

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

September 6, 2016

Station 91

7 PM

AGENDA

CALL TO ORDER:

Flag Salute

GUESTS:

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of August 16, 2016 Regular Board Meeting Minutes
2. Approval of August 16, 2016 Local BVFF&RO Meeting Minutes
3. Approval of August 25, 2016 Special Workshop Minutes
4. Approval of September 6, 2016 Financial Statement
5. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

STAFF REPORT:

Assistant Chief Jacobs
Chief Al Gillespie

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

Planning Group Workshop
Executive Search Committee
Consider Purchase Request for Station 94 Speakers
Consider Purchase Request for Station 91 Flag Pole Lights
Authorize Credit Cards for Captain Burch and Accounting Assistant Jones
Consider Amendments to 2016 Budget
Consider Approval of Lateral Hire list
Consider Policy Revision: Definition of Members
(See Reverse)

This Meeting is Being Recorded.
Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.
Page # 1 of 2

OPEN TO PUBLIC:

COMMISSIONER COMMENTS:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

EXECUTIVE SESSION:

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

RCW 42.30.110(1)(c) to consider the sale of real estate

ADJOURNMENT:

Next Regular Board Meeting: September 20, 2016, Station 91, 7 PM

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

August 16, 2016

Station 91

7 PM

Draft Minutes

ATTENDANCE:

Martha Martin
Sherry Petty
Kacie Jones
Tad Crum
James Troutman

Mike Berg
Tom Gianatasio
Paula Knapp
Richard Hamby
Michael Garrison

Mike Taggart
Robert Jacobs
Michelle McDermott
Larry Wagoner

CALL TO ORDER: 19:00 PM

Flag Salute

GUESTS:

None

AGENDA ADJUSTMENTS:

None

CONSENT AGENDA:

1. Approval of August 2, 2016 Regular Board Meeting Minutes
2. Approval of August 2, 2016 Local BVFF&RO Meeting Minutes
3. Approval of August 16 , 2016 Financial Statement and Report
4. Excuse Absent Commissioner(s):

Motion by Commissioner Gianatasio to approve the consent agenda, **second** by Petty. **Motion passed** unanimously.

OPEN TO PUBLIC:

Nothing

CORRESPONDENCE:

Commissioner Martin read dates of the WFCFA Conference announcement.

STAFF REPORT:

Secretary Jones gave an overview of the budget.
Chief Jacobs read his report, a copy is in the packet.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Nothing

SAFETY REPORT:

Chief Jacobs announced the next Safety Committee meeting will be in September.

FIRE DISTRICT BUSINESS:

Real Estate Authorization Letter:

Commissioner Martin explained that this letter would give Chief Gillespie the authority to sign documents relating to the sale of Station 96. Commissioner Gianatasio expressed concern about having documents signed in a timely manner. **Motion by Commissioner Taggart** to sign the authorization letter, **seconded** by Berg. Commissioner Gianatasio abstained. **Motion Passed.**

Planning Group Workshop:

The next workshop is scheduled for August 25th 6:00PM at Station 91.

Executive Search Committee:

No updates.

Consider Purchase Request for Station 94 Speakers:

Captain Troutman explained that the speakers and/or speaker cable at Station 94 pick up interference and humming at all times. Captain Burch is submitting the purchase request and obtained a quote from Day Wireless for the replacement of speakers and cable. Commissioner Petty asked for some time to gather additional quotes. This subject will be revisited at the August 25th Planning Session.

Consider Purchase Request for Station 91 Flag Pole Lights:

This purchase request is for the replacement of fixtures, ballasts and lights for the flag pole at Station 91. Commissioner Gianatasio suggested deferring this purchase until after Station 96 has sold. Commissioner Taggart would like to inspect the lights. The decision will be deferred until the August 25th Planning Session.

OPEN TO PUBLIC:

Captain Troutman asked if the board has any update on the hiring of a Chief. Commissioner Martin advised that it will be discussed in Executive Session. Richard Hamby expressed a desire to see the agenda layout changed. Mr. Hamby doesn't feel that the current public comment sections are timed well. He provided copies of the Camas Washougal Port Authority's agenda to demonstrate how opportunities for public comment could be better integrated.

COMMISSIONER COMMENTS:

Commissioner Martin and Commissioner Gianatasio are meeting with the Camas Mayor on Thursday at 4:30 PM.

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

Nothing

ROUND TABLE:

Nothing

EXECUTIVE SESSION:

RCW 42.31.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

RCW 42.30.110(1)(c) to consider the sale of real estate.

The Board went into executive session at 19:50. Anticipated return of 20:20.

