

**EAST COUNTY FIRE & RESCUE**  
**REGULAR BOARD OF FIRE COMMISSIONERS MEETING**

**October 17, 2017**

**Station 91**

**7 PM**

**AGENDA**

**CALL TO ORDER:**

Flag Salute

**FULL TIME FIREFIGHTER OATH:**

Swear in new full time firefighter Sean Gremer

**AGENDA ADJUSTMENTS:**

**CONSENT AGENDA:**

1. Approval of October 3, 2017 Regular Board Meeting Minutes
2. Approval of October 3, 2017 Local BVFF&RO Meeting Minutes
3. Approval of October 12, 2017 Policy Review Workshop Minutes
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s):

**OPEN TO PUBLIC:**

**CORRESPONDENCE:**

**STAFF REPORT:**

Deputy Chief Carnes  
Assistant Chief Jacobs

**VOLUNTEER FIRE FIGHTERS ASSOCIATION:**

**SAFETY REPORT:**

**FIRE DISTRICT BUSINESS:**

Consider Purchase Request for Desktop Computer  
Resolution #225-10172017 Terminating Voya 457 Retirement Plan  
Resolution #226-10172017 Rescinding Resolution #155-04172017 Adoption of 457(b)  
Hartford Plan

(See Reverse)

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**This Meeting is Being Recorded.**  
**Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.**  
Page # 1 of 2

**COMMISSIONER COMMENTS:**

**OPEN TO PUBLIC:**

**LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:**

**ROUND TABLE:**

Set next Policy Review Workshop

FY2018 Draft Budget Workshop October 17<sup>th</sup>, 2017 6:00PM Station 91

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

Next Regular Board Meeting: November 7, 2017, Station 91, 7 PM



**EAST COUNTY FIRE & RESCUE  
 CONSENT AGENDA  
 October 17, 2017**

1. Minutes –

- October 3, 2017 Regular Meeting
- October 3, 2017 Local BVFF&RO Meeting
- October 12, 2017 Special Workshop Minutes

2. Invoices

- \$ 17,772.02
  - i. Check Nos. 10351-10362 dated October 5, 2017
- \$ 67,386.68
  - i. Check Nos. 10363-10377 dated October 11, 2017

3. Approved Commissioner Stipends October 25 Pay Date

Name	For the Period Oct 1 thru Oct 15				Other	Total
	Regular Meeting	Committee Meeting	Special Mtg	Education		
Berg	1		1			
Gianatasio	1		1			
Martin	1		1			
Petty	1		1			
Taggart	1		1			

4. Voided/Destroyed Claims/Payroll Warrants

- Check No. 10334- Never received by vendor. Payment re-issued by Visa

5. Payroll/Benefits

- \$ 51,047.61 (Payroll/EFTs)

\_\_\_\_\_  
 Commissioner Mike Taggart – Chair

\_\_\_\_\_  
 Commissioner Martha Martin – Vice Chair

\_\_\_\_\_  
 Commissioner Mike Berg

\_\_\_\_\_  
 Commissioner Tom Gianatasio

\_\_\_\_\_  
 Commissioner Sherry Petty

***EAST COUNTY FIRE & RESCUE***  
***REGULAR BOARD OF FIRE COMMISSIONERS MEETING***

**October 3, 2017**

**Station 91**

**7 PM**

**Draft Minutes**

**ATTENDANCE:**

Martha Martin  
Tom Gianatasio  
Mike Carnes  
Kacie Jones

Sherry Petty  
Nick Swinhart  
Tad Crum

Mike Taggart  
Mike Berg  
Robert Jacobs

**CALL TO ORDER: 19:00 PM**

Flag Salute

**GUESTS:**

None

**AGENDA ADJUSTMENTS:**

None

**CONSENT AGENDA:**

1. Approval of September 19, 2017 Regular Board Meeting Minutes
2. Approval of September 19, 2017 Local BVFF&RO Meeting Minutes
3. Approval of September 19, 2017 Revenue Hearing Minutes
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s):

**Motion by Commissioner Martin** to approve the consent agenda, **seconded by Gianatasio.**  
**Motion passed.**

**OPEN TO PUBLIC:**

Nothing

**CORRESPONDENCE:**

None

**STAFF REPORT:**

Chief Carnes gave his report; a copy is in the packet. Commissioner Martin inquired as to any progress with the Washougal School District; Chief Carnes will touch base.

Chief Jacobs gave his report; a copy is in the packet.

**VOLUNTEER FIRE FIGHTERS ASSOCIATION:**

Nothing

**SAFETY REPORT:**

The next Safety Committee meeting will be November 29, 2017, 7:30PM at Station 91.

