

# **EAST COUNTY FIRE & RESCUE**

## **REGULAR BOARD OF FIRE COMMISSIONERS MEETING**

**May 3, 2016**

**Station 91**

**7 PM**

### **AGENDA**

#### **CALL TO ORDER:**

Flag Salute

#### **GUESTS:**

#### **AGENDA ADJUSTMENTS:**

#### **CONSENT AGENDA:**

1. Approval of April 19, 2016 Regular Board Meeting Minutes
2. Approval of April 19, 2016 Local BVFF&RO Meeting Minutes
3. Approval of April 20, 2016 Workshop Minutes
4. Approval of April 25, 2016 Workshop Minutes
5. Approval of May 3, 2016 Financial Statement
6. Excuse Absent Commissioner(s):

#### **OPEN TO PUBLIC:**

#### **CORRESPONDENCE:**

Letter from Captain Long

#### **STAFF REPORT:**

Assistant Chief Jacobs

Interim Administrative Chief Gillespie

#### **VOLUNTEER FIRE FIGHTERS ASSOCIATION:**

#### **SAFETY REPORT:**

#### **FIRE DISTRICT BUSINESS:**

Planning Group Workshop

Station 96 Clean Up and Repair

Sale of Station 96

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**This Meeting is Being Recorded.**

**Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.**

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**OPEN TO PUBLIC:**

**COMMISSIONER COMMENTS:**

**LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:**

**ROUND TABLE:**

**EXECUTIVE SESSION:**

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

RCW 42.30.140 (4)(a) relating to collective bargaining issues and negotiations.

RCW 42.30.110(1)(c) to consider the sale of real estate

**ADJOURNMENT:**

Next Regular Board Meeting: May 17, 2016, Station 91, 7 PM

***EAST COUNTY FIRE & RESCUE***  
***REGULAR BOARD OF FIRE COMMISSIONERS MEETING***

April 19, 2016  
Station 91  
7 PM

**Draft Minutes**

**ATTENDANCE:**

Martha Martin  
Sherry Petty  
Tad Crum  
Al Gillespie  
Karen Gianatasio  
Nick Riehl

Mike Berg  
Tom Gianatasio  
Larry Wagoner  
Aloma Taggart  
Larry Wagoner

Mike Taggart  
Robert Jacobs  
Paula Knapp  
Kacie Jones  
Danny Burch

**CALL TO ORDER:** 19:00 PM

Flag Salute

**GUESTS:**

None

**AGENDA ADJUSTMENTS:**

None

**CONSENT AGENDA:**

1. Approval of April 5, 2016 Regular Board Meeting Minutes
2. Approval of April 5, 2016 Local BVFF&RO Meeting Minutes
5. Approval of April 19, 2016 Financial Statement
6. Excuse Absent Commissioner(s):

**Motion by Commissioner** Gianatasio to approve the consent agenda, second by Taggart. **Motion passed** unanimously.

**OPEN TO PUBLIC:**

No Comments

**CORRESPONDENCE:**

None

**STAFF REPORT:**

Assistant Chief Jacobs and Chief Gillespie read their reports; copies are in the packet. Chief Jacobs thanked the staff for their work on the Awards Dinner. Chief Gillespie thanked staff for their work on the Awards Dinner and thanked Captain Troutman for his help with the Survey and Ratings Bureau, which should issue a report within 45 days. Commissioners Martin and Taggart asked if the Chief could graph his call report and include last year's calls.

**VOLUNTEER FIRE FIGHTERS ASSOCIATION:**

Nothing

**SAFETY REPORT:**

Chief Jacobs stated the next safety committee meeting will be 05/26/16, 19:30 at Station 91. No accidents since last meeting. Chief Jacobs noted that this makes 3 months without incident, and commended the duty crews for their efforts.

**FIRE DISTRICT BUSINESS:**

**Planning Group Workshop:**

The next planning group workshop is scheduled for April 20<sup>th</sup>, 2016, 6:30 PM at Station 91

**Station 96 Clean Up and Repair:**

Chief Gillespie advised that work is nearly completed at station 96. The appraisal is complete and will be reviewed in Executive Session. Chief thanked the commissioners for all of their work on the station.

