSENT AGENDA
 May 2, 2017**

1. Minutes –

- April 18, 2017 Regular Meeting
- April 18, 2017 Local BVFF&RO Meeting
- April 27, 2017 Special Board Workshop

2. Invoices

- \$4,518.45
 - i. Check Nos.10127-10134 dated April 26, 2017

3. Approved Commissioner Stipends May 10 Pay Date

Name	For the Period April 15 thru April 30				Other	Total
	Regular Meeting	Committee Meeting	Special Mtg	Education		
Berg	1		1			
Gianatasio	1		1		1	
Martin	1		1		1	
Petty	1		1			
Taggart	1		1			

4. Voided/Destroyed Claims/Payroll Warrants

5. Payroll/Benefits

- \$47,764.15

 Commissioner Mike Taggart – Chair

 Commissioner Martha Martin – Vice Chair

 Commissioner Mike Berg

 Commissioner Tom Gianatasio

 Commissioner Sherry Petty

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

April 18, 2017

Station 91

7 PM

Draft Minutes

ATTENDANCE:

Martha Martin
Mike Berg
Mike Carnes
Karen Gianatasio
Danny Burch
Zach Hougan

Mike Taggart
Tom Gianatasio
Robert Jacobs
Kacie Jones
Reece Bonenfant

Sherry Petty
Cliff Free
Tad Crum
Richard Hamby
Shelby DeLong

CALL TO ORDER: 19:00 PM

Flag Salute

GUESTS:

None

AGENDA ADJUSTMENTS:

None

CONSENT AGENDA:

1. Approval of April 4, 2017 Regular Board Meeting Minutes
2. Approval of April 4, 2017 Local BVFF&RO Meeting Minutes
3. Approval of Financial Transactions
4. Excuse Absent Commissioner(s):

**Motion by Commissioner Gianatasio to approve the consent agenda, seconded by Martin.
Motion passed.**

OPEN TO PUBLIC:

Nothing

CORRESPONDENCE:

None

STAFF REPORT:

Chief Carnes gave his report; a copy is in the packet

Secretary Jones gave a budget report.

Chief Jacobs read his report; a copy is in the packet

Chief Free gave a brief update on Chief Swinhart's condition and Camas' desire to move forward with the current agreement. He also shared that the results of the service study that is currently being conducted are scheduled for presentation on June 12th.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Nothing

SAFETY REPORT:

The next Safety Committee meeting will be May 30, 2017 at 7:30 PM. There have been no incidents/accidents since the last meeting

FIRE DISTRICT BUSINESS:

Adopt Part Time hire List:

Chief Carnes announced the list for part time hiring. Three of the people on the list are current ECFR member. **Motion by Commissioner Martin** to adopt the part time hire list, **seconded by Commissioner Petty. Motion passed.**

Consider Sales Price for R93:

The board reviewed internet pricing and comparable vehicles for sale. Discussion was had as to the best method for selling the vehicle. **Motion by Commissioner Gianatasio** to set the sales price at \$9,850, **seconded by Commissioner Petty. Motion passed.**

COMMISSIONER COMMENTS:

Commissioner Martin shared an article that describes House Bill 1595, which just received Legislative approval. This bill will allow government agencies to begin assessing fees for public records requests that are fulfilled electronically. Commissioner Taggart asked that a 'board secretary' nameplate be procured.

OPEN TO PUBLIC:

Nothing

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

Former ECFR member Harry Goodnight has filed a certificate of eligibility for pension. Motion by Chief Jacobs to approve the certificate, seconded by Tad Crum. Motion Passed.

ROUND TABLE:

Nothing

EXECUTIVE SESSION:

RCW 42.30.110(c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price.

And:

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The board went into executive session at 19:41 for 20 minutes.
An extension was announced until 20:16
The board reconvened at 20:16

The board takes no action.

Motion by Commissioner Petty to adjourn, seconded by Commissioner Martin. Motion passed.

ADJOURNMENT: 20:16

Mike Taggart, Chairperson

Martha Martin, Vice Chair

Tom Gianatasio, Commissioner

Mike Berg, Commissioner

Sherry Petty, Commissioner

DISTRICT SEAL:

ATTEST:

Kacie Jones, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes

April 18, 2017

CALL TO ORDER:

The meeting was called to order by Chairperson Michael Taggart at 19:36 at Station 91.