An extension was announced until 20:50

The board reconvened at 20:51

An offer has been received for Station 96 in the amount of \$475,000. **Motion by Commissioner Petty to accept the offer, seconded by Berg. Motion passed.**

A contingency was placed on the offer for Station 96, requesting mold abatement. 3 bids were procured, one in the amount of \$3,776.66 from Mold Eaters. **Motion by Commissioner Gianatasio to approve the contingency, seconded by Berg. Motion Passed.**

Motion by Commissioner Petty to adjourn, second by Gianatasio; Motion passed.

ADJOURNMENT: 20:54

Martha Martin, Chairperson

Mike Taggart, Vice Chair

Tom Gianatasio, Commissioner

Mike Berg, Commissioner

Sherry Petty, Commissioner

DISTRICT SEAL:

ATTEST:

Kacie Jones, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes
August 16, 2016

CALL TO ORDER:

The meeting was called to order by Chairperson Martha Martin at 7:58 PM at Station 91.

The following were in attendance:

Martha Martin

Sherry Petty

Kacie Jones

Tad Crum

James Troutman

Mike Berg

Tom Gianatasio

Paula Knapp

Richard Hamby

Michael Garrison

Mike Taggart

Robert Jacobs

Michelle McDermott

Larry Wagoner

BUSINESS:

There is no business tonight.

ADJOURNMENT:

The Local Board adjourned at 7:59 PM.

Respectfully Submitted,

Tom Gianatasio, Commissioner,
Sherry Petty, Alternate

Tad Crum, FF's Assoc. Liaison
Paula Knapp, FF's Assoc. Liaison Alternate

Kacie Jones, District Secretary
Bob Jacobs, Alternate

Martha Martin, Chairperson
Mike Taggart, Alternate

DISTRICT SEAL:

Bob Jacobs, Chief's Rep.

EAST COUNTY FIRE & RESCUE

SPECIAL BOARD OF FIRE COMMISSIONERS WORKSHOP

August 25, 2016

Station 91

Draft Minutes

ATTENDANCE:

Martha Martin
Sherry Petty
James Troutman
Kacie Jones

Mike Berg
Tom Gianatasio
Al Gillespie
Connor Horne

Mike Taggart
Robert Jacobs
Michael Garrison
Jayson Robidoux

CALL TO ORDER: 6:00 PM

Chief Gillespie led the meeting with an overview of the topics to be discussed. The board declared that they would be entering executive session under RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee and RCW 42.30.110(1)(c) to consider the sale of real estate.

The board entered executive session at 18:02, anticipated return of 18:17. Extended to 18:27. The board reconvened at 18:27.

Motion by Commissioner Berg to rent Station 96 to the buyers for \$50 per day for up to two weeks, until closing, **seconded** by Taggart. Petty, Martin, Berg, Taggart: Yea. Gianatasio: Nay. **Motion passed.**

Commissioner Petty obtained a revised quote from Day Wireless for the repair to Station 94's speaker wire, which will be forwarded to Captain Burch. Commissioner Petty also spoke with an electric company that advised the flag lights at Station 91 will likely fail again, and the District should consider mounting a light on the building instead.

Chief Gillespie asked Chief Jacobs to check with Fire GPO when compiling quotes for engine replacement. Jacobs will also include a lease option in the bid along with the option to purchase outright.

Chief Gillespie shared that the Washington Survey and Ratings Bureau has returned a report to the District. ECFR has moved from a protection class 8 to a 6, and if a Chief Officer is implemented in the next 60 days, that rating may move to a 5.

Captain Troutman believes it is time to surplus the air rig. Chief Jacobs would like to keep it for now and consider purchasing a surplus ambulance to use as a rehab unit. Commissioner Petty asked that the district look into finding a surplus ambulance that is already available.

Commissioner Martin inquired as to how Commissioner Taggart has been progressing with the data, charts and reports that he has been working with to compile a financial forecast. Commissioner Taggart and Commissioner Martin have made some progress, but will need continued meetings with administrative staff and more information.

Commissioner Martin also inquired as to whether we are participating in Camas' September 11th remembrance event. Captain Troutman advised that we do usually attend. Commissioner Martin advised that she and Linda have been updating the website.

Commissioner Berg asked if anyone else intended to attend the WFCAs annual conference, and if anyone planned to attend the Snure Seminar.

Captain Troutman applauded Connor Horne and Michael Garrison for participating in the Hood to Coast race.