**FIRE DISTRICT BUSINESS:**

**Kettenburg Annexation:**

Chief Carnes presented a request for annexation into the district from Mr. and Mrs. Kettenburg of Washougal. Chief Carnes outlined the steps of the proposed annexation, which is for a 160 acre parcel that currently borders the district. The board discussed potential future development and press coverage. The board consensus is to proceed with the annexation.

**Draft ILA for Chief Services:**

Chief Swinart pointed out the proposed changes, which include a 4 year term and a 3% annual increase for inflation. The board would like to have the District’s attorney review the document, and see the document’s edits in a strikethrough format. **Motion by Commissioner Gianatasio** to accept the draft ILA, seconded by **Commissioner Martin. Motion Passed.**

**FY2018 Draft Budget:**

Chief Carnes advised the Board that this is the initial draft budget for 2018 for the Board’s review. Commissioner Gianatasio would like the blank spaces filled in where possible. The first budget workshop should be scheduled this month.

**COMMISSIONER COMMENTS:**

Commissioner Gianatasio inquired about the purchase of a flammable liquids cabinet for Station 94. Commissioner Petty inquired about the purchase of flashlights for apparatus. Commissioner Martin shared thoughts about the recent events in Las Vegas and the actions of first responders.

**OPEN TO PUBLIC:**

Nothing

**LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:**

Nothing

**ROUND TABLE:**

The next policy review meeting is Thursday, October 12<sup>th</sup> 2017, 6:00PM at Station 91. The next budget workshop is Wednesday, October 18<sup>th</sup> 2017, 6:00PM at Station 91.

**EXECUTIVE SESSION:**

None

**Motion by Commissioner Martin to adjourn, seconded by Commissioner Gianatasio.  
Motion passed.**

**ADJOURNMENT:      19:36**

\_\_\_\_\_  
Mike Taggart, Chairperson

\_\_\_\_\_  
Martha Martin, Vice Chair

\_\_\_\_\_  
Tom Gianatasio, Commissioner

\_\_\_\_\_  
Mike Berg, Commissioner

\_\_\_\_\_  
Sherry Petty, Commissioner

**DISTRICT SEAL:**

**ATTEST:**

\_\_\_\_\_  
Kacie Jones, District Secretary

# EAST COUNTY FIRE & RESCUE

## Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes  
October 3, 2017

### CALL TO ORDER:

The meeting was called to order by Chairperson Mike Taggart at 19:36 at Station 91.

The following were in attendance:

Martha Martin  
Tom Gianatasio  
Mike Carnes  
Kacie Jones

Sherry Petty  
Nick Swinhart  
Tad Crum

Mike Taggart  
Mike Berg  
Robert Jacobs

### BUSINESS:

None

### ADJOURNMENT:

The Local Board adjourned at 19:36.

Respectfully Submitted,

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**Tom Gianatasio**, Commissioner,  
Sherry Petty, Alternate

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**Tad Crum**, FF's Assoc. Liaison  
Paula Knapp, FF's Assoc. Liaison Alternate

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**Kacie Jones**, District Secretary  
Bob Jacobs, Alternate

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**Mike Taggart**, Chairperson  
Marth Martin, Alternate

**DISTRICT SEAL:**

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**Bob Jacobs**, Chief's Rep.

# EAST COUNTY FIRE & RESCUE

## SPECIAL BOARD OF FIRE COMMISSIONERS WORKSHOP

October 12th, 2017

Station 91

### Draft Minutes

#### ATTENDANCE:

Martha Martin

Sherry Petty

Mike Carnes

Danny Burch

Mike Taggart

Mike Berg

Linda Durrett

Tom Gianatasio

Robert Jacobs

Kacie Jones

#### CALL TO ORDER: 06:02 PM

Commissioner Taggart began the policy review meeting by going over proposed revisions and substitutions provided by the District's attorney. Previous edits were reviewed for final approval, and additional policies were reviewed for the first time. The next policy meeting will be scheduled at the October 17, 2017 Regular Board Meeting.