The following were in attendance:

Martha Martin

Mike Berg

Mike Carnes

Karen Gianatasio

Danny Burch

Zach Hougan

Mike Taggart

Tom Gianatasio

Robert Jacobs

Kacie Jones

Reece Bonenfant

Sherry Petty

Cliff Free

Tad Crum

Richard Hamby

Shelby DeLong

BUSINESS:

Former ECFR member Harry Goodnight has filed a certificate of eligibility for pension.

Motion by Chief Jacobs to approve the certificate, seconded by Tad Crum. Motion passed.

ADJOURNMENT:

The Local Board adjourned at 19:39.

Respectfully Submitted,

Tom Gianatasio, Commissioner,
Sherry Petty, Alternate

Tad Crum, FF's Assoc. Liaison
Paula Knapp, FF's Assoc. Liaison Alternate

Kacie Jones, District Secretary
Bob Jacobs, Alternate

Mike Taggart, Chairperson
Marth Martin, Alternate

DISTRICT SEAL:

Bob Jacobs, Chief's Rep.

EAST COUNTY FIRE & RESCUE

SPECIAL BOARD OF FIRE COMMISSIONERS MEETING

April 27th, 2017

Station 91

Draft Minutes

ATTENDANCE:

Martha Martin
Tom Gianatasio
Robert Jacobs

Mike Taggart
Sherry Petty
Karen Gianatasio

Mike Berg
Mike Carnes
Kacie Jones

CALL TO ORDER: 06:30 PM

Chief Carnes led the meeting with an overview of the topic, which is policy review. The board reviewed policies from 00.1 through 10.2.3. Each policy was reviewed and discussed, resulting in several proposed changes. The policies will continue to be reviewed at future meetings. The next meeting is scheduled for Thursday May 25th, 2017, 6:30 PM at Station 91.

Meeting adjourned: 08:06

Respectfully Submitted,

Mike Taggart, Chairperson

Mike Berg, Commissioner

Tom Gianatasio, Commissioner

Sherry Petty, Commissioner

Martha Martin, Commissioner

DISTRICT SEAL:

ATTEST:

Kacie Jones, District Secretary

ACCOUNTS PAYABLE PAID

East County Fire & Rescue
 MCAG #: 1060

04/26/2017 To: 04/26/2017

Time: 08:13:25 Date: 04/26/2017
 Page: 1

Accts	Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
	197	04/26/2017	2017	390	18	CITY OF CAMAS	3,000.00	Invoice 0137846
		522	10	44	001	100 220 General Fund	3,000.00	Chief Services For May 2017
	255	04/26/2017	2017	391	22	CLARK COUNTY AUDITOR	208.13	Invoice 180024288
		522	20	30	000	220 General Fund	208.13	Wall Maps ST91 And ST94
	257	04/26/2017	2017	392	27	CLARK PUBLIC UTILITIES	94.07	Acct 7196-908-3
		522	50	43	092	922 Electrical & Heating (St 92)	94.07	Electricity ST92
	240	04/26/2017	2017	393	120	CONSOLIDATED ELECTRICAL D	77.17	Account # 04-19347
		522	20	34	000	220 General Fund	77.17	Replacement Outdoor Lightbulbs Over Truck Bay
	252	04/26/2017	2017	394	48	LACROSSE FOOTWEAR DANNER	238.00	Invoice 10370109
		522	20	25	001	210 General Fund	238.00	Webster- Duty Boots
	254	04/26/2017	2017	395	49	LEGEND DATA SYSTEMS INC	40.19	116840
		522	20	32	002	220 General Fund	40.19	Passport Nametags
	253	04/26/2017	2017	396	62	NW NATURAL	331.05	Account 2074612-9
		522	50	45	091	691 General Fund	331.05	Natural Gas Service ST91
	256	04/26/2017	2017	396	62	NW NATURAL	47.04	Account 1264540-4
		522	50	45	095	695 General Fund	47.04	Natural Gas Service ST95
	239	04/26/2017	2017	397	82	UL LLC	482.80	Account 733739
		522	60	41	002	220 General Fund	482.80	Annual Ladder Testing

Fund	Total:	4,518.45
001 General Fund		4,518.45

memo

Washougal School District

To: Mike Carnes, East County Fire and Rescue
From: Rebecca Von Duering
CC: Mike Stromme, Patsy Boles, Jeff Boydston
Date: 4/26/2017
Re: Washougal School District Pathways Program (Draft Proposal)

Comments: **What are we seeking to do?**

We are seeking to create a partnership with East County Fire and Rescue to secure their vacant facility, located in Washougal at 39th St. and Evergreen Way, while also providing a quality program for Washougal School District adult students with disabilities.

Who are the students?