Meeting adjourned: 19:05

Respectfully Submitted,

Martha Martin, Chairperson

Mike Berg, Commissioner

Tom Gianatasio, Commissioner

Sherry Petty, Commissioner

Mike Taggart, Commissioner

DISTRICT SEAL:

ATTEST:

Kacie Jones, District Secretary

Financial Data

Balance Summary

August 2, 2016

Balances reflect as of close of business 09/05/2016

July 2016 Allocation Rate 0.765%

Fund	Fund Name	Cash	Investment at Cost	Encumbered	Balance
6291	East County Fire & Rescue		\$ 1,073,814.71	\$36,460.43	\$ 1,037,354.28
6291-1	New Tender FD 9		\$ 300,001.20		\$ 300,001.20
6291-2	Capital Facility		\$ 20,989.77		\$ 20,989.77
6291-3	Leave Accrual		\$ 42,574.55		\$ 42,574.55
6291-4	Safer Grant Year 3		\$ -		\$ -
6291-5	Plans Trailer Copier		\$ 2,030.98		\$ 2,030.98
6248	Fire District 9 GO Bond Fund				\$ -
6292	Fire District 9 Capital Fund				\$ -
Transmittals	TOTALS	\$0.00	\$ 1,439,411.21		\$ 1,402,950.78
TR2016 ECFR	Aug 4		\$1,892.09		Payroll Costs for SM16 \$45,269.81
TR2016 ECFR	Aug 4		\$2,863.73		
TR2016 ECFR	Aug 2		\$13,076.71		
TR2016 ECFR	Aug 16		\$ 18,627.90		
TR2016 ECFR					
TR2016 ECFR					
TR2016 ECFR					
TR2016 ECFR					

*Previously paid transmittals submitted and paid per Resolution #177-03182014

AC Jacobs Report

9-6-2016

August ACC/EOC training was Monday 8-8-2016.

August EST training was 8-22-2016.

September ACC/EOC training 9-12-2016 Sta. 91 7PM.

September EST training 9-26-2016 Sta. 91 7 PM.

Continuing to work on needs and specs for new Engine.

Safety Report

Safety Committee meeting was held 7-20-16.

Next safety committee meeting, 9-27-16 Sta. 94 7:30 PM.

No reported accidents/incidents since the last board meeting.

Staff Report

Submitted by

Al H Gillespie

Interim Executive Fire Chief

06 September 2016

01 August through 30 August 2016

Operations

- 86 Incidents since first meeting in August.
 - 7 Fire
 - 0 Overpressure, Rupture, Explosion, Overheat
 - 43 EMS
 - 5 MVA's
 - 3 MVA Cleanup or Hazardous Condition, Electrical
 - 5 Public Service, Assist Invalid, Police Matter, Unauthorized burning or Lockout
 - 20 Good intent, no incident found or Cancelled Enroute
 - 2 Smoke Detector unintentional, False Alarm or Call, Alarm System Malfunction
 - 1 Flood assist, Citizen Compliant, or Special type of incident

- Year to Date: All calls 610
 - All Fire Calls
 - 28
 - Overpressure, Rupture, Explosion, Overheat
 - 0
 - EMS Calls excluding MVA
 - 326
 - MVA with or without injury, Rescue
 - 57
 - MVA Cleanup or Hazardous Condition, Electrical
 - 10
 - Public Service, Assist Invalid, Police Matter, Unauthorized burning or Lockout
 - 28
 - Good Intent, Cancelled Enroute, No Incident Found, Smoke Scare, Authorized Controlled Burn, Steam Vapor, Fog or Dust Thought to be Smoke
 - 144
 - Smoke Detector unintentional, False Alarm or Call, Alarm System Malfunction
 - 16
 - Flood assist, Citizen Compliant, or Special type of incident
 - 1

Brownouts at Station 94:

- There was 1 brownout during this time:
 - 7 hours 01 August

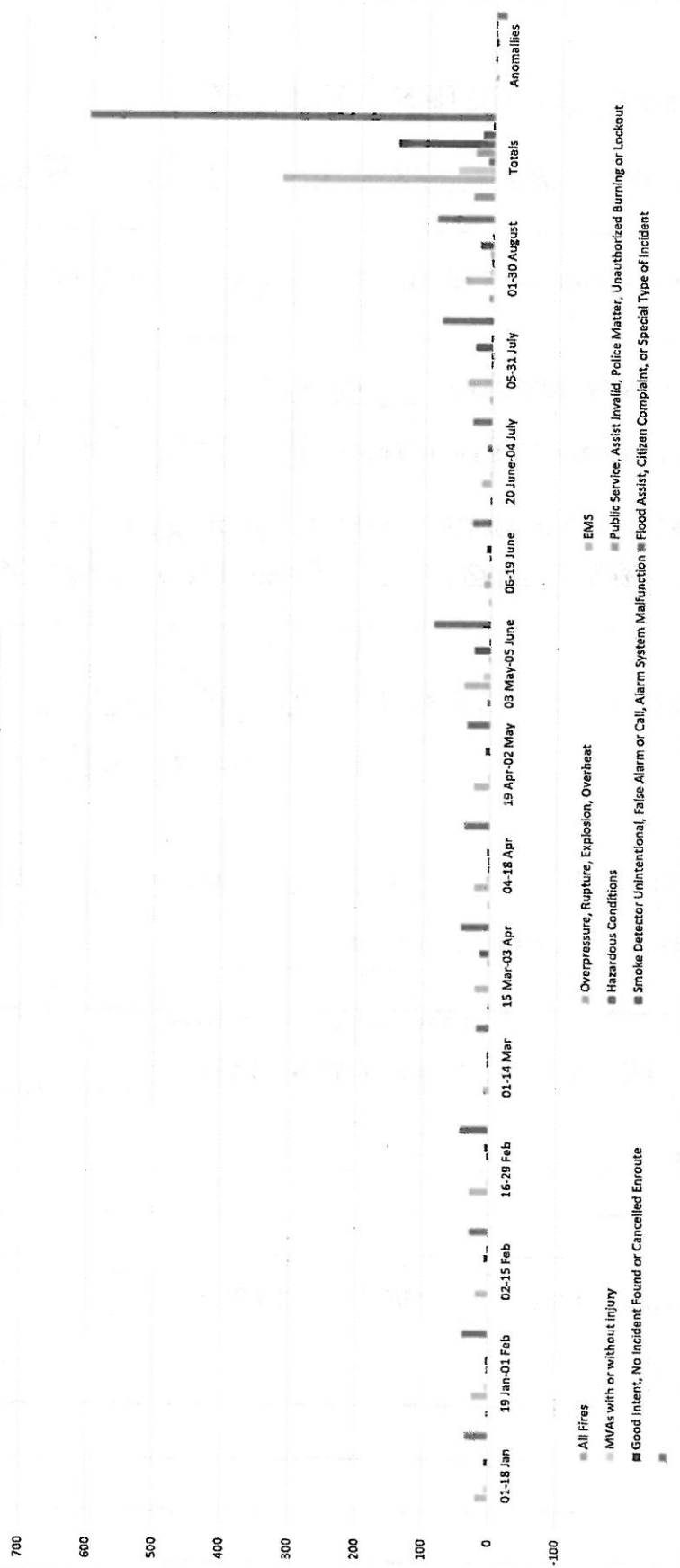
Overtime:

- \$2,157.08 through 25 January
- \$1,001.55 26 January through 10 February
- \$3,477.49 11 February through 25 February
- \$583.83 26 February through 10 March
- \$1,154.27 11 March through 25 March
- \$789.28 26 March through 08 April
- \$1,782.48 09 April through 25 April
- \$144.90 26 April through 10 May
- \$2,340.12 11 May through 25 May
- \$1,708.21 26 May through 10 June
- \$1,368.68 11 June through 24 June
- \$1,357.31 25 June through 08 July
- \$2,102.41 09 July through 25 July
- \$1,142.46 26 July through 25 August
- \$22,973.68 year to date

Approximately 48% of annual overtime budget

8 months would equate to approximately 66.66% of annual budget

Staff report Run Data year to date



(=)

EAST COUNTY Fire and Rescue

PURCHASING REQUEST FORM

REQUESTED ITEM(S): NEW SPEAKERS & WIRE FOR STATION 94

BRAND/MODEL/VENDOR/PART NUMBER: DAY WIRELESS

APPARATUS / STATION NUMBER: STATION 94

ESTIMATED COST OF REQUESTED ITEM: \$1,749.36 (SEE ATTACHED QUOTE)

EXPLAIN THE NEED FOR REQUESTED ITEM: STATION 94 SPEAKERS
CONSTANTLY MAKE NOISE & TRANSMIT ALL CLARK Co. DISPATCHES.

PERSON REQUESTING THE PURCHASE: D. Burch

DATE: 08.09.2016

BUDGET CODING: SUB _____ ELE _____ OBJ _____ ID _____

DATE NEEDED BY: As soon as possible

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: _____
AUTHORIZED SIGNATURE

DATE ORDERED: _____

VENDOR: _____

TOTAL COST: _____

PAYMENT METHOD: VISA M/C NET 30 P/C

COMMENTS:

Day Wireless Systems
 1721 NE 64th Avenue
 Vancouver, Wa. 98661



Proposal

Prepared For:	East County Fire & Rescue
Contact:	Danny Burch
Address:	600 NE 267th Ave
City/State/Zip	Camas, WA 98607-6200
Phone:	360 834 4908
Fax:	