#### Meeting adjourned: 07:37

Respectfully Submitted,

\_\_\_\_\_  
Mike Taggart, Chairperson

\_\_\_\_\_  
Mike Berg, Commissioner

\_\_\_\_\_  
Tom Gianatasio, Commissioner

\_\_\_\_\_  
Sherry Petty, Commissioner

\_\_\_\_\_  
Martha Martin, Commissioner

**DISTRICT SEAL:**

#### **ATTEST:**

\_\_\_\_\_  
Kacie Jones, District Secretary



# CHECK REGISTER

East County Fire & Rescue  
MCAG #: 1060

10/01/2017 To: 10/31/2017

Time: 11:47:36 Date: 10/13/2017  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1087	10/11/2017	Claims	1	10363	CITY OF CAMAS	3,000.00	Invoice 0137999
			001 - 522 10 44 001		- Chief Services (Camas)	3,000.00	Chief Services Nov
1088	10/11/2017	Claims	1	10364	CLARK COUNTY AUDITOR	10,900.00	Customer 1802
			001 - 522 20 40 000		- Radio Dispatch	10,900.00	4th Quarter CRESA Radio Ops
1089	10/11/2017	Claims	1	10365	CLARK CTY FIRE RESCUE RISK MNGT GRP	32,532.40	Invoice 2017-09
			001 - 522 20 46 000		- Bldgs/Liability/Equip Insuran	32,532.40	Ins Premium For 2017-18 Policy Renewal
1090	10/11/2017	Claims	1	10366	CLARK PUBLIC UTILITIES	897.28	Account 7200-239-7; Account 7177-363-4
			001 - 522 50 43 091		- Electrical Service (St 91)	625.88	Electricity ST91
			001 - 522 50 43 094		- Electric & Heating (St 94)	271.40	Electricity ST94
1091	10/11/2017	Claims	1	10367	COREY & STEWART	420.00	Invoice 2412
			001 - 522 10 43 000		- Medical/Drug Screen/Vaccina	420.00	Pre-employment Evaluation Gremer
1092	10/11/2017	Claims	1	10368	HI-WAY FUEL	390.72	Account 710
			001 - 522 20 36 000		- Diesel / Gas	390.72	Diesel Fuel Purchases For Sept 2017
1093	10/11/2017	Claims	1	10369	KONICA MINOLTA BUSINESS SOLUTIONS USA IN	28.97	Customer Contract 03706
			001 - 522 10 40 002		- Copier Mtce	28.97	ST91 Copier Maintenance
1094	10/11/2017	Claims	1	10370	LACROSSE FOOTWARE DANNER	328.95	Account 10370109
			001 - 522 20 25 001		- FF Uniforms	328.95	Duty Boots Vera
1095	10/11/2017	Claims	1	10371	LUTZ HARDWARE	29.76	Account #1095
			001 - 522 20 34 000		- Bldg Supplies/Facility Misc	29.76	Paint, Brushes, Sandpaper, Poly
1096	10/11/2017	Claims	1	10372	NI GOVERNMENT SERVICES, INC	30.20	Account 13065328
			001 - 522 20 41 001		- Satellite Phone	30.20	Satellite Phone
1097	10/11/2017	Claims	1	10373	ALLAN PUDLITZKE	150.00	Invoice 130
			001 - 522 10 40 001		- Computer/Website Mtce & Rc	150.00	Q3 Website Maintenance
1098	10/11/2017	Claims	1	10374	VERIZON WIRELESS	80.02	Account 471176028-00001
			001 - 522 20 41 002		- Verizon MDC Cards	80.02	Verizon MDC Cards
1099	10/11/2017	Claims	1	10375	WASHOUGAL HARDWARE	96.79	Account 500331
			001 - 522 20 34 000		- Bldg Supplies/Facility Misc	22.74	LED Bulbs, Nuts & Bolts
			001 - 522 20 34 000		- Bldg Supplies/Facility Misc	12.33	Door Sweep, Utility Shelves
			001 - 522 20 34 000		- Bldg Supplies/Facility Misc	32.50	Counter Sink Bit, Nuts & Bolts
			001 - 522 20 34 000		- Bldg Supplies/Facility Misc	29.22	Plunger, Drain Auger
1100	10/11/2017	Claims	1	10376	VANCOUVER DISTRICT 2010 WASTE CONNECTIONS	167.12	Accounts 2010-458647 & 2010-1022802
			001 - 522 50 44 091		- Garbage (St 91)	110.29	Garbage Service ST91
			001 - 522 50 44 094		- Garbage (St 94)	56.83	Garbage Service ST94
1101	10/11/2017	Payroll	1	10377	TRUSTEED PLANS SERVICE CORPORATION	18,334.47	Pay Cycle(s) 10/01/2017 To 10/31/2017 - PPO-100; Pay Cycle(s) 10/01/2017 To 10/31/2017 - Kaiser; Pay Cycle(s) 10/01/2017 To 10/31/2017 - Dental
			001 - 522 10 22 001		- Admin Medical Insurance	1,127.48	
			001 - 522 10 22 001		- Admin Medical Insurance	1,305.85	
			001 - 522 10 22 001		- Admin Medical Insurance	3,828.14	

