

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

August 16, 2016

Station 91

7 PM

AGENDA

CALL TO ORDER:

Flag Salute

GUESTS:

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of August 2, 2016 Regular Board Meeting Minutes
2. Approval of August 2, 2016 Local BVFF&RO Meeting Minutes
3. Approval of August 16, 2016 Financial Statement
4. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

WFCA Conference Announcement

STAFF REPORT:

Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

- Real Estate Sale Authorization Letter
- Planning Group Workshop
- Executive Search Committee
- Consider Purchase Request for Station 94 Speakers
- Consider Purchase Request for Station 91 Flag Pole Lights

(See Reverse)

OPEN TO PUBLIC:

This Meeting is Being Recorded.
Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.
Page # 1 of 2

OPEN TO PUBLIC:

COMMISSIONER COMMENTS:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

EXECUTIVE SESSION:

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

RCW 42.30.110(1)(c) to consider the sale of real estate

ADJOURNMENT:

Next Regular Board Meeting: September 6, 2016, Station 91, 7 PM

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

August 2, 2016

Station 91

7 PM

Draft Minutes

ATTENDANCE:

Martha Martin
Sherry Petty
Kacie Jones
Tad Crum
John Straub

Mike Berg
Tom Gianatasio
Paula Knapp
Greg Hochhalter

Mike Taggart
Robert Jacobs
Michelle McDermott
Greg Anderson

CALL TO ORDER: 19:00 PM

Flag Salute

GUESTS:

Greg Anderson

AGENDA ADJUSTMENTS:

Chief Gillespie noted that he had very recently received information pertaining to real estate that would be discussed in executive session.

CONSENT AGENDA:

1. Approval of July 19, 2016 Regular Board Meeting Minutes
2. Approval of July 19, 2016 Local BVFF&RO Meeting Minutes
3. Approval of July 22, 2016 Special Workshop Minutes
4. Approval of August 2, 2016 Financial Statement and Report
5. Excuse Absent Commissioner(s):

Motion by Commissioner Taggart to approve the consent agenda, **second** by Gianatasio.

Motion passed unanimously.

OPEN TO PUBLIC:

Nothing

CORRESPONDENCE:

None

STAFF REPORT:

Chief Gillespie noted that ECFR participated in a rope rescue over the weekend and read his report.
Chief Jacobs read his report and shared that Klickitat is no longer interested in the Carpenter bus.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Nothing this evening. Commissioner Martin asked if there was anything the board can do for the VFFA, Tad Crum advised he will think about it. Chief Gillespie shared that ECFR is testing 7 new

volunteers on Saturday, August 6.

SAFETY REPORT:

Chief Jacobs announced the next Safety Committee meeting will be in September.

FIRE DISTRICT BUSINESS:

Planning Group Workshop:

Chief Gillespie reviewed topics discussed including apparatus replacement, budget and gathering historical financial data. The next planning group workshop is scheduled for August 25, 2016 at Station 91, 6:00PM.

Executive Search Committee:

Chief Gillespie advised that there are items to be discussed in Executive Session

Adopt 2017 Budget Calendar

Chief Gillespie explained that this proposed timeline details the important dates for composing and submitting the 2017 Budget. **Motion by Commissioner Berg** to adopt the budget calendar, **seconded** by Taggart. **Motion Passed.**

OPEN TO PUBLIC:

Greg Holchhalter questioned the accuracy of an article in the paper regarding the employment contract for Chief Gillespie. Commissioner Martin confirmed that it is accurate. Mr. Holchhalter inquired about the district's plans and goals for finding a Chief, and a protracted discussion was had outlining steps the district has taken and plans to take in the future to fill this vacancy. John Straub asked Chief Gillespie to clarify remarks regarding the volunteer program and coordination with Camas for volunteers, and a lengthy discussion ensued detailing past and current participation levels of volunteers. Commissioner Martin encouraged members of the public to attend strategic planning workshops for continued discussions and longer opportunities for input.

COMMISSIONER COMMENTS:

Commissioner Taggart announced that he will be out of town for the next regular board meeting on August 16th and will attend via phone. Commissioner Berg will be gone for the regular board meeting on September 20th and will not attend via phone. Commissioner Martin announced ECFR's Open House will be held September 17th, and there is an upcoming CERT class beginning October 7th.

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

Nothing

ROUND TABLE:

Nothing

EXECUTIVE SESSION:

RCW 42.31.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

RCW 42.30.110(1)(c) to consider the sale of real estate.

The Board went into executive session at 20:01. Anticipated return of 20:31.

An extension was announced until 20:41

An extension was announced until 20:51

The board reconvened at 2:53

The board takes no action.

Motion by Commissioner Taggart to adjourn, second by Gianatasio; Motion passed.

ADJOURNMENT: 20:54

Martha Martin, Chairperson

Mike Taggart, Vice Chair

Tom Gianatasio, Commissioner

Mike Berg, Commissioner

Sherry Petty, Commissioner

DISTRICT SEAL:

ATTEST:

Kacie Jones, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes
August 2, 2016

CALL TO ORDER:

The meeting was called to order by Chairperson Martha Martin at 7:58 PM at Station 91.