Date:	16-Aug-2016
Acct #:	H3664
Quotation #:	1

Item	Quantity	Description	Unit Cost	Extended
1	0	Speco Technologies - 8" Speaker/ Volume/ Grille	\$64.30	\$ -
2	1	Speco Technologies - 8" PA horn w/70V transformer	\$113.80	\$ 113.80
3	200	Coleman Cable 95215 16/2 AWG, CMR/CL3R/CMX, Non-Plenum, Shield	\$1.00	\$ 200.00
4	10	man hours labor time	\$130.00	\$ 1,300.00
5	0		\$0.00	\$ -
6	0		\$0.00	\$ -
7	0		\$0.00	\$ -
8	0		\$0.00	\$ -
9	0		\$0.00	\$ -
	0		\$0.00	\$ -
	0		\$0.00	\$ -
	0		\$0.00	\$ -

Labor Quoted is for work performed during normal business hours: M-F, 8AM to 5PM

Equipment	\$ 1,613.80
Shipping/Handling	Applicable
State Sales Tax	\$ 135.56
Total	\$ 1,749.36

Scope of Work

Replace speakers and wiring in ECFR St 94. This is a prevailing wage job. Labor time is not to exceed 10 hours.

Thank you for the opportunity to provide you with this information. Please refer to the above quotation number when contracting for this work. Please contact me if I may be of further assistance. This quotation is good for 60 days.

Rep: John Marxmiller
 Office Phone: (360) 256-9444
 Fax: 360-256-4279
 Email:

Inside Sales Rep:
 Office Phone:
 Fax:
 Email:

Exceptions

Quotation is based on performance of labor during regular working hours of 8:00 am through 5:00 pm. Customer requests for work to be performed outside of these parameters may be accommodated and billed at established shop rates unless addressed in this or other valid quotation.

All prices quoted herein are firm for **30 days** and are based on information known by me as of this date. If Customer's specifications or other circumstances change, please contact me for a re-quotation. This quotation supersedes all previous quotations for the same scope of work.

To bill on account after completion of work, Customer must have an established line of credit with Day Wireless Systems, Inc. If Customer does not have such line of credit, a down payment of the quoted price may be requested prior to performing any work for Customer.

TAXES: All prices herein exclusive Washington State Sales Tax. Any tax or other governmental charge now or hereafter levied upon or measured by the transaction between Day Wireless Systems, Inc. and the agency accepting this quotation shall be paid by such person, corporation, or agency accepting this quotation, in addition to any prices quoted or invoiced by Day Wireless Systems, Inc.

Payment Terms: Net 30 Days from date DAY WIRELESS receives equipment. Customers are welcome to inspect equipment to ensure Day Wireless has received equipment and in good working condition. All labor charges are net 30 days after completion of specified work. There will be a 20% Re-stocking fee for all returned or canceled orders.

Authorized By: _____

Date: _____

All returned or canceled orders may be subject to a 20% restocking fee

East County Fire Rescue 2016 General Operating Budget

Revenues

		Current Budget	Proposed Amendment	Notes
308800-001-0000	Beg Bal Previous Year Rollover	150000.00	98307.00	1
311100-000-0000	Property Tax Collected	1999536.00	1999536.00	
311100-002-0000	Property Tax - Delinquent	10000.00	10000.00	
311105-000-0000	Admin Refund	5.00	900.00	2
317200-000-0000	Leasehold Excise Tax	2400.00	2400.00	
317400-000-0000	Timber Excise Tax	3000.00	4400.00	3
331970-000-0000	Hose & Nozzle Grant	20000.00	20000.00	
332156-000-0000	Wildlife-In Lieu of Taxes	200.00	200.00	
334013-000-0000	WSP FF1 Reimbursement	2500.00	0.00	4
334049-000-0000	Grants State/DOH	1350.00	1350.00	
342202-002-0000	Budget Reimb/Accts Receivable	200.00	425.00	5
342202-003-0000	BVFF	1500.00	1500.00	
342210-000-0000	Fire Protection Services (Spartan)	1000.00	1000.00	
342210-001-0000	Fire Services MOB-Personnel	90260.00	51444.00	6
342210-002-0000	Fire Services MOB-Equipment	25000.00	19929.00	7
342210-003-0000	WMX	5500.00	5500.00	
342210-004-0000	Jemtegaard	600.00	600.00	
361109-000-0000	Interest Earnings	3500.00	5500.00	8
361320-000-0000	Unrlzd Gain (loss) on investme	0.00	0.00	
362501-000-0000	DNR Timber Rents	10000.00	13080.00	9
367000-000-0000	Contributions & Donations	400.00	400.00	
369100-000-0000	Sale of Junk & Salvage	50.00	650.00	10
369900-000-0000	Other Misc. Revenue	50.00	50.00	
395100-000-0000	DNR Timber Sales	1000.00	186000.00	11
395200-000-0000	Insurance Claim	0.00	0.00	