# CHECK REGISTER

East County Fire & Rescue  
MCAG #: 1060

10/01/2017 To: 10/31/2017

Time: 11:47:36 Date: 10/13/2017  
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 10 22 001		- Admin Medical Insurance	92.83	
			001 - 522 10 22 001		- Admin Medical Insurance	92.83	
			001 - 522 10 22 001		- Admin Medical Insurance	170.86	
			001 - 522 10 22 001		- Admin Medical Insurance	720.28	Reserve Adjustment
			001 - 522 20 22 001		- FF Medical Insurance	1,648.20	
			001 - 522 20 22 001		- FF Medical Insurance	516.50	
			001 - 522 20 22 001		- FF Medical Insurance	1,243.82	
			001 - 522 20 22 001		- FF Medical Insurance	1,614.13	
			001 - 522 20 22 001		- FF Medical Insurance	1,614.13	
			001 - 522 20 22 001		- FF Medical Insurance	1,614.13	
			001 - 522 20 22 001		- FF Medical Insurance	595.56	
			001 - 522 20 22 001		- FF Medical Insurance	595.56	
			001 - 522 20 22 001		- FF Medical Insurance	88.90	
			001 - 522 20 22 001		- FF Medical Insurance	159.13	
			001 - 522 20 22 001		- FF Medical Insurance	159.13	
			001 - 522 20 22 001		- FF Medical Insurance	159.13	
			001 - 522 20 22 001		- FF Medical Insurance	53.54	
			001 - 522 20 22 001		- FF Medical Insurance	159.13	
			001 - 522 20 22 001		- FF Medical Insurance	53.54	
			001 - 522 20 22 001		- FF Medical Insurance	53.54	
			001 - 589 99 99 000		- Payroll Clearing	10.00	
			001 - 589 99 99 000		- Payroll Clearing	125.74	
			001 - 589 99 99 000		- Payroll Clearing	72.03	
			001 - 589 99 99 000		- Payroll Clearing	113.17	
			001 - 589 99 99 000		- Payroll Clearing	10.00	
			001 - 589 99 99 000		- Payroll Clearing	113.17	
			001 - 589 99 99 000		- Payroll Clearing	60.00	
			001 - 589 99 99 000		- Payroll Clearing	113.17	
			001 - 589 99 99 000		- Payroll Clearing	3.93	
			001 - 589 99 99 000		- Payroll Clearing	11.73	
			001 - 589 99 99 000		- Payroll Clearing	11.73	
			001 - 589 99 99 000		- Payroll Clearing	11.73	
			001 - 589 99 99 000		- Payroll Clearing	11.73	
<b>1072</b>	<b>10/05/2017</b>	<b>Claims</b>	<b>6291</b>	<b>10351</b>	<b>AMERICAN MESSAGING</b>	<b>57.56</b>	<b>Account W4-102871</b>
			001 - 522 20 41 000		- Pagers	57.56	Pagers
<b>1073</b>	<b>10/05/2017</b>	<b>Claims</b>	<b>6291</b>	<b>10352</b>	<b>BUSINESS CARD BANK OF AMERICA</b>	<b>2,684.73</b>	<b>Account Ending In 8515</b>
			001 - 522 10 30 000		- Office Supplies	87.99	Copy Paper, Legals Pads, Label Tape
			001 - 522 10 30 001		- Postage	6.65	Priority Mail Chassis Payment
			001 - 522 10 30 002		- UPS/Federal Express	15.61	Air Sample Shipping
			001 - 522 10 32 000		- Cleaning and Sanitation	206.15	Trash Bags, Laundry Soap, Paper Towels, Cleaning Wipes
			001 - 522 10 40 001		- Computer/Website Mtce & R	195.11	E94 MDC Fan Repair
			001 - 522 20 31 000		- Food and Water	6.48	Bottled Water
			001 - 522 20 32 000		- Expendable Equipment	48.99	Batteries
			001 - 522 20 44 001		- Dues/Memberships	-11.84	Refund For Accidental Prime Purchase
			001 - 522 20 44 001		- Dues/Memberships	-11.84	Refund For Accidental Prime Purchase
			001 - 522 20 44 001		- Dues/Memberships	11.84	Accidental Prime Purchase
			001 - 522 30 42 000		- Advertising	180.00	Flash Alert Yearly Subscription
			001 - 522 40 42 000		- Lodging	273.40	Webster Crunchtime Lodging
			001 - 522 40 42 000		- Lodging	273.40	Verkholomov Crunchtime Lodging
			001 - 522 50 40 000		- Bldg Repair & Maint	265.51	ST91 Oven Repair
			001 - 522 50 42 091		- Comcast Tel/Internet (St 91)	307.60	ST91 Comcast
			001 - 522 50 42 093		- Comcast Tel/Internet (St 93)	159.94	ST93 Comcast
			001 - 522 50 42 094		- Comcast Tel/Internet (St 94)	271.84	ST94 Comcast
			001 - 522 50 42 095		- Telephone (St 95)	74.90	ST95 Comcast
			001 - 522 50 43 093		- Electrical & Htg (St 93)	323.00	Electricity ST93