The following were in attendance:

Martha Martin
Sherry Petty
Kacie Jones
Tad Crum
John Straub

Mike Berg
Tom Gianatasio
Paula Knapp
Greg Hochhalter

Mike Taggart
Robert Jacobs
Michelle McDermott
Greg Anderson

BUSINESS:

There is no business tonight.

ADJOURNMENT:

The Local Board adjourned at 7:59 PM.

Respectfully Submitted,

Tom Gianatasio, Commissioner,
Sherry Petty, Alternate

Tad Crum, FF's Assoc. Liaison
Paula Knapp, FF's Assoc. Liaison Alternate

Kacie Jones, District Secretary
Bob Jacobs, Alternate

Martha Martin, Chairperson
Mike Taggart, Alternate

Bob Jacobs, Chief's Rep.

DISTRICT SEAL:

East County Fire Rescue
July 31, 2016
2016 General Operating Budget

	Budget	Current Month Actual	YTD Actual	%
Revenues				
308800-001-0000 Beg Bal Previous Year Rollover	\$ 150,000	\$ 0.00	\$ 0.00	0.00
311100-000-0000 Property Tax Collected	1,999,536	7,800.52	1,093,836.87	54.70
311100-002-0000 Property Tax - Delinquent	10,000	0.00	0.00	0.00
311105-000-0000 Admin Refund	5	5.43	901.13	18,022.60
317200-000-0000 Leasehold Excise Tax	2,400	1,386.05	3,592.64	149.69
317400-000-0000 Timber Excise Tax	3,000	4,464.32	4,464.32	148.81
331970-002-0000 Hose and Nozzle Grant	20,000	0.00	0.00	0.00
332156-000-0000 Wildlife-In Lieu of Taxes	200	0.00	200.70	100.35
334013-000-0000 WSP FF1 Reimbursement	2,500	0.00	0.00	0.00
334049-000-0000 Grants State/DOH	1,350	0.00	1,290.00	95.56
342202-002-0000 Budget Reimb/Accts Receivable	200	0.00	425.93	212.97
342202-003-0000 BVFF	1,500	0.00	0.00	0.00
342210-000-0000 Fire Protection Services	1,000	0.00	0.00	0.00
342210-001-0000 Fire Services MOB-Personnel	90,260	0.00	33,124.35	36.70
342210-002-0000 Fire Services MOB-Equipment	25,000	0.00	16,618.95	66.48
342210-003-0000 WMX	5,500	0.00	0.00	0.00
342210-004-0000 Jemtegaard	600	0.00	0.00	0.00
361109-000-0000 Interest Earnings	3,500	1,055.60	6,133.70	175.25
361320-000-0000 Unrlzd Gain (loss) on investme	0	(677.38)	5,805.61	0.00
362501-000-0000 DNR Timber Rents	10,000	1,599.06	14,681.38	146.81
367000-000-0000 Contributions & Donations	400	0.00	146.00	36.50
369100-000-0000 Sale of Junk & Salvage	50	0.00	650.00	1,300.00
369910-000-0000 Other Misc. Revenue	50	0.00	50.00	100.00
395100-000-0000 DNR Timber Sales	1,000	2,353.09	188,683.25	18,868.33
Total Revenues	2,328,051	17,986.69	1,370,604.83	58.87

5

East County Fire Rescue
July 31, 2016
2016 General Operating Budget

		Budget	Current Month Actual	YTD Actual	%
Expenses					
511600-110	Legislative Salaries	54,720	2,052.00	17,214.00	31.46
511600-210	Commissioner Benefits	4,460	162.12	1,359.92	30.49
511600-433	Commissioner Mileage	350	0.00	0.00	0.00
511600-435	Commissioner Meals	500	0.00	0.00	0.00
511600-438	Commissioner Lodging	1,200	0.00	0.00	0.00
511600-491	Commissioner Dues/Membership	2,800	0.00	2,358.00	84.21
511600-496	Commissioner Tuition	1,000	0.00	0.00	0.00
522100-110	Miscellaneous Salaries	6,500	0.00	0.00	0.00
522100-110-FT	Salaries Full-time	753,144	48,592.83	369,216.24	49.02
522100-110-PT	Salaries Part-time	151,457	12,531.10	79,809.70	52.69
522100-120	Volunteer Pay	40,000	9,078.75	21,880.50	54.70
522100-140	Overtime	48,000	3,984.22	21,551.48	44.90
522100-210-001	Magellan - EAP	1,680	0.00	945.00	56.25
522100-210-002	Unemployment/Medicare FT	14,118	903.55	6,717.63	47.58
522100-210-003	Unemployment/Medicare PT	2,466	221.74	1,401.27	56.82
522100-210-004	Medicare/SS Vol	4,207	696.11	1,675.45	39.83
522100-211-FT	LEOFF/PERS/Disability FT	50,511	3,173.05	29,099.20	57.61
522100-211-PT	PERS PT	14,138	1,458.19	9,189.13	65.00
522100-213	Deferred Comp	24,847	1,607.46	10,944.16	44.05
522100-221	Medical Insurance	151,939	12,039.56	90,098.32	59.30
522100-221-001	VEBA	8,100	0.00	8,100.00	100.00
522100-222-FT	Labor & Industries FT	24,910	1,794.41	13,461.59	54.04
522100-222-PT	Labor & Industries PT	7,720	797.04	4,822.48	62.47
522100-251	Uniforms LD	4,000	133.04	2,432.57	60.81
522200-110	Wildland Salaries	30,000	0.00	0.00	0.00
522200-140	Wildland Overtime	50,000	0.00	0.00	0.00
522200-210	WL UI, Medicare, SS	2,100	0.00	0.00	0.00
522200-211	LEOFF/PERS Wildland MOB	4,100	0.00	0.00	0.00
522200-213	Deferred Comp Wildland MOB	2,400	0.00	0.00	0.00
522200-221	WL Medical Insurance	1,500	0.00	0.00	0.00
522200-222	L&I Wildland MOB	2,500	0.00	0.00	0.00
522200-314	Maps/Books/ Periodicals JT	300	0.00	42.00	14.00
522200-315	Office Supplies	1,500	0.00	335.25	22.35
522200-322	Cleaning and Sanitation	1,500	48.75	869.40	57.96
522200-324	Food and Water	1,200	4.99	662.94	55.25