Total Revenues

2,328,051.00

2,423,171.00

East County Fire Rescue 2016 General Operating Budget

		Current Budget	Proposed Amendment	Notes
Expenses				
Salaries & Benefits				
511600-110	Legislative Salaries	54720.00	54720.00	
511600-210	Commissioner Benefits	4460.00	4460.00	
511600-433	Commissioner Mileage	350.00	350.00	
511600-435	Commissioner Meals	500.00	500.00	
511600-438	Commissioner Lodging	1200.00	1200.00	
511600-491	Commissioner Dues/Membership	2800.00	2800.00	
511600-496	Commissioner Tuition	1000.00	1000.00	
522100-110	Salaries including PT	6500.00	6500.00	
522100-110-FT	Salaries Full-time	753144.00	644730.00	12
522100-110-PT	Salaries Part-time	151457.00	155154.00	12
522100-120	Quarterly Reimbursement	40000.00	40000.00	
522100-140	Overtime	48000.00	48000.00	
522100-210-001	Magellan - EAP	1680.00	1680.00	
522100-210-002	Unemployment/Medicare/FT	14118.00	13509.00	12
522100-210-003	Unemployment/Medicare/ PT	2466.00	3026.00	12
522100-210-004	Medicare/SS Vol	4207.00	4207.00	
522100-211-FT	LEOFF/PERS/Disability FT	50511.00	50592.00	12
522100-211-PT	PERS PT	14138.00	17347.00	12
522100-213	Deferred Comp	24847.00	19645.00	12
522100-221	Medical Insurance	151939.00	159161.00	12
522100-221-001	VEBA	8100.00	8100.00	
522100-222-FT	Labor & Industries FT	24910.00	32219.00	12
522100-222-PT	Labor & Industries PT	7720.00	11692.00	12
522100-251	Uniforms LD	4000.00	4000.00	
Wildland Salaries & Benefits				
522200-110	Wildland Salaries	30000.00	6000.00	13
522200-140	Wildland Overtime	50000.00	10000.00	13
522200-210	Unemployment/Medicare/SS WL	2100.00	420.00	13
522200-211	LEOFF/PERS WL	4100.00	820.00	13
522200-213	DCOMP WL	2400.00	480.00	13
522200-221	Medical WL	1500.00	300.00	13
522200-222	L&I WL	2500.00	500.00	13
General Operations				
522200-314	Maps/Books/ Periodicals JT	300.00	300.00	
522200-315	Office Supplies	1500.00	1500.00	

East County Fire Rescue 2016 General Operating Budget

		Current Budget	Proposed Amendment	Notes
522200-322	Cleaning and Sanitation	1500.00	1500.00	
522200-324	Food and Water	1200.00	1200.00	
522200-326	Expendable Equipment	2000.00	2000.00	
522200-327	Computer/Software/Supplies	2000.00	3000.00	14
522200-328	Turn-Outs JT	6000.00	6000.00	
522200-328-001	PPE Accessories JT	4000.00	4000.00	
522200-328-002	Volunteer Uniforms LD	500.00	500.00	
522200-328-003	T-Shirts/Sweatshirts LD	2000.00	2000.00	
522200-329	Other Operating Supplies	1500.00	1500.00	
522200-329-001	Address Signs ZA	150.00	150.00	
522200-339	Bldg Supplies/Facility Misc	1500.00	1500.00	
522200-359	Other Equipment	3500.00	6000.00	15
522200-359-001	Tech Rescue Equipment DB		4000.00	16
522200-359-001	Water Rescue Equipment DB	3900.00	0.00	16
522200-359-002	Rope Rescue Equipment DB	100.00	0.00	16
522200-359-003	Hose & Nozzles DB	21767.00	21767.00	
522200-359-004	Exercise Equipment JT	1000.00	1000.00	
522200-364	Diesel / Gas	30000.00	15000.00	17
522200-412	Legal Services	10000.00	10000.00	
522200-414	Medical/Drug Screen/Vaccination	8000.00	8000.00	
522200-419	Professional Services	23000.00	33600.00	18
522200-419-001	Executive Search		6395.00	19
522200-419-002	Interim Executive Chief		106000.00	20
522200-422	Postage	400.00	400.00	
522200-423	Radio Dispatch	57000.00	57000.00	
522200-426	UPS/Federal Express	125.00	150.00	21
522200-427	Incentives and Awards	1500.00	1500.00	
522200-429-001	Pagers	900.00	900.00	
522200-429-002	Satellite Phone	375.00	375.00	
522200-429-003	Verizon MDC Cards	960.00	960.00	
522200-435	Meals	100.00	100.00	
522200-441	Advertising	1500.00	1500.00	
522200-442	Legal Notices	200.00	200.00	
522200-446	Taxes and Assessments	2500.00	2500.00	
522200-453	Fireline	500.00	500.00	
522200-462	Bldgs/Liability/Equip Insuranc	42000.00	42000.00	
522200-465	Volunteer Pensions (BVFF)	3000.00	3000.00	
522200-482-002	Fire Extinguisher Maint ZA	1100.00	1100.00	