# CHECK REGISTER

East County Fire & Rescue  
MCAG #: 1060

10/01/2017 To: 10/31/2017

Time: 11:47:36 Date: 10/13/2017  
Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1074	10/05/2017	Claims	6291	10353	CHEVRON AND TEXACO BUSINESS CARD SERVICE	1,005.41	Account 7898808949
					001 - 522 20 36 000 - Diesel / Gas	1,005.41	Diesel Purchases 092017
1075	10/05/2017	Claims	6291	10354	CITY OF WASHOUGAL	251.05	Account 002819-00
					001 - 522 50 46 095 - Water & Sewer (St 95)	251.05	Water Service ST95
1076	10/05/2017	Claims	6291	10355	CLARK COUNTY AUDITOR	561.84	Refund For Social Security Reporting Error
					001 - 522 20 20 001 - FF Unemployment/Medicare	280.92	Refund For SS Reporting Error Webster
					001 - 589 99 99 000 - Payroll Clearing	280.92	Refund For SS Reporting Error Webster
1077	10/05/2017	Claims	6291	10356	CLARK PUBLIC UTILITIES	244.14	Account 7196-908-3; Account 7169-997-9
					001 - 522 50 43 092 - Electrical & Heating (St 92)	106.39	Electricity ST92
					001 - 522 50 43 095 - Electrical & Heating (St 95)	137.75	Electricity ST95
1078	10/05/2017	Claims	6291	10357	KAREN'S SEW IT ALL	4.00	7447
					001 - 522 20 33 000 - Volunteer Uniforms	4.00	Remove/add Name Tape Richardson Uniform Shirt
1079	10/05/2017	Claims	6291	10358	PALADIN BACKGROUND SCREENING	42.00	Invoice 1010
					001 - 522 10 44 000 - Professional Services	42.00	Background Screening Maxey EST
1080	10/05/2017	Claims	6291	10359	SECURE COM INC	266.85	Accounts 157 And 4263
					001 - 522 50 41 091 - Monitoring (St 91)	108.00	Monitoring ST91
					001 - 522 50 41 094 - Monitoring (St 94)	158.85	Monitoring ST94
1081	10/05/2017	Claims	6291	10360	SNURE LAW OFFICE, PSC	713.00	
					001 - 522 10 42 000 - Legal Services	713.00	Contract And Policy Review And Draft
1082	10/05/2017	Payroll	6291	10361	OPEIU Local 11	53.68	Pay Cycle(s) 10/10/2017 To 10/10/2017 - OPEIU Dues
					001 - 589 99 99 000 - Payroll Clearing	28.00	
					001 - 589 99 99 000 - Payroll Clearing	25.68	
1083	10/05/2017	Payroll	6291	10362	WA Department of L&I	11,887.76	3RD Quarter 07/01/2017 - 09/30/2017
					001 - 522 10 29 001 - Admin L&I	53.22	
					001 - 522 10 29 001 - Admin L&I	40.87	
					001 - 522 10 29 001 - Admin L&I	38.29	
					001 - 522 20 29 001 - FF L&I	809.87	
					001 - 522 20 29 001 - FF L&I	862.42	
					001 - 522 20 29 001 - FF L&I	740.75	
					001 - 522 20 29 001 - FF L&I	273.15	
					001 - 522 20 29 001 - FF L&I	714.90	
					001 - 522 20 29 001 - FF L&I	17.01	
					001 - 522 20 29 001 - FF L&I	361.93	
					001 - 522 20 29 001 - FF L&I	431.62	
					001 - 522 20 29 001 - FF L&I	566.51	
					001 - 522 20 29 001 - FF L&I	730.91	
					001 - 522 20 29 001 - FF L&I	8.85	
					001 - 522 20 29 001 - FF L&I	671.32	
					001 - 522 20 29 001 - FF L&I	487.27	
					001 - 522 20 29 001 - FF L&I	17.01	
					001 - 522 20 29 001 - FF L&I	898.11	
					001 - 522 20 29 001 - FF L&I	604.72	
					001 - 522 20 29 001 - FF L&I	551.90	
					001 - 522 20 29 001 - FF L&I	902.61	
					001 - 522 20 29 001 - FF L&I	94.74	Rounding Adjustment: L&I
					001 - 589 99 99 000 - Payroll Clearing	170.73	
					001 - 589 99 99 000 - Payroll Clearing	151.72	
					001 - 589 99 99 000 - Payroll Clearing	123.70	