6

East County Fire Rescue
July 31, 2016
2016 General Operating Budget

		Budget	Current Month Actual	YTD Actual	%
522200-326	Expendable Equipment	2,000	62.80	396.93	19.85
522200-327	Computer/Software/Supplies	2,000	1,199.71	1,884.10	94.21
522200-328	Turn-Outs JT	6,000	0.00	740.82	12.35
522200-328-001	PPE Accessories JT	4,000	0.00	1,252.15	31.30
522200-328-002	Volunteer Uniforms LD	500	7.05	55.24	11.05
522200-328-003	T-Shirts/Sweatshirts LD	2,000	0.00	0.00	0.00
522200-329	Other Operating Supplies	1,500	0.00	228.85	15.26
522200-329-001	Address Signs ZA	150	119.50	119.50	79.67
522200-339	Bldg Supplies/Facility Misc	1,500	19.87	183.90	12.26
522200-359	Other Equipment	3,500	0.00	1,604.14	45.83
522200-359-001	Water Rescue Equipment MH	3,900	0.00	0.00	0.00
522200-359-002	Rope Rescue Equipment MH	100	0.00	0.00	0.00
522200-359-003	Hose & Nozzles DB	21,767	106.62	19,285.19	88.60
522200-359-004	Exercise Equipment JT	1,000	0.00	0.00	0.00
522200-364	Diesel / Gas	30,000	983.00	4,657.04	15.52
522200-412	Legal Services	10,000	607.50	3,318.75	33.19
522200-414	Medical/Drug Screen/Consortium	8,000	0.00	1,100.00	13.75
522200-419	Professional Services	23,000	40.00	2,330.44	10.13
522200-419-001	Executive Search	0	0.00	3,495.00	0.00
522200-419-002	Interim Executive Chief	0	10,000.00	66,000.00	0.00
522200-422	Postage	400	40.00	149.36	37.34
522200-423	Radio Dispatch	57,000	5,710.50	42,321.37	74.25
522200-426	UPS/Federal Express	125	10.11	109.63	87.70
522200-427	Incentives and Awards	1,500	0.00	357.32	23.82
522200-429-001	Pagers	900	52.74	483.99	53.78
522200-429-002	Satellite Phone	375	30.20	181.20	48.32
522200-429-003	Verizon MDC Cards	960	80.02	458.29	47.74
522200-435	Meals	100	0.00	0.00	0.00
522200-441	Advertising	1,500	0.00	250.00	16.67
522200-442	Legal Notices	200	0.00	0.00	0.00
522200-446	Taxes and Assesments	2,500	323.77	2,064.51	82.58
522200-453	Hydrant/Fireline	500	86.92	260.76	52.15
522200-462	Bldgs/Liability/Equip Insuranc	42,000	0.00	4,500.85	10.72
522200-465	Volunteer Pensions	3,000	0.00	900.00	30.00
522200-482-002	Fire Extinguisher Maint ZA	1,100	0.00	0.00	0.00
522200-482-003	Exercise Equip Maint JT	1,000	0.00	0.00	0.00
522200-482-004	Hose & Nozzle Mtce DB	250	0.00	0.00	0.00

(7)