**Consider extending the contract of Interim Chief Gillespie:**

Chief advised that this may be discussed in Executive Session. He advised that the board has two options: continue the contract with ESCI or contract with him directly, in a manner that is more of a retainer than a contract, because of numerous upcoming time conflicts.

Commissioner Petty asked if Chief will be available by phone, which he affirmed. The board agreed to discuss this in Executive Session.

**Consider Resolutions 206-04192016 and 207-04192016:**

Two lists of equipment were recommended for surplus. **Motion by Commissioner Gianatasio** to approve the resolutions provided the generator is not one of two from Station 93, **seconded** by Berg. **Motion passed** unanimously.

**OPEN TO PUBLIC:**

Nothing

**COMMISSIONER COMMENTS:**

Commissioner Petty asked that the crews continue to care for the grounds at Station 96. Commissioner Martin announced a public meeting at Camas Council Chambers on Monday, April 25<sup>th</sup>, 17:30, to continue discussions regarding shared services.

**LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:**

Nothing

**ROUND TABLE:**

Nothing

**EXECUTIVE SESSION:**

RCW 42.31.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

RCW 42.30.140 (4) (a) Relating to collective bargaining issues and negotiations.

RCW 42.30.110(1)(c) To consider the sale of real estate

The Board went into executive session at 19:32. Anticipated return of 20:02

A 15 minute extension was announced at 20:02.

The board reconvened at 20:17.

**Motion by Commissioner Taggart** to allow Chief Gillespie to find a real estate agent and negotiate fees. **Seconded** by Petty. **Motion passed** unanimously.

**Motion by Commissioner Berg** to extend Chief Gillespie’s contract without ESCI, **seconded** by Gianatasio. **Motion passed** unanimously.

**Motion by Commissioner Taggart** to adjourn, second by Gianatasio; **Motion passed**.

**ADJOURNMENT:**      **20:22**

\_\_\_\_\_  
Martha Martin, Chairperson

\_\_\_\_\_  
Mike Taggart, Vice Chair

\_\_\_\_\_  
Tom Gianatasio, Commissioner

\_\_\_\_\_  
Mike Berg, Commissioner

\_\_\_\_\_  
Sherry Petty, Commissioner

**DISTRICT SEAL:**

**ATTEST:**

\_\_\_\_\_  
Kacie Jones, District Secretary

# EAST COUNTY FIRE & RESCUE

## Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes  
April 19, 2016

### CALL TO ORDER:

The meeting was called to order by Chairperson Martha Martin at 8:58 PM at Station 91.

The following were in attendance:

Martha Martin

Sherry Petty

Tad Crum

Al Gillespie

Kacie Jones

Mike Berg

Tom Gianatasio

Larry Wagoner

Aloma Taggart

Danny Burch

Mike Taggart

Robert Jacobs

Paula Knapp

Karen Gianatasio

Nick Riehl

### BUSINESS:

There is no business tonight.

### ADJOURNMENT:

The Local Board adjourned at 8:59 PM.

Respectfully Submitted,

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**Tom Gianatasio**, Commissioner,  
Sherry Petty, Alternate

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**Tad Crum**, FF's Assoc. Liaison  
Paula Knapp, FF's Assoc. Liaison Alternate

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**Kacie Jones**, District Secretary  
Bob Jacobs, Alternate

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**Martha Martin**, Chairperson  
Mike Taggart, Alternate

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**Bob Jacobs**, Chief's Rep.

**DISTRICT SEAL:**

# EAST COUNTY FIRE & RESCUE

## SPECIAL BOARD OF FIRE COMMISSIONERS WORKSHOP

April 20, 2016  
Station 91

### Draft Minutes

#### ATTENDANCE:

Al Gillespie	Tom Gianatasio	Martha Martin	Mike Berg
Mike Taggart	Robert Jacobs	Sherry Petty	Wes Long
Linda Durrett	Kacie Jones	Danny Burch	Kody Taylor

#### CALL TO ORDER: 18:30

Linda Durrett presented proposals for amending the budget and information demonstrating the financial health of the District. Commissioner Martin asked for discussion regarding the Management Excellence award process. Chief Gillespie gave an overview of the progress at Station 96 and announced that it is ready to list and he had selected an agent. Captain Long and Danny Burch thanked Kody Taylor for his efforts in procuring cars for extrication practice for all of the duty crews.