# CHECK REGISTER

East County Fire & Rescue  
MCAG #: 1060

10/01/2017 To: 10/31/2017

Time: 11:47:36 Date: 10/13/2017

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 589 99 99 000		Payroll Clearing	28.64	
		001 - 589 99 99 000		Payroll Clearing	57.59	
		001 - 589 99 99 000		Payroll Clearing	25.81	
		001 - 589 99 99 000		Payroll Clearing	150.72	
		001 - 589 99 99 000		Payroll Clearing	76.29	
		001 - 589 99 99 000		Payroll Clearing	90.98	
		001 - 589 99 99 000		Payroll Clearing	119.42	
		001 - 589 99 99 000		Payroll Clearing	154.08	
		001 - 589 99 99 000		Payroll Clearing	24.16	
		001 - 589 99 99 000		Payroll Clearing	141.52	
		001 - 589 99 99 000		Payroll Clearing	102.72	
		001 - 589 99 99 000		Payroll Clearing	189.34	
		001 - 589 99 99 000		Payroll Clearing	127.47	
		001 - 589 99 99 000		Payroll Clearing	116.35	
		001 - 589 99 99 000		Payroll Clearing	158.54	
		001 General Fund			85,158.70	
					<u>85,158.70</u>	Claims: 54,882.79
						85,158.70 Payroll: 30,275.91

# Deputy Chief Report

**10-17-17**

Calls since last Commissioner meeting: **48**

EMS: **29**

Fire: **2**

Other: **17**

Calls YTD: 2017- **781**

## **Staff Overtime Numbers:**

Budget Amount: **\$68,000.00**

Used YTD: **\$48,290.50**

% Used: **71.02%**

- Brown outs since last meeting: **none**
  
- Contacted Rebecca von Duering with WHS and she states that the school district will be meeting with the city of Washougal to discuss what the needs are for special permitting for Station 95 in the next couple weeks.
- Organized an informational meeting on Thursday 10-12-17 with the county assessor's office to discuss how the levies work as they pertain to our budgets. Linda Durrett, Kacie Jones and I attended.
- One of our part time firefighters has been offered a full time position with Clark County Fire District 6 and will be leaving us in late November. We will be working to get him replaced in the coming weeks.
- It's time once again for our Washington State audit. It is scheduled to start Monday, November 6<sup>th</sup> at Station 91. This audit is done every 2 years.

## AC Jacobs Report

10-17-17

October ACC/ EOC training was 10-10-17.

We are planning another joint drill with the ARES/RACES  
November 14<sup>th</sup> Sta. 91 7 PM

October EST training 10-23-17 Sta. 93 7 PM.

### Safety Report

Next safety committee meeting, 11-29-17 Sta. 91 7:30  
PM.

No reported accidents or incidents since the last board  
meeting

# **EAST COUNTY** *Fire and Rescue*

## **PURCHASING REQUEST FORM**

**REQUESTED ITEM(S):** Desktop Computer with Monitor and Keyboard

**BRAND/MODEL/VENDOR/PART NUMBER:** Dell Optiplex 5050 SFF

**APPARATUS / STATION NUMBER:** \_\_\_\_\_

**ESTIMATED COST OF REQUESTED ITEM:** \$1182.63

**EXPLAIN THE NEED FOR REQUESTED ITEM:** Replacement for laptop, currently used by the accounting assistant, which experiences frequent crashes while using our financial software.

Laptop will be retained for other possible uses.

**PERSON REQUESTING THE PURCHASE:** Linda Durrett

**DATE:** 10/6/2017

**BUDGET CODING:** SUB 594 ELE 22 OBJ 61 ID 000

**DATE NEEDED BY:** \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE

**AUTHORIZATION FOR PURCHASE:** \_\_\_\_\_

AUTHORIZED SIGNATURE

**DATE ORDERED:** \_\_\_\_\_

**VENDOR:** \_\_\_\_\_

**TOTAL COST:** \_\_\_\_\_

**PAYMENT METHOD:** VISA  M/C  NET 30  P/C

**COMMENTS:**



## A quote for your consideration!

**Total: \$1,182.63**

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

<b>Quote number:</b> 3000018109118.1	<b>Quote date:</b> Oct. 4, 2017	<b>Quote expiration:</b> Nov. 3, 2017
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<b>Company name:</b> EAST COUNTY FIRE & RESCUE	<b>Customer number:</b> 82719486	<b>Phone:</b> (360) 834-4908
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<b>Sales rep information:</b> Elizabeth Bromley Elizabeth_Bromley@Dell.com (800) 456-3355 Ext: 5139086	<b>Billing Information:</b> EAST COUNTY FIRE & RESCUE 600 NE 267TH AVE CAMAS WA 98607-6200 US (360) 834-4908
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### Pricing Summary

Item	Qty	Unit Price	Subtotal
Optiplex 5050 SFF	1	\$925.59	\$925.59
Dell 22 Monitor - P2217H	1	\$172.49	\$172.49
<b>Subtotal:</b>			\$1,098.08
<b>Shipping:</b>			\$0.00
<b>Environmental Fees:</b>			\$0.00
<b>Non-Taxable Amount:</b>			\$0.00
<b>Taxable Amount:</b>			\$1,098.08
<b>Estimated Tax:</b>			\$84.55
<b>Total:</b>			\$1,182.63

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.