It is our responsibility as a school district to educate students with disabilities until they are 21 years of age. Washougal School District has approximately 12 students who are ages 18-21 suffer from moderate to severe disabilities. Disabilities these students have include developmental/cognitive delays, severe learning disabilities, significant communication deficits, and some also have corresponding physical disabilities. These students have all completed the credit requirements to graduate from High School as indicated in their Individualized Education Plan (IEP), but because of their disability and the goals in their Independent Transition Plan (ITP) portion of their IEP they are not ready to receive their diploma and transition to post secondary life.

How do we serve these students?

The program for these students is not a traditional academic program, but instead focus on their ITP within their IEP. The three main areas on their ITP include education/training, employment, and independent living. Currently, this program operates out of a classroom at the high school. This poses a challenge because they are not around students who are their peers (in age) and they are limited in the facilities that are available in the school. This group works skills involving public transportation, pre-employment training and apprenticeships, cooking, cleaning, etc.

Currently they are volunteering at several businesses and agencies in the community, including (but not limited to):

- Miss Jaimie's Daycare
- Dairy Queen

memo

- Burgerville
- Camas Power Equipment
- Walgreen's
- West Columbia Gorge Humane Society
- Children's Home Society: bag food and then deliver to Hathaway for their backpack weekend food program
- Columbia Ridge Retirement Center: moving furniture, cleaning, lots of painting, maintenance work, yard work
- WHS kitchen: dishes, mopping
- WHS custodian: help put away tables after lunch
- Hathaway Kitchen: dishes
- JMS Art room: recycle clay, hang up art work

We teach them skills to be a contributing member of society who can function as independently as possible.

How will this facility meet our needs?

First of all, it separates them from the high school where they have already spent four years and completed the high school class credit requirement to graduate as indicated in their IEP. This new location will encourage more students to complete the transition portion of their IEP just based on that fact alone.

The first floor includes:

- A classroom that can be used for whole group instruction for their education/training and to provide pre-teaching for their employment goals; and
- Two office spaces that can serve the teacher but also for teaching basic filing, organizing, and desk-clerk skills.

The large garage:

- Can be used for a variety of production tasks or how to check the oil in the van for the program; and
- It also has hookups for a washer and dryer that can be used to support students learning how to do laundry (sorting, washing, drying, folding, and putting away).

The second floor includes a living quarters that resembles a house or apartment and would provide a perfect opportunity to further their independent living skills.

They would be able to learn how to:

- Plan a meal, budget that meal, shop for the meal, cook the meal, and clean up from the meal;
- Appropriately set a table and serve food to others;

memo

- Clean and maintain a full bathroom appropriately;
- Hang clothes, fold and put clothes away;
- Make a bed in the bedroom spaces; and
- Dust and vacuum and clean spots on a couch.

In the outside areas, they could learn how to:

- Pressure wash moss off the side of the building;
- Paint an exterior section; and
- How to keep the parking lot/driveway clear of debris.

Lastly, it is closer to town and public transportation than the high school, which is important for the students to have the ability and time to be in the community to complete tasks within their IEP.

When would we be in operation?

We run this program the length of the school year (roughly September through June). Students would be in the building any given time during the typical school day (roughly 8:00-2:30, M-F) when they aren't out in the community learning environment.

How will we staff the program?

The program would be staffed with a full time teacher and educational technician (current staffing) and additional para-educators as necessary depending on student number and need.

Deputy Chief Report

5-2-17

Calls since last Commissioner meeting: **32**

EMS: **24**

Fire: **2**

Other: **6**

Calls YTD: 2017- **322**

Staff Over-Time Numbers:

Budget Amount: **\$48,000.00**

Used YTD: **\$17,739.70**

% Used: **36.96%**

- Brown outs since last meeting:

None

- Continuing work on ECFR rules and regs review.
- Attended Clark County Op's Chiefs meeting on 4-25-17.
- Helped proctor IFSAC FFI at Fire District # 3.
- 7 ECFR firefighters passed the IFSAC FFI practical testing on 4-20-17.
- Met with Chief Free to discuss operations and administrative topics on Friday 4-28-17.

AC Jacobs Report

5-2-2017.

April ACC/EOC training was 4-11-17..

April EST training was 4-24-17, driver training App. 1019.

May ACC/EOC training 5-9-17 Sta. 91 7 PM.

May EST training 5-22-17 Sta. 93 & PM.

Working with Cpt. Burch on EVIP schedule in June.

Safety Report

Safety Committee meeting was held 3-28-17

Next safety committee meeting, 5-30-17 Sta. 91 7:30 PM

No reported injuries/incidents since the last board meeting