Meeting adjourned at 19:32.

Respectfully Submitted,

\_\_\_\_\_  
Martha Martin, Chairperson

\_\_\_\_\_  
Mike Berg, Commissioner

\_\_\_\_\_  
Tom Gianatasio, Commissioner

\_\_\_\_\_  
Sherry Petty, Commissioner

\_\_\_\_\_  
Mike Taggart, Commissioner

**DISTRICT SEAL:**

**ATTEST:**

\_\_\_\_\_  
Kacie Jones, District Secretary

**EAST COUNTY FIRE & RESCUE**  
**SPECIAL BOARD OF FIRE COMMISSIONERS WORKSHOP**

**April 25, 2016**  
**Camas Council Chambers**

**Draft Minutes**

**ATTENDANCE:**

Al Gillespie	Tom Gianatasio	Martha Martin	Mike Berg
Mike Taggart	Robert Jacobs	Sherry Petty	Bob Jacobs
Kacie Jones	Karen Gianatasio	Nick Swinhart	Peter Capell
Larry Wagoner	Aloma Taggart	Greg Anderson	Shannon Turk
Don Cheney			

**CALL TO ORDER: 17:30**

Peter Capell led the meeting and explained that the purpose of this meeting is to further explore proposed pay and staffing for shared services. Camas compiled a spreadsheet laying out hours and expected rates of pay. Mr. Capell also explained that Camas has not approached the firefighters union with this proposal yet, and asked East County's Commissioners if they felt comfortable taking that step forward. Commissioner Martin affirmed. Chief Gillespie asked for a tentative timeline; barring complications, the agreement could be ratified as early as June. Meeting adjourned at 18:20

Respectfully Submitted,

\_\_\_\_\_  
Martha Martin, Chairperson

\_\_\_\_\_  
Mike Berg, Commissioner

\_\_\_\_\_  
Tom Gianatasio, Commissioner

\_\_\_\_\_  
Sherry Petty, Commissioner

\_\_\_\_\_  
Mike Taggart, Commissioner

**DISTRICT SEAL:**

**ATTEST:**

\_\_\_\_\_  
Kacie Jones, District Secretary



## Financial Data

### Balance Summary

May 3, 2016

Balances reflect as of close of business 05/02/2016

March 2016 Allocation Rate 0.643%

Fund	Fund Name	Cash	Investment at Cost	Encumbered	Balance
6291	East County Fire & Rescue		\$ 1,188,416.19	\$17,629.29	\$ 1,170,786.90
6291-1	New Tender FD 9		\$ 299,332.52		\$ 299,332.52
6291-2	Capital Facility		\$ 20,942.98		\$ 20,942.98
6291-3	Leave Accrual		\$ 42,479.66		\$ 42,479.66
6291-4	Safer Grant Year 3		\$ -		\$ -
6291-5	Plans Trailer Copier		\$ 2,026.46		\$ 2,026.46
6248	Fire District 9 GO Bond Fund				\$ -
6292	Fire District 9 Capital Fund				\$ -
<b>Transmittals</b>	<b>TOTALS</b>	<b>\$0.00</b>	<b>\$ 1,553,197.81</b>		<b>\$ 1,535,568.52</b>
TR2016 ECFR	April 22, 2016		\$9,314.42		
TR2016 ECFR	April 25, 2016		\$1,898.43		
TR2016 ECFR	May 3, 2016		\$6,416.44		
TR2016 ECFR					Payroll Costs for SM7 \$50,654.76
TR2016 ECFR					
TR2016 ECFR					
TR2016 ECFR					
TR2016 ECFR					
TR2016 ECFR					

\*Previously paid transmittals submitted and paid per Resolution #177-03182014



East County Fire & Rescue  
600 NE 267<sup>th</sup> Avenue, Camas, WA. 98607

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April 17, 2016

Chief Gillespie,

Please accept this written letter of resignation for my employment at East County Fire and Rescue effective May 9<sup>th</sup> at 07:00/am - or a different date that meets the needs of the District and me. I have elected to pursue another opportunity that allows me to further my career in accordance with my personal goal.