East County Fire Rescue
July 31, 2016
2016 General Operating Budget

		Current Month Actual	YTD Actual	%
	Budget			
522200-482-005	Hose Testing DB	150	0.00	0.00
522200-482-006	EMS Equipment Mtce DT	500	0.00	0.00
522200-482-007	Copier Mtce	900	24.23	262.95
522200-482-008	Ladder Testing/Repair JP	1,500	71.89	860.14
522200-482-009	Emergency Generators	500	0.00	0.00
522200-482-010	Hand Tool Maintenance MH	300	0.00	0.00
522200-484-002	SCBA Mtce JP	6,200	2,263.59	2,550.26
522200-484-003	Minitors/Radios WL	4,500	0.00	415.75
522200-485-000	Vehicle Repair & Maint DT	2,700	0.00	1,144.99
522200-485-001	T93	2,250	0.00	0.00
522200-485-009	E94	3,600	0.00	128.35
522200-485-010	T95	2,250	0.00	940.48
522200-485-011	S96	3,600	0.00	645.24
522200-485-012	U93	675	779.44	1,431.18
522200-485-013	S94	3,600	0.00	0.00
522200-485-014	E91	3,600	57.62	447.52
522200-485-016	U91	675	0.00	195.60
522200-485-018	U92	675	0.00	23.83
522200-485-905	A93	675	0.00	0.00
522200-485-909	E92	2,250	0.00	280.11
522200-485-911	E93	3,600	0.00	0.00
522200-485-912	R93	675	0.00	0.00
522200-485-914	T94	2,250	0.00	0.00
522200-485-915	U94	675	0.00	593.59
522200-485-916	E95	3,600	0.00	4,318.37
522200-485-917	S91	3,600	0.00	0.00
522200-485-918	S93	1,800	0.00	1,726.50
522200-485-919	T91	2,250	0.00	1,996.22
522200-485-999	Small Engine Repair MH	4,000	356.53	695.46
522200-487	Computer Maint & Repair LD	5,670	1,150.00	3,262.75
522200-491	Dues/Memberships	3,200	0.00	2,615.00
522200-492	Election Fees	100	0.00	0.00
522200-493	Filing/Recording/Permit Fees	600	0.00	0.00
522200-496	Tuition/Registration	500	0.00	0.00
522200-499	NFIRS/Fire Manager/Bank Charge	6,215	0.00	6,305.01
522300-313	Educational Supplies	500	0.00	0.00
522300-415	Printing/Newsletter	600	0.00	0.00

(8)


East County Fire Rescue
July 31, 2016
2016 General Operating Budget

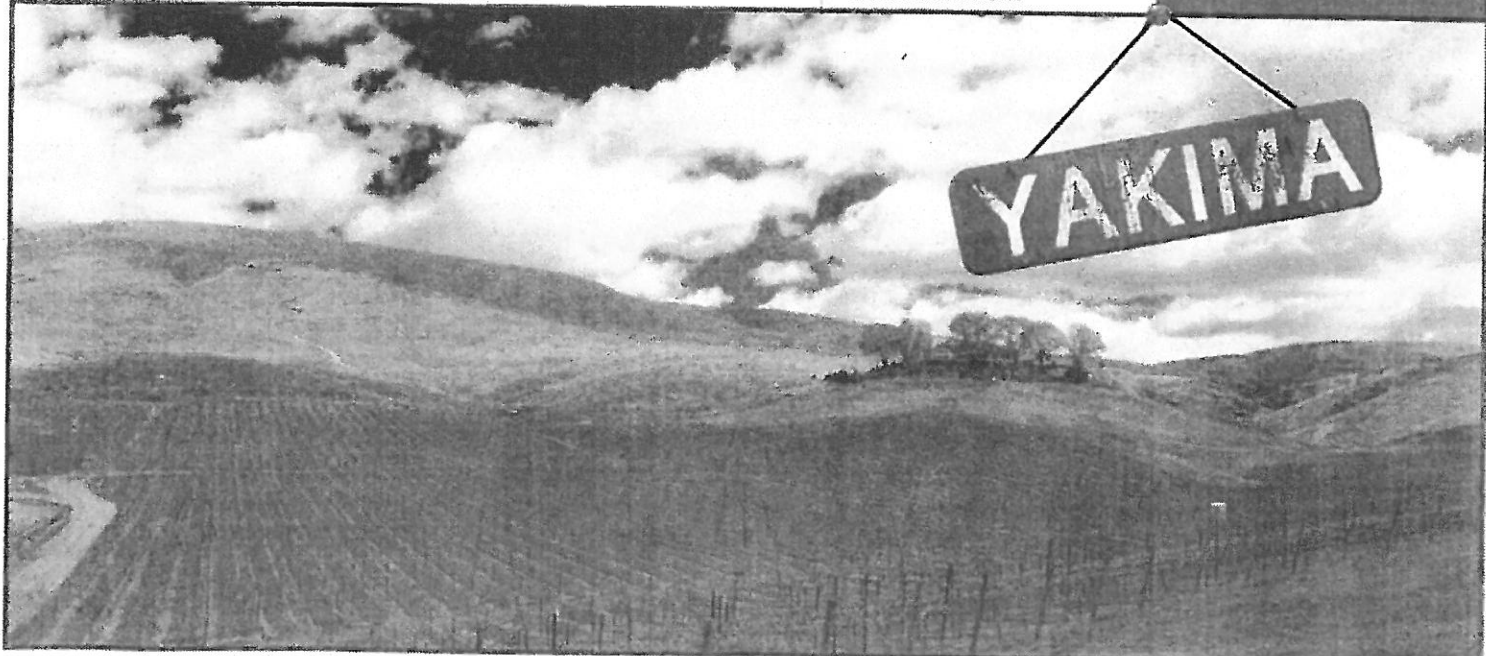
		Current			
		Month	YTD		
		Budget	Actual	Actual	
				%	
522300-422	Postage for Newsletter	1,300	0.00	0.00	0.00
522300-440	Advertising	300	0.00	0.00	0.00
522400-314	Books/Periodicals	1,500	0.00	725.35	48.36
522400-315	Office Supplies	100	0.00	0.00	0.00
522400-324	Food and Water	100	0.00	0.00	0.00
522400-329	Training Supplies	500	0.00	243.90	48.78
522400-433	Travel	2,000	0.00	0.00	0.00
522400-435	Meals	1,000	299.00	1,894.00	189.40
522400-438	Lodging	3,000	0.00	1,413.30	47.11
522400-496	Tuition	10,000	1,100.00	3,875.00	38.75
522590-337	Grounds & Park	4,000	18.95	154.68	3.87
522590-481	Bldg Repair & Maint	30,000	2,986.01	28,857.68	96.19
522591-419	Monitoring (St 91)	540	108.00	324.00	60.00
522591-421	Comcast Tel/Internet (St 91)	4,000	307.39	1,843.89	46.10
522591-471	Electrical & Heating (St 91)	7,000	518.92	3,336.66	47.67
522591-472	Garbage (St 91)	1,400	107.54	642.22	45.87
522591-473	Gas (St 91)	3,500	0.00	1,599.23	45.69
522591-476	Water & Sewer (St 91)	1,000	161.64	491.10	49.11
522592-471	Electrical & Heating (St 92)	1,000	0.00	326.00	32.60
522593-419	Monitoring (St 93)	400	0.00	190.66	47.67
522593-421	Comcast Tel/Internet (St 93)	1,700	144.89	867.07	51.00
522593-471	Electrical & Htg (St 93)	5,000	403.00	2,098.00	41.96
522593-472	Garbage (St 93)	150	0.00	84.09	56.06
522594-419	Monitoring (St 94)	635	158.85	476.55	75.05
522594-421	Comcast Tel/Internet (St 94)	2,500	217.65	1,303.92	52.16
522594-471	Electric & Heating (St 94)	5,500	352.00	1,848.00	33.60
522594-472	Garbage (St 94)	650	56.92	341.52	52.54
522595-419	Monitoring (St 95)	540	0.00	0.00	0.00
522595-421	Comcast Telephone (St 95)	900	74.88	449.16	49.91
522595-471	Electrical & Heating (St 95)	1,500	148.36	803.30	53.55
522595-473	Gas (St 95)	1,000	0.00	278.45	27.85
522595-476	Water & Sewer (St 95)	1,500	0.00	826.08	55.07
522596-471	Electric & Heating (St 96)	0	21.65	155.76	0.00
525600-359	Disaster Preparedness SK	150	0.00	0.00	0.00
594220-649	Capital Purchases	4,600	0.00	0.00	0.00
594220-649-002	Computer Equip LD	5,500	0.00	0.00	0.00
594220-649-003	Virtual Reserve Capital	50,000	0.00	0.00	0.00