**Dear Customer,**

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,  
Elizabeth Bromley

Order this quote easily online through your [Premier page](#), or if you do not have Premier, using [Quote to Order](#)

**Shipping Group 1**

<b>Shipping Contact:</b> LINDA DURRETT	<b>Shipping phone:</b> (360) 834-4908	<b>Shipping via:</b> Standard Ground	<b>Shipping Address:</b> 600 NE 267TH AVE CAMAS WA 98607-6200 US
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SKU	Description	Qty	Unit Price	Subtotal
	<b>Optiplex 5050 SFF</b>	1	\$925.59	\$925.59
	<b>Estimated delivery date:</b> Oct. 10 - 13, 2017			
	<b>Contract No:</b> WN34AGW			
	<b>Customer Agreement No:</b> 05815-003			
210-AKJE	OptiPlex 5050 SFF XCTO	1	-	-
338-BHUH	Intel Core i7-6700 (QC/8MB/8T/3.4GHz/65W); supports Windows 7/8.1/10/Linux	1	-	-
619-AIKN	Windows 7 Pro English, French, Spanish 64bit (Includes Windows 10 Pro License)	1	-	-
630-AAPK	No Productivity Software	1	-	-
370-ADJU	8GB (1x8GB) 2400MHz DDR4 Memory	1	-	-
400-ANPL	3.5" 500GB 7200rpm SATA HDD	1	-	-
575-BBBI	No Integrated Stand option	1	-	-
401-AANH	2nd Hard Drive: not included	1	-	-
490-BDIP	AMD Radeon R5 430, 2GB, (DP/SL-DVI-I)	1	-	-
429-AAVM	Filler for No Optical Drive for MT/SFF	1	-	-
385-BBCR	No Media Card Reader	1	-	-
555-BBFO	No Wireless	1	-	-
555-BBFO	No Wireless	1	-	-

461-AABV	No Accessories	1	-	-
329-BDIO	OptiPlex 5050 SFF with 180W up to 85% efficient Power Supply (80Plus Bronze)	1	-	-
470-AAJL	NO ADAPTER	1	-	-
580-AEYY	Dell KM636 Wireless Keyboard & Mouse Black (English)	1	-	-
570-AADI	Mouse included with Keyboard	1	-	-
631-ABFC	Intel Standard Manageability	1	-	-
422-0052	SW,MY-DELL,CRRS	1	-	-
640-BBDF	Adobe Reader 11	1	-	-
640-BBLW	Dell(TM) Digital Delivery Cirrus Client	1	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	1	-	-
658-BBRB	Waves Maxx Audio	1	-	-
658-BCUV	Dell Developed Recovery Environment	1	-	-
620-AALW	OS-Windows Media Not Included	1	-	-
387-BBLW	E-Star 6.1 & TCO 5.0 Driver, Service Install Module	1	-	-
575-BBKX	No Hard Drive Bracket for Small Form Factor, Dell OptiPlex	1	-	-
461-AAEE	Chassis Intrusion Switch SFF	1	-	-
450-AAOJ	System Power Cord (Philippine/TH/US)	1	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French Multi-language)	1	-	-
340-ABJI	No Diagnostic/Recovery CD media	1	-	-
340-ABKW	No Quick Reference Guide	1	-	-
332-1286	US Order	1	-	-
329-BBJL	TPM Enabled	1	-	-
551-BBBJ	No Intel Responsive	1	-	-
389-BCGW	No UPC Label	1	-	-
389-BHGE	Intel Core i7 Processor Label	1	-	-
389-BRLN	Regulatory Label	1	-	-
340-BKFK	Ship Material for Opti 5050 SFF	1	-	-

389-BBUU	Shipping Label for DAO	1	-	-
817-BBBC	Not selected in this configuration	1	-	-
800-BBIO	Desktop BTO Standard shipment	1	-	-
632-BBBJ	CMS Software not included	1	-	-
461-AABF	No CompuTrace	1	-	-
817-BBBB	No FGA	1	-	-
804-9043	Dell Limited Hardware Warranty Plus Service	1	-	-
804-9050	ProSupport: 7x24 Technical Support, 3 Years	1	-	-
804-9070	ProSupport: Next Business Day Onsite 3 Years	1	-	-
989-3449	Thank you choosing Dell ProSupport. For tech support, visit <a href="http://support.dell.com/ProSupport">http://support.dell.com/ProSupport</a> or call 1-866-516-3115	1	-	-

SKU	Description	Qty	Unit Price	Subtotal
	Dell 22 Monitor - P2217H	1	\$172.49	\$172.49
	Estimated delivery date: Oct. 12, 2017			
	Contract No: WN34AGW			
	Customer Agreement No: 05815-003			
210-AIIF	Dell 22 Monitor - P2217H	1	-	-
806-2755	Premium Panel Warranty Advanced Exchange 3 Years	1	-	-
806-2763	Dell Limited Hardware Warranty	1	-	-

Subtotal:	\$1,098.08
Shipping:	\$0.00
Environmental Fees:	\$0.00
Estimated Tax:	\$84.55
<b>Total:</b>	<b>\$1,182.63</b>

## Important Notes

### Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell's Terms of Sale ([www.dell.com/learn/us/en/uscorp1/terms-of-sale](http://www.dell.com/learn/us/en/uscorp1/terms-of-sale)), which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy ([www.dell.com/returnpolicy](http://www.dell.com/returnpolicy)) and Warranty (for Consumer warranties ; for Commercial warranties).