When I returned to East County Fire and Rescue in November of 2010, I entered into an informal agreement with the Board of Commissioners to maintain employment for a period of no less than three years. I am proud with the knowledge that I, once again, accomplished more than the Fire District expected of me during this time – and beyond.

Further, I request to receive unused vacation compensation totaling to 297.269 hours in adherence to Article 5.3 of the 2016 Collective Bargaining Agreement between ECFR and AIFF Local 2444.

To assist with this transition, I will provide a summary of my assigned Programs and status of each. I will also conduct required employee evaluations for two A Shift employees prior to the end of my employment with ECFR.

Sincerely,

Wesley W. Long – Captain  
360-281-9585

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Fern Prairie Station  
600 NE 267<sup>th</sup> Ave  
Camas, WA 98607  
(360) 834-4908  
(360) 834-5454 fax

**Prevent, Protect & Serve**

[www.ECFR.us](http://www.ECFR.us)

Mt. Norway Station  
1808 SE 352<sup>nd</sup> Ave  
Washougal, WA 98671  
(360) 210-4837  
(360) 335-1983 fax

## AC Jacobs Report

5-3-2016

April ACC/EOC training was 4-6-2016 Sta. 91 7 PM.

Rescheduled due to conflict with awards dinner.

April EST training was 4-25-2016 SCBA refill using Sta. 91 Compressor.

May ACC/EOC training Monday 5-9-2016 Sta. 91 7PM.

May EST training 5-23-2016 Sta. 93 7 PM.

### Safety Report

Safety Committee meeting was held 3-24-16

Next safety committee meeting, 5-26-16 Sta. 91 7:30 PM.

No reported accidents/incidents since the last board meeting.

## **Report for the 03 May 2016**

### **Commissioners' Meeting**

Good evening Honorable Chairperson and Members of the Board,

During the last month serving as your Interim Executive Fire Chief we have made significant progress on several areas.

We have placed Station 96 on the market.

We met, again with our neighbors to discuss potential shared services and have the consensus to have the attorneys develop language to be presented to the separate elected bodies for approval.

We've received a resignation letter from Captain Wes Long as he will be leaving to accept a new position to further his career, congratulations to him. I have appointed Firefighter Danny Burch as the Acting Captain starting 11 May until we decide on our promotional process.

We continue to address the massive public records request.

# Staff Report

Submitted by  
Al H Gillespie  
Interim Executive Fire Chief  
03 May 2016  
19 April through 02 May 2016

## Operations

- 35 Incidents since last Board meeting
  - 1 Fire
  - 0 Overpressure, Rupture, Explosion, Overheat
  - 24 EMS
  - 3 MVA's
  - 0 Rescue, EMS Standby, High Angle Rescue or Extrication
  - 0 MVA Cleanup or Hazardous Condition, Electrical
  - 0 Public Service, Assist Invalid, Police Matter, Unauthorized burning or Lockout
  - 7 Good intent, no incident found or Cancelled In Route
  - 0 Smoke Detector unintentional, False Alarm or Call, Alarm System Malfunction
  - 0 Flood assist, Citizen Compliant, or Special type of incident
  
- Year to Date: All calls 281
  - All Fire Calls
    - 10
  - Overpressure, Rupture, Explosion, Overheat
    - 0
  - EMS Calls excluding MVA
    - 169
  - MVA with or without injury
    - 28
  - Rescue, EMS Standby, High Angle Rescue or Extrication
    - 0
  - MVA Cleanup or Hazardous Condition, Electrical
    - 4
  - Public Service, Assist Invalid, Police Matter, Unauthorized burning or Lockout
    - 11
  - Good Intent, Cancelled Enroute, No Incident Found, Smoke Scare, Authorized Controlled Burn, Steam Vapor, Fog or Dust Thought to be Smoke
    - 48
  - Smoke Detector unintentional, False Alarm or Call, Alarm System Malfunction
    - 10
  - Flood assist, Citizen Compliant, or Special type of incident
    - 1

## Brownouts at Station 94:

- There were no brownouts during this time.