East County Fire Rescue
July 31, 2016
2016 General Operating Budget

		Current Month Actual	YTD Actual	%
	Budget			
594220-649-004	Wildland Capital	25,000	0.00	0.00
594220-649-005	Radio Payment	40,000	0.00	0.00
597248-551	Fund Transfer to 6248	246,973	0.00	33,486.25
6291-1 App Res	Transfer to Apparatus Reserve	56,000	0.00	0.00
6291-2 Cap Res	Transfer to Capital Reserve	20,484	0.00	0.00
Total Expenses		2,328,051	130,648.17	972,650.68
				41.78

Schedule of Events

TIME	October 26th WEDNESDAY	October 27th THURSDAY	October 28th FRIDAY	October 29th SATURDAY
8:00am		WELCOME TO CONFERENCE		BOARD INSTALLATION
8:30		Sponsored Breakfast	Social Media Update or Grant Writing Workshop	BREAKFAST
9:00	WFCA Board Meeting			Emergency Preparedness & All Risk Mobilization
10:00		<i>Opening of Conference</i>		
10:30		<ul style="list-style-type: none"> • Introductions • Memorial • 1st Call for Nominations • Keynoter 	GEMT— What Is It? or Creative Fundraising	
12:00		SUPPLIERS' LUNCHEON		
1:00pm			Eye-to-Eye Exposition 12:00-3:00 pm	
1:30	WFCA Legal Committee (Panel of attorneys discussing current fire service issues)	Roundtable Discussions <i>Mostly Career Agency Transitional Agency Volunteer Agency</i>	Business Meeting & Board Elections 1:30-3:00 pm	
3:00			PulsePoint Presentation Bakken Oil Update Immediately following conclusion of business meeting	
4:00	Registration Desk Open Vendor Exhibit Tables Yakima Fire Commissioners Association Welcome Event at the Holiday Inn			
5:00		Suppliers' Hospitality Rooms Open		
6:00			No-Host Social BANQUET	
6:30	SNURE SEMINAR (Separate registration form mailed to members)		<ul style="list-style-type: none"> • Honorary Life Members • Service Awards • Management Excellence • Entertainment 	



SEMINAR OUTLINE

(for class date & time see Schedule of Events)