East County Fire Rescue 2016 General Operating Budget

		Current Budget	Proposed Amendment	Notes
522200-482-003	Exercise Equip Maint JT	1000.00	1000.00	
522200-482-004	Hose & Nozzle Mtce DB	250.00	250.00	
522200-482-005	Hose Testing DB	150.00	150.00	
522200-482-006	EMS Equipment Mtce DT	500.00	500.00	
522200-482-007	Copier Mtce	900.00	900.00	
522200-482-008	Ladder Testing/Repair JP	1500.00	1500.00	
522200-482-009	Emergency Generators	500.00	500.00	
522200-482-010	Hand Tool Maintenance SG	300.00	300.00	
522200-484-002	SCBA Mtce JP	6200.00	6200.00	
522200-484-003	Minitors/Radios WL	4500.00	4500.00	
522200-485-000	Vehicle Repair & Maint DT	45000.00	45000.00	
522200-485-999	Small Engine Repair MH	4000.00	4000.00	
522200-487	Computer Maint & Repair LD	5670.00	5670.00	
522200-491	Dues/Memberships	3200.00	3200.00	
522200-492	Election Fees	100.00	100.00	
522200-493	Filing/Recording/Permit Fees	600.00	600.00	
522200-496	Tuition/Registration	500.00	500.00	
522200-499	NFIRS/Fire Manager	6215.00	6305.00	22
Prevention/Pub Ed				
522300-313	Educational Supplies (Pub Ed.)	500.00	500.00	
522300-415	Printing/Newsletter	600.00	600.00	
522300-422	Postage for Newsletter	1300.00	1300.00	
522300-440	Advertising	300.00	300.00	
Training				
522400-314	Books/Periodicals	1500.00	1500.00	
522400-315	Office Supplies	100.00	100.00	
522400-324	Food and Water	100.00	100.00	
522400-329	Training Supplies	500.00	500.00	
522400-433	Local/Long Distance Travel	2000.00	500.00	23
522400-435	Meals (Training)	1000.00	3500.00	23
522400-438	Lodging	3000.00	3000.00	
522400-496	Tuition	10000.00	10000.00	
Facilities				
522590-337	Grounds & Park DT	4000.00	4000.00	
522590-481	Bldg Repair & Maint DT	30000.00	100000.00	24
522591-419	Monitoring (St 91)	540.00	540.00	
522591-421	Comcast Tel/Internet (St 91)	4000.00	4000.00	
522591-471	Electrical & Heating (St 91)	7000.00	7000.00	

East County Fire Rescue 2016 General Operating Budget

		Current Budget	Proposed Amendment	Notes
522591-472	Garbage (St 91)	1400.00	1400.00	
522591-473	Gas (St 91)	3500.00	3500.00	
522591-476	Water & Sewer (St 91)	1000.00	1000.00	
522592-471	Electrical & Heating (St 92)	1000.00	1000.00	
522593-419	Monitoring (St 93)	400.00	400.00	
522593-421	Comcast Tel/Internet (St 93)	1700.00	1700.00	
522593-471	Electrical & Htg (St 93)	5000.00	5000.00	
522593-472	Garbage (St 93)	150.00	150.00	
522594-419	Monitoring (St 94)	635.00	635.00	
522594-421	Comcast Tel/Internet (St 94)	2500.00	2500.00	
522594-471	Electric & Heating (St 94)	5500.00	5500.00	
522594-472	Garbage (St 94)	650.00	685.00	25
522595-419	Monitoring (St 95)	540.00	540.00	
522595-421	Telephone (St 95)	900.00	900.00	
522595-471	Electrical & Heating (St 95)	1500.00	1600.00	25
522595-473	Gas (St 95)	1000.00	1000.00	
522595-476	Water & Sewer (St 95)	1500.00	1600.00	25
522596-471	Electrical (St 96)		600.00	26
Emergency Preparedness				
525600-359	Disaster Preparedness MC	150.00	150.00	
Capital Expenditures				
594220-649	Capital Purchases Radios WL	4600.00	4600.00	
594220-649-002	Computer Equip LD	5500.00	5500.00	
594220-649-003	Virtual Reserve Capital	50000.00	50000.00	
594220-649-004	Wildland Capital -Virtual	25000.00	5000.00	27
594220-649-005	Radio Payment	40000.00	40000.00	
Debt Service				
597248-550	Fund Transfer to 6248	246973.00	246973.00	
Other				
6291-1 App Res	Transfer to Apparatus Reserve	56000.00	149930.00	28
6291-2 Cap Res	Transfer to Capital Reserve	20484.00	20484.00	