If this purchase includes services: in addition to the foregoing applicable terms, the terms of your service contract will apply (Consumer;Commercial). If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A ([www.dell.com/AEULA](http://www.dell.com/AEULA)) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S ([www.dell.com/SEULA](http://www.dell.com/SEULA)).

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at <https://mozy.com/about/legal/terms>.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

### Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.**

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

**If you have any questions regarding tax please send an e-mail to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com).**

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.

# EAST COUNTY FIRE & RESCUE

## RESOLUTION #225-10172017

### A RESOLUTION TERMINATING A VOYA 457 RETIREMENT PLAN

**WHEREAS**, the Board of East County Fire and Rescue established a 457 Retirement Plan for employees in 1997, and

**WHEREAS**, as a result of collective bargaining, the District has ceased all contributions to the 457 Retirement Plan, and

**WHEREAS**, no contributions have been made to the 457 Retirement Plan since July, 2016.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Board of Commissioners of East County Fire & Rescue elect to terminate participation in the Voya VF3877 457 Retirement Plan.

**ADOPTED** at a regularly scheduled meeting of the Board of Commissioners for East County Fire & Rescue this 17<sup>th</sup> day of October, 2017 the following Commissioners being present and voting.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

**DISTRICT SEAL**

**ATTEST:** \_\_\_\_\_  
District Secretary

# EAST COUNTY FIRE & RESCUE

## RESOLUTION #226-10172017

### A RESOLUTION RESCINDING RESOLUTION #155-04172012 ADOPTION OF HARTFORD 457(b) PLAN

**WHEREAS**, the Board of East County Fire and Rescue adopted a Hartford 457(b) Plan as a retention tool for its membership; and

**WHEREAS**, low participation and economic decline necessitated the discontinuance of the plan in August, 2015; and

**WHEREAS**, the plan was discontinued and the funds were disbursed to participating members,

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Board of Commissioners of East County Fire & Rescue rescind resolution #226-10172017 Adoption of Hartford 457(b) Plan.

**ADOPTED** at a regularly scheduled meeting of the Board of Commissioners for East County Fire & Rescue this 17<sup>th</sup> day of October, 2017 the following Commissioners being present and voting.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

**DISTRICT SEAL**

**ATTEST:** \_\_\_\_\_  
District Secretary

# EAST COUNTY FIRE & RESCUE

RESOLUTION # 155-04172012

## ADOPTION OF HARTFORD 457(b) PLAN

**WHEREAS:** The Hartford Retirement Plan provides retirement benefits through its 457(b) Plan; and


**WHEREAS:** East County Fire & Rescue chooses to participate in the Hartford 457(b) Plan as a retention tool for its Membership; and

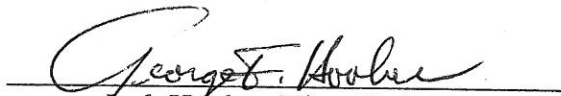
**WHEREAS:** The Membership of East County Fire & Rescue will have individual Hartford accounts, eliminating oversight by East County Fire & Rescue;

**THEREFORE, BE IT RESOLVED THAT,** the Board of East County Fire & Rescue approves the adoption of the East County Fire and Rescue 457(b) Plan to provide Members of the District with these benefits.


**AND BE IT FURTHER RESOLVED THAT,** the Members of the Board are hereby, jointly and severally, authorized to take such actions and to execute such documents as they deem necessary, or desirable, in order to carry out the intent of the foregoing resolution; and required, under the plan, to make the Plan fully effective in accordance with its terms and intent.

Adopted this 17<sup>th</sup> day of April, 2012, at a regularly scheduled meeting of the East County Fire & Rescue Board of Commissioners.


  
\_\_\_\_\_  
Gary Larson, Chairman

  
\_\_\_\_\_  
Jack Hooper, Vice-Chairman

  
\_\_\_\_\_  
Mike Berg, Commissioner

  
\_\_\_\_\_  
Victor Rasmussen, Commissioner

**ATTEST:**

  
\_\_\_\_\_  
Robert Jacobs, Acting District Secretary

**DISTRICT SEAL:**