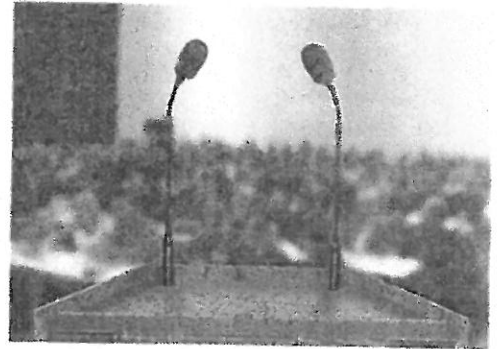
It's Showtime! How to Produce Award-Winning Results in Business and in Life
Life is not a dress rehearsal; neither is business. How would your organization be different if everyone stopped making excuses and started producing better results in every area of their lives? Not "later," not "someday," but now! Because when it's showtime, all that matters is results. And in your business, as well as in your life, every day is showtime. 29-time Emmy Award-winning TV Executive Producer Bill Stainton has discovered that whether you're producing an award-winning television show, an award-winning team, or an award-winning life, real results come down to three simple questions: What's the show? Who's the cast? Where's the script? Bill will get you laughing, thinking, and wanting more! Get ready for an amazing keynote address!

Let's Talk About It!—Roundtable Discussions with Panel Moderators

Thursday afternoon will offer an opportunity for conference attendees to discuss relevant issues with individuals of like agencies. Each roundtable will have a panel of moderators made up of legal representatives and fire service administrators to assist in facilitating discussions and formulating possible solutions. Some topics covered during the *Mostly Career Agency* roundtable will include labor management, L&I workers' compensation, unfunded mandates, growth issues and the demand for services outpacing revenue. The *Transitional Agency* roundtable will focus on employment issues between career/part paid personnel including the current workers' compensation rate increase, equipment needs, fire department infra-structure and urban interface issues. If you are a mostly *Volunteer Agency*, hot topics will include volunteer firefighter recruitment and retention, wildfire suppression funding, additional revenue sources and the challenges of complying with unfunded mandates. Bring your topics to add to the list!

Social Media Update with Brian Snure

This relevant class will include a discussion and analysis of the requirements of the Washington State records retention schedules, Public Records Act, Open Public Meetings Act and the State and Federal Constitutions and how those requirements affect the use of social media by fire districts and regional fire authorities. Class attendees will receive sample policies designed to assist in establishing social media in the fire service. A question and answer session will give participants an opportunity to discuss current issues.



5 Easy Grants Your Fire Service Agency Should Pursue

Many small grant applications require less than two hours of time to complete, yet results can make a huge difference to your yearly budget and the morale of your volunteers and staff. Join professional grant writer Michelle Mazzola to learn about: 5 easy grants you, or your teenagers, can write tomorrow • Strategies for showing the need/impact of your grant request • Importance of reporting the follow up success stories. Learn the "ins and outs" of preparing competitive grant applications to sustain fire preparedness and safety.

GEMT—What Is It?

Ground Emergency Medical Transport—Washington State's EMS delivery system is recognized as one of the finest systems in the world! Service is provided to all citizens of the state regardless of the ability to pay. Unfortunately, the reimbursement rate for emergency care and transport of Apple Health (Medicaid) beneficiaries is far below the actual cost of providing these services. Legislation passed in 2015 created a state plan amendment to allow ambulance providers the opportunity to participate in an authorized program that provided increased Federal Medicaid funds for transport reimbursement. A panel will outline the GEMT program and help provide assistance on how your fire service agency (if transporting) can capture increased reimbursement rates.

Creative Fundraising Events for Your Fire Service Agency

Fire districts/RFAs always have more needs than available funding. This moderated workshop will include innovative community fundraising success stories from fire districts/departments throughout Washington State. Participants will learn how to plan and organize fundraising events that are easy and profitable; listen to a panel discussion with fire commissioners and fire chiefs describing their department's successful fundraising events; hear 10 proven strategies to simplify implementation of your fundraising events.

All Risk Mobilization & Emergency Management—Lessons We Learned from the Oso Mudslide

Fire Chief Travis Hots will lead the Saturday morning general session with a review of the Oso Mudslide and how his agency handled the events during and after the tragedy. Chief Hots will provide a dynamic PowerPoint on emergency response management. Also, a panel of experts will discuss emergency preparedness and cover the following topics as they relate to a large scale natural or manmade catastrophic event: communications, public health and medical, situational assessment, critical transport, and operational coordination. Don't miss this opportunity to learn more about emergency preparedness and mobilization!

Eye-to-Eye Exposition

Attendees will have an opportunity to interact one-on-one with representatives from various state, federal, and non-profit agencies.

PulsePoint—Better Readiness Equals Better Outcomes

When a sudden cardiac arrest emergency call comes in, your team will be ready. But what if someone was already at the scene, applying lifesaving CPR until first responders arrived? Join representatives of PulsePoint as they explain this new mobile technology.

Bakken Oil Transport —What's happening?

Experts will provide the latest update on federal and state regulations and how rail transport of oil may impact your community.

Washington Fire Commissioners Association 68th Annual Conference

October 27, 28 & 29, 2016
Yakima Convention Center

This year's 68th annual conference will be held in the *Palm Springs of Washington*, the beautiful Yakima Valley, beginning Thursday, October 27 through Saturday, October 29 at the Yakima Convention Center, 10 North 8th Street in Yakima. This brochure contains a complete schedule of events, class descriptions and registration form which you may complete and return to the WFCOA office or you may register online at www.wfca.wa.gov.