Total Expenditures

2,328,051.00

2,423,171.00

Revenue 2,423,171.00
Expenditures 2,423,171.00

**East County Fire & Rescue
2016 Budget Amendment Notes**

1. Actual Rollover from 2015
2. Admin Refund reflects current actual revenue.
3. Timber Excise Tax reflects current actual revenue
4. WSP FF1 Reimbursement reflects actual expected revenue.
5. Budget Reimbursement reflects the current actual revenue
6. MOB Personnel revenue received in 2016 (\$33,124) plus \$18,320 to offset potential DNR local fire salaries and benefits in expenditures. (See note 12)
7. MOB Equipment revenue received in 2016 (\$14,929) plus \$5,000 to offset potential DNR local fire capital and expenses in expenditures. (See note 24)
8. Interest earnings reflects current actual revenue
9. Timber Rents reflects current actual revenue
10. Sale of Junk or salvage reflects current actual revenue
11. Adjusted to reflect DNR timber sales received in 2016.
12. 2016 payroll cost at current staffing level + Fire Chief or similar position for Oct – Dec.
13. Wildland salaries and benefits for potential local DNR fires. Offset by MOB Personnel revenue. (see note 5)
14. Computers software & supplies adjusted to include current expenditures and website upgrade
15. Other equipment adjusted to include purchases that were not previously anticipated.
16. Lines for water and rope rescue equipment combined to Tech Rescue line for purchasing flexibility.
17. Diesel/Gas reduced by 50%



**East County Fire & Rescue
2016 Budget Amendment Notes**

18. Professional services reflects current and estimated costs for services like background screening plus potential Chief services for the last quarter.
19. Reflects current actual expenditures for executive search plus current invoices.
20. Adjusted to reflect contract commitment for Interim Executive Chief through October, 2016.
21. UPS/Federal Express adjusted to reflect current and potential expenditure for 2016
22. NFIRS/Fire Manager adjusted to reflect actual 2016 costs.
23. Corrected allocation from travel to meals to appropriately reflect spending. Added \$1000 to meals to bring current expenditures to 50% for the year.
24. Increased building repair and maintenance by \$20,000 to cover repairs at Station 96. Additional \$50,000 added to move generator to Station 94 and repair parking lot at Station 93.
25. Increased water/sewer and electrical Sta 95 and garbage service at Station 94 to reflect current expenditures.
26. Additional line added for the electricity at Station 96.
27. Wildland equipment for potential local DNR fires. Offsets \$5,000 of MOB equipment revenue. (See note 6)
28. Added remaining balance to Apparatus Reserve



East County Fire & Rescue
600 NE 267th Avenue, Camas, WA. 98607

September 6, 2016

Please find the final results for ECFR's Lateral testing process below. The following list is subject to approval by the Board of Commissioners. The next Board meeting is scheduled for September 6, 2016 at 1900 hours, Station 91.

Russell Franklin-Lyons
Matthew Cushwa
Nicole Aden

Chief interviews will be scheduled utilizing the rule of three.

Fern Prairie Station
600 NE 267th Ave
Camas, WA 98607
(360) 834-4908
(360) 834-5454 fax

Prevent, Protect & Serve

www.ECFR.us

Mt. Norway Station
1808 SE 352nd Ave
Washougal, WA 98671
(360) 210-4837
(360) 335-1983 fax

(20)

EAST COUNTY FIRE & RESCUE
Policies, Procedures, and Guidelines

SUBJECT: Definition of Members

PPG NUMBER: 10.5

PAGE: 1 of 1

DATE OF ISSUE: 7-17-2007

APPROVED BY: _____ REVIEWED: _____ BY: _____
Board Chair

POLICY:

For purposes of clarity and understanding, the following definitions apply to the terms “members” and “all personnel”:

1. **Elected Officials:** The Commissioners of the Fire Protection District.
2. **Employees:** The full time and /or part-time paid employees of the Fire Protection District. This includes Chiefs, Officers, Fire Fighters, Emergency Medical Service, and Administrative Personnel.
3. **Volunteers:** A person who performs service willingly and without pay and serves the District as at will members. This includes:
— includes:
 - A. Fire Fighters: Chiefs, Officers and line; (Combat & Service).
 - B. Emergency Medical Services: First Responders, Emergency Medical Techs, and Paramedics.
 - C. Fire Corps: Emergency Response Team members, (REHAB & AIR).
 - D. Other volunteers: CERT, Search & Rescue, Special Projects Administrative personnel when performing work/duties, training, or other activities authorized by a Chief Officer, or their representative.
 - E. Cadets: When in authorized training status or activities.
4. Applications, requirements, and operation perimeters are set forth in Fire District Order #1 (Rules & Regulations).