Pre-conference events include the WFCOA Legal Committee meeting at 1:30 pm on Wednesday at the convention center. This is your opportunity to ask a panel of legal experts questions on "hot button" fire service issues. Also on Wednesday afternoon, please take time to visit the Vendor Exhibits and support WFCOA associate members! Conference registration packets will be available for pickup from 4-6:30 pm. Across the street from the convention center, the Yakima County Fire Commissioners Association will host a "Welcome to Conference" event beginning at 4 pm at the Holiday Inn. Be sure to stop by!

The educational lineup will kickoff with Keynoter Mr. Bill Stainton, a 29-time Emmy Award-winning TV Executive Producer. Bill's presentation "It's Showtime! How to Produce Award-Winning Results in Business and in Life" will keep you laughing while providing informative and useful takeaway tips. Seminars will cover topics such as creative fundraising, grant writing, social media, emergency preparedness and all risk mobilization, as well as a session in roundtable format that will deal with issues facing fire districts & RFAs today.

Our thanks to associate members Rice Fergus Miller Architecture & Planning, ESIP, and DA Davidson & Company for agreeing to host the popular "Welcome to Conference" breakfast on Thursday. Make your plans today to attend the 68th Annual Conference of the WFCOA!

An educational grant program is available to member districts/RFAs with an assessed value of less than \$50 million. A limited number of complimentary conference registrations are available. To apply, contact the WFCOA office.

Visit vendor exhibit tables during early registration on Wednesday, October 26th, from 4-6:30 pm. Be sure to support WFCOA associate members on Wednesday evening and again on Thursday by attending the "Suppliers' Luncheon"!

Please notify the WFCOA office at (800) 491-9322 of any commissioner, secretary or chief that has passed away during the year so that they may be included in the memorial service.

The WFCOA Legal Committee will meet at the Convention Center on Wednesday, October 26th at 1:30 pm. All interested parties are encouraged to attend.

Commissioners that have served for 10, 15, 20, 25, 30, 35, 40, 45, or 50 years are eligible for an honorary service award. Please contact the WFCOA office for more information or an application.

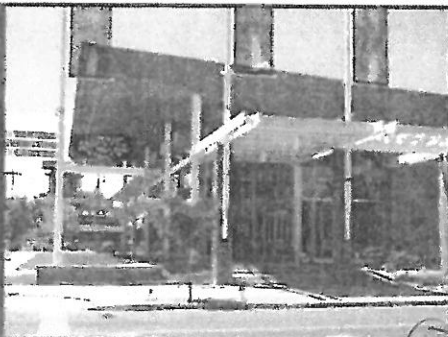
Table reservations will be accepted for the Friday evening banquet through noon on Friday. Visit the WFCOA registration desk or visit the wfca website (www.wfca.wa.gov) to secure a reservation.

The Yakima County Fire Commissioners Association will host a "Welcome to Conference" event on Wednesday, October 26th, at 4:00 pm at the Holiday Inn. Be sure to stop by and say hello!

Management Excellence Awards will be presented during the Friday evening banquet. Entries will be available to review at the WFCOA registration desk.



YAKIMA
CONVENTION
CENTER



LODGING OPTIONS

(Room rates below available for reservations made by October 1, 2016)

Holiday Inn Downtown (509)494-7000 Room Rate: \$129 (single/double)	Red Lion Hotel Yakima Center (509)248-5900 Room Rate: \$111.95 (single/double)
Howard Johnson Hotel (509)452-6511 Room Rate: \$89 (single/double)	

ADVANCE REGISTRATION FORM

(Registration is available online! Visit www.wfca.wa.gov)

Name: _____ Title: _____

Representing: _____

Email address (for registration confirmation/billing): _____

Spouse's/Guest's name, if attending: _____

If you wish to register for the entire conference (including meals), complete OPTION 1 below. If you wish to register for a portion of the conference, complete OPTION 2 below. (Please fill out EITHER Option 1 or Option 2, *not both*.) Please include information on any special dietary needs with your registration. If you have any questions, contact the WFCA office at 1(800)491-9322.

OPTION 1 (full registration including a Thursday Lunch, Friday Banquet and Saturday Breakfast ticket)

Member Registration

- Prior to October 21, 2016 \$320.00
- After October 21, 2016 \$370.00

Non-Member Registration

- Prior to October 21, 2016 \$760.00
- After October 21, 2016 \$810.00

OPTION 2 (registration on a daily basis and *does not* include meals — meals may be purchased below)

Member Registration

- One day \$150.00 Day attending: _____
- Two days \$250.00 Days attending: _____
- Three days \$300.00 Days attending: Thursday, Friday & Saturday

Non-Member Registration

- One day \$430.00 Day attending: _____
- Two days \$555.00 Days attending: _____
- Three days \$680.00 Days attending: Thursday, Friday & Saturday

MEALS (extra ticket recipient name required)

Thursday Lunch Ticket: # _____ @ \$30.00/ea. = \$ _____

Ticket Recipient: _____ Ticket Recipient: _____

Friday Banquet Ticket: # _____ @ \$45.00/ea. = \$ _____

Ticket Recipient: _____ Ticket Recipient: _____

Saturday Breakfast Ticket: # _____ @ \$25.00/ea. = \$ _____

Ticket Recipient: _____ Ticket Recipient: _____

TOTAL AMOUNT DUE: \$ _____

- CHECK ENCLOSED
- BILL DISTRICT/RFA
- VISA/MASTERCARD (Billing Authorization form will be emailed to address listed above)

Advance Registration must be received by the WFCA office no later than October 21, 2016

Please make checks payable to the WFCA. No refunds on registration after Friday, October 21, 2016

WFCA, PO Box 134, Olympia, WA 98507

Questions? (360)943-3880 FAX: (360)664-0415 Email: wfca@wfca.wa.gov

WASHINGTON FIRE COMMISSIONERS ASSOCIATION



PROXY AUTHORITY

ARTICLE 2 —VOTING RIGHTS

"Each active member in attendance at the annual meeting shall be entitled to one vote in person and one vote for each proxy (if any) carried by the member, on each matter submitted to the vote of the members. No other class of members shall have voting rights. Each active member unable to attend a membership meeting may authorize such member's vote to be cast by proxy. The proxy vote may be cast by the commissioner, district secretary, fire chief or attorney of a member district if authorized in writing by the board of commissioners of the proxy voter's member district. Proxy authorizations must be submitted to the association seven (7) days prior to the membership meeting at which such proxy vote may be cast. No individual may serve as proxy for more than two active members."

The Proxy Authority form below must be returned to the WFCA office by Thursday, October 20, 2016.

Mail to: WFCA, PO Box 134, Olympia, WA 98507

or Fax to: (360)664-0415

or Scan form and email to: wfca@wfca.wa.gov

PROXY AUTHORITY

NAME: _____
 Commissioner Secretary Fire Chief Attorney

is authorized to serve as proxy for: Commissioner _____

of _____
(Fire district/RFA)

The active member unable to attend the business meeting must obtain the signatures from the majority of his/her fire district board of commissioners:

COMMISSIONER: _____

COMMISSIONER: _____

COMMISSIONER: _____

COMMISSIONER: _____

COMMISSIONER: _____

AC Jacobs Report

8-16-2016

August ACC/EOC training was Monday 8-8-2016.

August EST training 8-22-2016 Sta. 93 7 PM.

September ACC/EOC training 9-12-2016 Sta. 91 7 PM.

I am continuing to review and update specs for a new engine. Received lots of good input from our Captains and crews.

Safety Report

Safety Committee meeting was held 7-20-16.

Next safety committee meeting, 9-27-16 7:30 PM,
location TBD

No reported accidents/incidents since the last board meeting.



East County Fire & Rescue
600 NE 267th Avenue Camas, WA 98607

Phone: 360.834.4908
Fax: 360.834.5454

Thursday, August 11, 2016

Columbia Title Agency
5101 NE 82nd Ave., Suite 102
Vancouver, WA 98662

RE: Order No. 44377

Al Gillespie, Interim Executive Chief, is an officer assigned by the Board of Fire Commissioners to represent East County Fire and Rescue. He is authorized to sign all documents related to the transfer of ownership of property owned by the District and located at 39801 NE 26th Street, Washougal, WA 98671.

Sincerely,

Martha Martin
Board Chairperson
East County Fire & Rescue

Prevent, Protect & Serve

www.ECFR.us

17

EAST COUNTY Fire and Rescue

PURCHASING REQUEST FORM

REQUESTED ITEM(S): NEW SPEAKERS & WIRE FOR STATION 94

BRAND/MODEL/VENDOR/PART NUMBER: DAY WIRELESS

APPARATUS / STATION NUMBER: STATION 94

ESTIMATED COST OF REQUESTED ITEM: \$2,237²⁷ (SEE ATTACHED QUOTE)

EXPLAIN THE NEED FOR REQUESTED ITEM: STATION 94 SPEAKERS
CONSTANTLY MAKE NOISE & TRANSMIT ALL CLARK Co. DISPATCHES

PERSON REQUESTING THE PURCHASE: D. BURCH

DATE: 08.09.2016

BUDGET CODING: SUB _____ ELE _____ OBJ _____ ID _____

DATE NEEDED BY: As soon as possible

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: _____

AUTHORIZED SIGNATURE

DATE ORDERED: _____

VENDOR: _____

TOTAL COST: _____

PAYMENT METHOD: VISA M/C NET 30 P/C

COMMENTS:

EAST COUNTY *Fire and Rescue*

PURCHASING REQUEST FORM

REQUESTED ITEM(S): Metal halide lights for St. 91 flag pole

BRAND/MODEL/VENDOR/PART NUMBER: Mofford electric

APPARATUS / STATION NUMBER: 91

ESTIMATED COST OF REQUESTED ITEM: \$1700

EXPLAIN THE NEED FOR REQUESTED ITEM: Flag pole lights are not functioning.

PERSON REQUESTING THE PURCHASE: Prasch, John

DATE: 7/24/16

BUDGET CODING: SUB _____ ELE _____ OBJ _____ ID _____

DATE NEEDED BY: As soon as possible

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: _____

AUTHORIZED SIGNATURE

DATE ORDERED: _____

VENDOR: _____

TOTAL COST: _____

PAYMENT METHOD: VISA M/C NET 30 P/C

COMMENTS: