



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us



Regular Board of Fire Commissioners Meeting February 06, 2024

Station 91

6:30 PM

Agenda



This meeting will be held in hybrid format, in-person and using Zoom video conferencing. The link and telephone dial-in number are provided below:

Video Conferencing Link: <https://us02web.zoom.us/j/81021732943>

Dial-In Telephone Number: (253) 215-8782

Meeting ID 810 2173 2943 and Passcode 022103

This meeting is being recorded, please silence or turn off your personal cell phones, pagers, etc.

Call to Order

Flag Salute

Agenda Adjustments

Consent Agenda

- Approval of January 16, 2024 Regular Board Meeting Minutes.
- Approval of January 16, 2024 Local BVFF&RO Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Public Input

Correspondence

Staff Reports

1. Chief Hartin. (Update on Station 94 by Cody Sorensen – Memo).
2. Assistant Chief Jacobs.
3. Volunteer Firefighters Association.
4. Safety Committee.

Fire District Business

1. Approval of purpose, scope, and policies for
 - SOG 1.2.9 Recognition Program.
 - SOG 4.6.2 Hazmat Response – Carbon Monoxide Incidents.
 - SOG 4.6.4 Hazmat Response – Lithium – Ion (Li-Ion) Battery Incidents.
2. Resolution #341-02062024 – Amend the District’s 2024 operating budget.
3. Resolution #342-02062024 – Authorizing contingency expenditure and amendment of the district’s 2024 operating budget.
4. Special Unit Citation for Engine 91 C Shift (Grable, Dobbins, & Lockwood).

Committee Meetings:

1. Communication with Neighboring Elected Officials.
 - City of Camas, April 23, 2024 at 3:00 PM at ECFR Station 91.
 - City of Washougal, February 14, 2024 at 11:00 AM, Washougal City Hall.
2. Risk Group held on January 3, 2024.
3. East County Ambulance Advisory Board (ECAAB), TBA.
4. Safety Meeting, held January 25.

Commissioner Comments

Public Comment

Local Board for Volunteer Firefighters and Reserve Officers

Upcoming Meetings

- Review of the district’s monthly event calendar.
- Next Regular Board Meeting will be held February 20, 2024 Station 91 at 6:30 PM – hybrid format.
- Next Strategic Planning Meeting will be held February 07, 2024 Station 91 at 3:00 PM – hybrid format.

Executive Session

Adjournment



East County Fire and Rescue

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Board of Fire Commissioners Consent Agenda

February 06, 2024

1. Approval of minutes:
 - January 16, 2024 Regular Board Meeting Minutes.
 - January 16, 2024 BVFF Meeting Minutes.
2. Invoices for \$79,860.14 check number 14989 through 15011 dated January 24, 2024.
3. Approved commissioner stipends for the period of January 16 through January 31 with a February 10 pay date.

Name	Regular Meeting	Committee Meeting	Special Meeting	Education	Other	Total
Hofmaster	1	0	0	0	0	1
Martin	1	0	0	0	0	1
Petty	1	0	0	0	0	1
Seeds	1	1	0	0	0	2
Taggart	1	1	0	0	0	2

4. Voided/Destroyed Claims/Payroll Warrants.
5. Excuse absent Commissioner(s).
6. Payroll/Benefits/EFT's in the amount of \$68,587.98(Payroll).
7. Use Tax for \$160.19.

Joshua Seeds, Chairperson

Michael Taggart, Vice Chair

Martha Martin, Commissioner

Sherry Petty, Commissioner

Steve Hofmaster, Commissioner



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Regular Board of Fire Commissioners Meeting

January 16, 2024

Station 91

6:30 PM

Draft Minutes

Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Steve Hofmaster

Sherry Petty

Chief Ed Hartin

Assistant Chief Jacobs

Debbie Macias

Zach Allen

Monty Grindy

Call to Order

Chairperson Joshua Seeds called the meeting to order at 18:52 (late start due to inclement weather and technical difficulties with recording device) via Hybrid Meeting. This meeting was conducted in hybrid in-person/video conference format.

Flag Salute

Commissioner Taggart led the flag salute.

Agenda Adjustments

Consent Agenda

- Approval of January 02, 2024 Regular Board Meeting Minutes.
- Approval of January 02, 2024 Local BVFF&RO Meeting Minutes.
- Approval of January 03, 2024 Strategic Planning Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Motion by Commissioner Taggart to approve the consent agenda as amended, seconded by Commissioner Martin. Motion passed unanimously.

Public Input

No comments.

Correspondence

Debbie Macias shared the flyer for the Spring Seminar Snure Series with the group and asked who would like to attend which class. Discussion ensued.

Staff Reports

1. Chief Hartin's report is in the meeting packet. (to be read at end of meeting, Chief was on a call)
2. Assistant Chief Jacobs gave his report; a copy is in the meeting packet.
3. Assistant Chief Jacobs reported that the Volunteer Firefighter's Association had nothing new to report.
4. Assistant Chief Jacobs reported that per the safety committee there were no accidents/incidents since the last board meeting.

Fire District Business

No Business.

Committee Meetings

1. Communication with neighboring elected officials.
 - City of Camas, January 23, 2024 at 3:00 PM.
 - City of Washougal, February 14, 2024 at 11:00 AM.
2. Risk Group, held January 03, 2024 at 8:00 AM.
3. Safety Meeting, January 25, 2024 at 7:30 PM at Station 91.
4. East County Ambulance Advisory Board (ECAAB), TBA.

Commissioners Comments

Commissioner Hofmaster said he is glad everyone is ok about the weather.

Commissioner Martin said the weather is a concern.

Commissioner Seeds said he is proud of the crews.

Public Input

No Comments

Local Board for Volunteer Firefighters and Reserve Officers

No new business.

Upcoming Meetings

- Review of the district’s monthly event calendar.
- Regular board meeting will be February 06, 2024 Station 91 at 6:30 pm. – Hybrid format.
- Strategic planning workshop February 07, 2024 Station 91 at 3:00 pm. – Hybrid format.
- Chief Hartin read his report.

Both the strategic planning workshop and regular board meeting will be in hybrid format permitting in-person or video conference participation. The link for video conference participation is provided on the district’s website (www.ecfr.us).

Executive Session

Adjournment

Motion by Commissioner Martin to adjourn at 19:22, seconded by Commissioner Taggart. Motion passed unanimously.

Joshua Seeds, Chairperson

Michael Taggart, Vice Chair

Martha Martin, Commissioner

Steve Hofmaster, Commissioner

Sherry Petty, Commissioner

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)



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Local Board for Volunteer Fire Fighters & Reserve Officers Meeting January 16, 2024

Station 91
Draft Minutes

Attendance

Martha Martin

Sherry Petty

Assistant Chief Jacobs

Monty Grindy

Mike Taggart

Steve Hofmaster

Debbie Macias

Joshua Seeds

Chief Ed Hartin

Zach Allen

Call to Order

This meeting was conducted in hybrid in-person/video conference format.

Chairperson Joshua Seeds called the meeting to order at 19:13 via Hybrid Meeting.

Business

No new business.

Adjournment

The local board adjourned at 19:13.

Joshua Seeds, Commissioner Chairperson
Michael Taggart, (Alternate)

Firefighters Association Liaison

Ed Hartin, Chief
Robert Jacobs, Assistant Chief (Alternate)

Martha Martin, Commissioner
Sherry Petty, Commissioner (Alternate)

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)

CHECK REGISTER

East County Fire & Rescue

01/16/2024 To: 01/31/2024

Time: 08:11:27 Date: 02/01/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
102	01/24/2024	Claims	6291	14989	CLARK COUNTY TREASURER	5,712.43	Invoice# CI059760 - Q4 2023 Net Motion Support Up to 4 Licenses.; Invoice #CI059813 - General and Special Election Voter's pamphlet (November7, 2023) November 7, 2023 General and Special Election Bill
					001 - 522 10 45 001 - Election Fees	5,464.75	General and Special Election Voter's pamphlet (November7, 2023) November 7, 2023 General and Special Election Billing. (Seeds, Martin)
					001 - 522 20 40 000 - CRESA Dispatch Fee	247.68	Q4 2023 Net Motion Support Up to 4 Licenses.
103	01/24/2024	Claims	6291	14990	CLARK PUBLIC UTILITIES	524.69	December Utilities - Station 91.
					001 - 522 50 43 091 - Station 91 Electrical Service	524.69	Electric service at station 91. Service period 12/7/2023-1/8/2024.
104	01/24/2024	Claims	6291	14991	EMBROIDER IT	55.17	Invoice #500146 - Nametapes Qty (7) New Part-Timer FF Manley (2), New Part-Time FF Gilbert (2) and New Full-Time FF Miller (3).
					001 - 522 20 34 004 - Uniforms	55.17	Nametapes Qty (7) New Part-Timer FF Manley (2), New Part-Time FF Gilbert (2) and New Full-Time FF Miller (3).
105	01/24/2024	Claims	6291	14992	GENERAL FIRE APPARATUS, INC	492.56	Invoice # 17790 - HME Seatbelt 3-point red for apparatus # 1014.; Invoice 17806 - Apparatus # 919. Akron 2.0 Ball Valve Repair Kit w/metal ball. Reed sensor SPDT 20W 150 V 1A BBv 038 3/8" Ball Valve 6
					001 - 522 60 44 003 - E94 (1014)	263.68	HME Seatbelt 3-point red for apparatus # 1014.
					001 - 522 60 45 000 - WT91 (919)	228.88	Apparatus # 919. Akron 2.0 Ball Valve Repair Kit w/metal ball. Reed sensor SPDT 20W 150 V 1A BBv 038 3/8" Ball Valve 600.
106	01/24/2024	Claims	6291	14993	GRAINGER	32.07	Invoice # 9949695077 - Eyewash heads for station 91.
					001 - 522 50 40 091 - Station 91 Building R&M	32.07	Eyewash heads for station 91.
107	01/24/2024	Claims	6291	14994	Robert L Jacobs	44.00	Per diem for Rosenbauer Sioux Falls, SD trip 2/5/2024-2/7/2024. Trip is in regards to the purchase of the type 1 engine the district is getting.
					001 - 522 10 49 004 - Administration Travel, Lodging,	44.00	Per diem for Rosenbauer Sioux Falls, SD trip 2/5/2024-2/7/2024. Trip is in regards to the purchase of the type 1 engine the district is getting.
108	01/24/2024	Claims	6291	14995	LN CURTIS & SONS	1,014.96	Invoice # INV783165 - Qty (2) Patient Tie-In System One-Piece Stretcher - For special operations.; Invoice # INV781978 - .25 LPM Model RP Fixed Flow Regulator to improve ease of calibration for 4 gas
					001 - 522 20 32 009 - Special Operations Equipment	649.67	Qty (2) Patient Tie-In System One-Piece Stretcher - For special operations.
					001 - 522 20 32 009 - Special Operations Equipment	365.29	.25 LPM Model RP Fixed Flow Regulator to improve ease of calibration for 4 gas monitors. E91 and E94.
109	01/24/2024	Claims	6291	14996	NFPA	1,552.50	Invoice #00384815 - Subscription renewal for National Fire Codes 2024.

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 10 48 001		Administration Dues & Membe	1,552.50	Subscription renewal for National Fire Codes 2024.
110	01/24/2024	Claims	6291	14997	NFPA	175.00	Invoice # 0183707M - Individual membership one year renewal of NFPA - (Hartin)
			001 - 522 10 48 001		Administration Dues & Membe	175.00	Individual membership Renewal of NFPA - (Hartin)
111	01/24/2024	Claims	6291	14998	PACIFIC TRUCK & TRAILER SERVICE, INC	2,639.07	Invoice # 2024-35211 - Apparatus # 919. Perform annual emergency inspection. Drain tank, remove fire pump polish shaft and reseal. Install pump. Change oil in pump gear. Did other repairs.; Invoice# 2
			001 - 522 60 44 000		E91 (1020)	116.62	Apparatus 1020 - Removed broken shore line electrical plug. Repaired plug housing and reinstalled.
			001 - 522 60 45 000		WT91 (919)	2,522.45	Apparatus # 919. Perform annual emergency inspection. Drain tank, remove fire pump polish shaft and reseal. Install pump. Change oil in pump gear. Did other repairs.
112	01/24/2024	Claims	6291	14999	John M Prasch	44.00	Per diem for Rosenbauer Sioux Falls SD trip regarding the purchase of type 1 engine. Travel dates 2/5-2/7.
			001 - 522 10 49 004		Administration Travel, Lodging,	44.00	Per diem for Rosenbauer Sioux Falls SD trip regarding the purchase of type 1 engine. Travel dates 2/5-2/7.
113	01/24/2024	Claims	6291	15000	SEAWESTERN	6,518.48	Invoice # INV28729 - New Turn-outs for Fire operations. Required PPE. (Hawkey); Invoice # INV#28728 - New turnouts for fire operations. Required PPE. (Charles).
			001 - 522 20 38 002		Personal Protective Equipment	3,292.00	New Turn-outs for Fire operations. Required PPE. (Hawkey).
			001 - 522 20 38 002		Personal Protective Equipment	3,226.48	New turnouts for fire operations. Required PPE. (Charles).
114	01/24/2024	Claims	6291	15001	SNURE SEMINARS	400.00	Invoice #169 - 2023 Snure Seminar Laws Update Webinar. (Macias, Jensens, Taggart, Hartin, Martin, Hofmaster, Seeds, Petty)
			001 - 522 10 48 001		Administration Dues & Membe	50.00	2023 Snure Seminar Laws Update Webinar/In Person (Macias)
			001 - 522 10 48 001		Administration Dues & Membe	50.00	2023 Snure Seminar Laws Update Webinar/In Person (Jensen)
			001 - 522 10 48 001		Administration Dues & Membe	50.00	2023 Snure Seminar Laws Update Webinar/In Person (Hartin)
			001 - 522 10 49 001		Training Registration	50.00	2023 Snure Seminar Laws Update Webinar/In Person (Taggart)
			001 - 522 10 49 001		Training Registration	50.00	2023 Snure Seminar Laws Update Webinar/In Person (Martin)
			001 - 522 10 49 001		Training Registration	50.00	2023 Snure Seminar Laws Update Webinar/In Person (Hofmaster)
			001 - 522 10 49 001		Training Registration	50.00	2023 Snure Seminar Laws Update Webinar/In Person (Seeds)
			001 - 522 10 49 001		Training Registration	50.00	2023 Snure Seminar Laws Update Webinar/In Person (Petty)

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East County Fire & Rescue

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
115	01/24/2024	Claims	6291	15002	TARGET SOLUTIONS LEARNING, LLC	539.00	Invoice # INV88554 - TSENT-Enterprise Solution - Annual subscription 2024. Training platform with Camas.
			001 - 522 10 40 004 - Software as a Service (SAS) Sut			539.00	TSENT-Enterprise Solution - Annual subscription 2024. Training platform with Camas.
116	01/24/2024	Claims	6291	15003	TARGET SOLUTIONS LEARNING, LLC	5,019.61	Invoice # INV86806 - Vector Scheduling, Vector Scheduling Implementation Investment, Vector Scheduling Maintenance Fee, Vector Check It-Fire/EMS Stations and Vehicles.
			001 - 522 10 40 004 - Software as a Service (SAS) Sut			5,019.61	Vector Scheduling, Vector Scheduling Implementation Investment, Vector Scheduling Maintenance Fee, Vector Check It-Fire/EMS Stations and Vehicles.
117	01/24/2024	Claims	6291	15004	TLC TOWING	3,290.95	Invoice #160128 - Tow. Apparatus #1020 stuck in snow. Needs winch out. Loaded with water.; Invoice # 160142 - Apparatus 1020. Stuck on steep narrow icy driveway/winch out of ditch / winch up hill / he
			001 - 522 60 44 000 - E91 (1020)			1,510.60	Tow. Apparatus #1020 stuck in snow. Needs winch out. Loaded with water.
			001 - 522 60 44 000 - E91 (1020)			1,780.35	Apparatus 1020. Stuck on steep narrow icy driveway/winch out of ditch / winch up hill / helped turn around.
118	01/24/2024	Claims	6291	15005	WASHINGTON FIRE COMMISSIONERS ASSN	2,670.00	Invoice # 300001340 - WFOA Membership renewal 2024. Group IX Level 3.
			001 - 522 10 48 001 - Administration Dues & Membe			2,670.00	WFOA Membership renewal 2024. Group IX Level 3.
119	01/24/2024	Payroll	6291	15006	EMPLOYMENT SECURITY DEPT LTC	1,225.64	Pay Cycle(s) 10/01/2023 To 12/31/2023 - WA State LTC
			001 - 522 20 20 001 - Unemployment/Medicare/Soci			-26.50	Rounding adjustment WA Cares LTC
			001 - 589 99 99 000 - Payroll Clearing			1.09	
			001 - 589 99 99 000 - Payroll Clearing			0.13	
			001 - 589 99 99 000 - Payroll Clearing			0.17	
			001 - 589 99 99 000 - Payroll Clearing			1.00	
			001 - 589 99 99 000 - Payroll Clearing			173.69	
			001 - 589 99 99 000 - Payroll Clearing			123.35	
			001 - 589 99 99 000 - Payroll Clearing			1.63	
			001 - 589 99 99 000 - Payroll Clearing			0.39	
			001 - 589 99 99 000 - Payroll Clearing			121.88	
			001 - 589 99 99 000 - Payroll Clearing			0.09	
			001 - 589 99 99 000 - Payroll Clearing			0.87	
			001 - 589 99 99 000 - Payroll Clearing			1.26	
			001 - 589 99 99 000 - Payroll Clearing			177.06	
			001 - 589 99 99 000 - Payroll Clearing			111.69	
			001 - 589 99 99 000 - Payroll Clearing			9.63	
			001 - 589 99 99 000 - Payroll Clearing			0.63	
			001 - 589 99 99 000 - Payroll Clearing			0.96	
			001 - 589 99 99 000 - Payroll Clearing			15.40	
			001 - 589 99 99 000 - Payroll Clearing			97.70	

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East County Fire & Rescue

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 589 99 99 000 - Payroll Clearing	0.04	
					001 - 589 99 99 000 - Payroll Clearing	0.09	
					001 - 589 99 99 000 - Payroll Clearing	2.22	
					001 - 589 99 99 000 - Payroll Clearing	45.85	
					001 - 589 99 99 000 - Payroll Clearing	63.39	
					001 - 589 99 99 000 - Payroll Clearing	8.89	
					001 - 589 99 99 000 - Payroll Clearing	0.13	
					001 - 589 99 99 000 - Payroll Clearing	113.40	
					001 - 589 99 99 000 - Payroll Clearing	8.89	
					001 - 589 99 99 000 - Payroll Clearing	0.52	
					001 - 589 99 99 000 - Payroll Clearing	10.38	
					001 - 589 99 99 000 - Payroll Clearing	10.37	
					001 - 589 99 99 000 - Payroll Clearing	149.35	
120	01/24/2024	Payroll	6291	15007	Employment Security Department - PFML	2,136.96	Pay Cycle(s) 10/01/2023 To 12/31/2023 - PFML
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	0.27	Rounding adjustment PFML
					001 - 589 99 99 000 - Payroll Clearing	184.83	
					001 - 589 99 99 000 - Payroll Clearing	174.30	
					001 - 589 99 99 000 - Payroll Clearing	123.78	
					001 - 589 99 99 000 - Payroll Clearing	122.29	
					001 - 589 99 99 000 - Payroll Clearing	128.65	
					001 - 589 99 99 000 - Payroll Clearing	177.72	
					001 - 589 99 99 000 - Payroll Clearing	112.08	
					001 - 589 99 99 000 - Payroll Clearing	9.68	
					001 - 589 99 99 000 - Payroll Clearing	98.04	
					001 - 589 99 99 000 - Payroll Clearing	46.00	
					001 - 589 99 99 000 - Payroll Clearing	63.62	
					001 - 589 99 99 000 - Payroll Clearing	8.93	
					001 - 589 99 99 000 - Payroll Clearing	113.80	
					001 - 589 99 99 000 - Payroll Clearing	8.93	
					001 - 589 99 99 000 - Payroll Clearing	196.56	
					001 - 589 99 99 000 - Payroll Clearing	10.42	
					001 - 589 99 99 000 - Payroll Clearing	154.02	
					001 - 589 99 99 000 - Payroll Clearing	10.42	
					001 - 589 99 99 000 - Payroll Clearing	149.87	
					001 - 589 99 99 000 - Payroll Clearing	242.75	
121	01/24/2024	Payroll	6291	15008	OPEIU Local 11	61.90	Pay Cycle(s) 01/25/2024 To 01/25/2024 - OPEIU Dues
					001 - 589 99 99 000 - Payroll Clearing	30.95	
					001 - 589 99 99 000 - Payroll Clearing	30.95	
122	01/24/2024	Payroll	6291	15009	TRUSTED PLANS SERVICE CORPORATION	24,679.09	Pay Cycle(s) 01/10/2024 To 01/25/2024 - PPO-100 (Case#69106); Pay Cycle(s) 01/10/2024 To 01/25/2024 - Kaiser (Case#69106); Pay Cycle(s) 01/10/2024 To 01/25/2024 - Dental
					001 - 522 10 22 001 - Medical Insurance	1,482.32	
					001 - 522 10 22 001 - Medical Insurance	1,793.00	
					001 - 522 10 22 001 - Medical Insurance	1,793.00	
					001 - 522 10 22 001 - Medical Insurance	94.61	
					001 - 522 10 22 001 - Medical Insurance	94.61	
					001 - 522 10 22 001 - Medical Insurance	94.61	
					001 - 522 20 22 001 - Medical/Dental Insurance (IAFF	1,997.38	
					001 - 522 20 22 001 - Medical/Dental Insurance (IAFF	677.63	
					001 - 522 20 22 001 - Medical/Dental Insurance (IAFF	1,329.38	
					001 - 522 20 22 001 - Medical/Dental Insurance (IAFF	147.32	Retro Adjust
					001 - 522 20 22 001 - Medical/Dental Insurance (IAFF	2,056.54	
					001 - 522 20 22 001 - Medical/Dental Insurance (IAFF	1,266.95	

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East County Fire & Rescue

Time: 08:11:27 Date: 02/01/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				2,056.54	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				816.01	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				816.01	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				2,056.54	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				2,056.54	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				816.01	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				150.25	
		001 - 522 20 22.001 - Medical/Dental Insurance (IAFF				150.25	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				150.25	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				54.57	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				150.25	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				54.57	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				86.60	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				54.57	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				150.25	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				150.25	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				54.57	
		001 - 589 99 99 000 - Payroll Clearing				329.94	
		001 - 589 99 99 000 - Payroll Clearing				10.00	
		001 - 589 99 99 000 - Payroll Clearing				162.94	
		001 - 589 99 99 000 - Payroll Clearing				310.14	
		001 - 589 99 99 000 - Payroll Clearing				112.74	
		001 - 589 99 99 000 - Payroll Clearing				310.14	
		001 - 589 99 99 000 - Payroll Clearing				10.00	
		001 - 589 99 99 000 - Payroll Clearing				10.00	
		001 - 589 99 99 000 - Payroll Clearing				310.14	
		001 - 589 99 99 000 - Payroll Clearing				310.14	
		001 - 589 99 99 000 - Payroll Clearing				23.92	
		001 - 589 99 99 000 - Payroll Clearing				23.92	
		001 - 589 99 99 000 - Payroll Clearing				23.92	
		001 - 589 99 99 000 - Payroll Clearing				23.92	
		001 - 589 99 99 000 - Payroll Clearing				8.01	
		001 - 589 99 99 000 - Payroll Clearing				23.92	
		001 - 589 99 99 000 - Payroll Clearing				23.92	
123	01/24/2024	Payroll	6291	15010	WA Department of L&I	20,716.79	4TH Quarter L&I: 10/01/2023 - 12/31/2023
		001 - 522 10 29 001 - L&I				158.26	
		001 - 522 10 29 001 - L&I				69.78	
		001 - 522 10 29 001 - L&I				57.33	
		001 - 522 20 29 001 - L&I				1,882.13	
		001 - 522 20 29 001 - L&I				1,358.46	
		001 - 522 20 29 001 - L&I				1,668.38	
		001 - 522 20 29 001 - L&I				1,603.87	
		001 - 522 20 29 001 - L&I				1,517.44	
		001 - 522 20 29 001 - L&I				1,550.86	
		001 - 522 20 29 001 - L&I				1,053.10	
		001 - 522 20 29 001 - L&I				1,571.59	
		001 - 522 20 29 001 - L&I				1,767.49	
		001 - 522 20 29 001 - L&I				1,620.58	
		001 - 522 20 29 001 - L&I				624.50	
		001 - 522 20 29 001 - L&I				2,961.16	
		001 - 522 20 29 001 - L&I				-0.14	Rounding Adjustment - L&I
		001 - 589 99 99 000 - Payroll Clearing				333.64	
		001 - 589 99 99 000 - Payroll Clearing				240.79	
		001 - 589 99 99 000 - Payroll Clearing				295.77	
		001 - 589 99 99 000 - Payroll Clearing				284.32	
		001 - 589 99 99 000 - Payroll Clearing				269.00	
		001 - 589 99 99 000 - Payroll Clearing				70.22	
		001 - 589 99 99 000 - Payroll Clearing				274.93	
		001 - 589 99 99 000 - Payroll Clearing				48.18	
		001 - 589 99 99 000 - Payroll Clearing				186.70	

CHECK REGISTER

East County Fire & Rescue

Time: 08:11:27 Date: 02/01/2024

01/16/2024 To: 01/31/2024

Page: 6

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 589 99 99 000 - Payroll Clearing	39.57	
					001 - 589 99 99 000 - Payroll Clearing	278.61	
					001 - 589 99 99 000 - Payroll Clearing	313.31	
					001 - 589 99 99 000 - Payroll Clearing	287.29	
					001 - 589 99 99 000 - Payroll Clearing	110.70	
					001 - 589 99 99 000 - Payroll Clearing	524.93	
					001 - 589 99 99 000 - Payroll Clearing	-976.64	Credit for Qtr 1 2023 Amendment
					001 - 589 99 99 000 - Payroll Clearing	-1,329.32	Qtr 4 2023 corrected OOC & OOCOT reported hours.
124	01/24/2024	Payroll	6291	15011	WA EMPLOYMENT SECURITY DEPT	315.27	4th Quarter Unemployment: 10/01/2023 - 12/31/2023
					001 - 522 10 20 001 - Unemployment & Medicare	45.51	
					001 - 522 10 20 001 - Unemployment & Medicare	29.51	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	57.41	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	56.73	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	51.97	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	21.34	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	52.78	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	0.02	Rounding Adjustment - Unemployment
						79,860.14	
						79,860.14	Claims: 30,724.49
						79,860.14	Payroll: 49,135.65

CHECK REGISTER

East County Fire & Rescue

Time: 08:15:35 Date: 02/01/2024

01/16/2024 To: 01/31/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
54	01/25/2024	Payroll	6291	EFT		3,032.82	
55	01/25/2024	Payroll	6291	EFT		6.88	
56	01/25/2024	Payroll	6291	EFT		48.18	
57	01/25/2024	Payroll	6291	EFT		3,494.13	
58	01/25/2024	Payroll	6291	EFT		2,667.04	
59	01/25/2024	Payroll	6291	EFT		268.42	
60	01/25/2024	Payroll	6291	EFT		13.76	
61	01/25/2024	Payroll	6291	EFT		2,401.39	
62	01/25/2024	Payroll	6291	EFT		103.24	
63	01/25/2024	Payroll	6291	EFT		48.18	
64	01/25/2024	Payroll	6291	EFT		75.70	
65	01/25/2024	Payroll	6291	EFT		598.64	
66	01/25/2024	Payroll	6291	EFT		2,097.01	
67	01/25/2024	Payroll	6291	EFT		3,649.22	
68	01/25/2024	Payroll	6291	EFT		1,161.24	
69	01/25/2024	Payroll	6291	EFT		293.80	
70	01/25/2024	Payroll	6291	EFT		55.06	
71	01/25/2024	Payroll	6291	EFT		6.88	
72	01/25/2024	Payroll	6291	EFT		55.06	
73	01/25/2024	Payroll	6291	EFT		2,147.97	
74	01/25/2024	Payroll	6291	EFT		6.88	
75	01/25/2024	Payroll	6291	EFT		6.88	
76	01/25/2024	Payroll	6291	EFT		261.55	
77	01/25/2024	Payroll	6291	EFT		618.54	
78	01/25/2024	Payroll	6291	EFT		1,295.40	
79	01/25/2024	Payroll	6291	EFT		684.91	
80	01/25/2024	Payroll	6291	EFT		293.80	
81	01/25/2024	Payroll	6291	EFT		13.76	
82	01/25/2024	Payroll	6291	EFT		1,860.67	
83	01/25/2024	Payroll	6291	EFT		426.73	
84	01/25/2024	Payroll	6291	EFT		293.80	
85	01/25/2024	Payroll	6291	EFT		3,481.63	
86	01/25/2024	Payroll	6291	EFT		13.76	
87	01/25/2024	Payroll	6291	EFT		6.88	
88	01/25/2024	Payroll	6291	EFT		293.80	
89	01/25/2024	Payroll	6291	EFT		4,580.52	
90	01/25/2024	Payroll	6291	EFT		286.60	
91	01/25/2024	Payroll	6291	EFT		5,340.65	
92	01/25/2024	Payroll	6291	EFT	IAFF2444	820.03	Pay Cycle(s) 01/25/2024 To 01/25/2024 - IAFF Dues
93	01/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	4,365.05	Pay Cycle(s) 01/25/2024 To 01/25/2024 - DComp Match
94	01/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	3,306.57	Pay Cycle(s) 01/25/2024 To 01/25/2024 - DComp
95	01/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	209.35	Pay Cycle(s) 01/25/2024 To 01/25/2024 - PERS3
96	01/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	876.40	Pay Cycle(s) 01/25/2024 To 01/25/2024 - PERS2
97	01/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	7,560.75	Pay Cycle(s) 01/25/2024 To 01/25/2024 - LEOFF2
98	01/25/2024	Payroll	6291	EFT	IRS	8,383.45	941 Deposit for Pay Cycle(s) 01/25/2024 - 01/25/2024
99	01/25/2024	Payroll	6291	EFT	OR Department of Revenue	375.00	Pay Cycle(s) for OR Tax: 01/25/2024 - 01/25/2024
100	01/25/2024	Payroll	6291	EFT	WASHINGTON STATE SUPPORT REGISTRY	700.00	Pay Cycle(s) 01/25/2024 To 01/25/2024 - WA Child Support

CHECK REGISTER

East County Fire & Rescue

01/16/2024 To: 01/31/2024

Time: 08:15:35 Date: 02/01/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
101	01/22/2024	Claims	6291	EFT	STATE OF WASHINGTON DEPARTMENT OF REVENUE	160.19	Written From Use Tax Report

001 General Fund

68,748.17

68,748.17 Payroll: 68,587.98
Claims: 160.19



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

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To: Board of Fire Commissioners
From: Chief Ed Hartin
Date: February 6, 2024
Subject: Chief's Report

Response Activity

In January the district responded to 99 calls for service which is slightly higher than the five-year average of 92 incidents for this month. Table 1 outlines the distribution of incidents by incident type series.

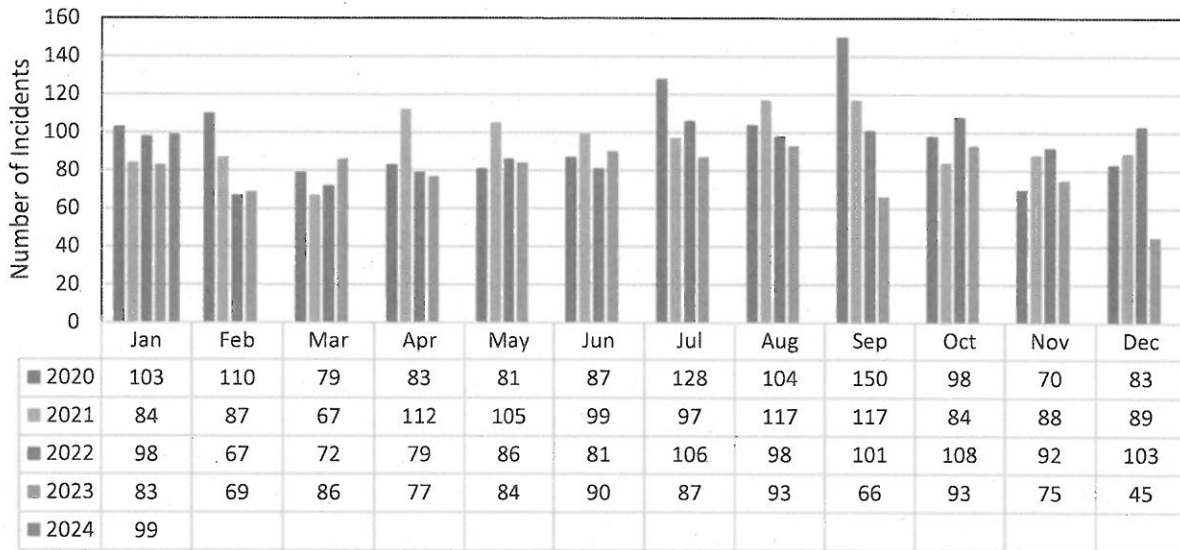
Table 1. Response Activity

Incident Type Series	Number
1 - Fire	6
3 - Rescue & Emergency Medical Service Incident	55
4 - Hazardous Condition (No Fire)	6
5 - Service Call	3
6 - Good Intent Call	27
7 - False Alarm & False Call	2
Total Responses	99

January had a higher than usual number of fire incidents with response to four structure fires (three in district and one automatic aid response to Camas) and two chimney fires that were confined to the flue of the chimney.

East County Fire and Rescue members as well as those from Camas Washougal Fire Department, Vancouver Fire Department, and Skamania County Fire District 4 demonstrated a high degree of professionalism while operating at three of the structure fires under difficult conditions with temperatures below 20° F and wind speeds of up to 40 miles per hour.

Figure 1. Incident Responses by Month 2020-2024



Staffing and Deployment

On Thursday, September 14, 2023, Engine, Water Tender, and Squad 94 were relocated to Station 93 for the duration of mold remediation and restoration at Station 94. The duration of this relocation was extended into February due to multiple water pipe breaks in Station 94 due to the extreme cold, wind, and building construction of this district facility. Response from Station 93 resulted in longer response times to fire management zones 94 and 95. Relocation to Station 93 also required dispatch of Engine 43 on high acuity calls in fire management zone 94 even when Station 93 is staffed.

During the month of January, the district maintained a 90th percentile¹ shift staffing level of 3 personnel during the day (07:00-19:00) and 2 personnel at night (19:00-07:00). Station 93 was unstaffed 8 times for a full shift (07:00-07:00) and twice during the night (19:00-07:00) during the month to date and as such, the availability of response from this station was 70.97%. Daily shift staffing is illustrated in Figure 2 and Figure 3 illustrates 90th percentile staffing and availability from Station 93.

¹ Calculation of the 90th percentile reflects the staffing that is available 90% of the time.

Figure 2. January Daily Shift Staffing

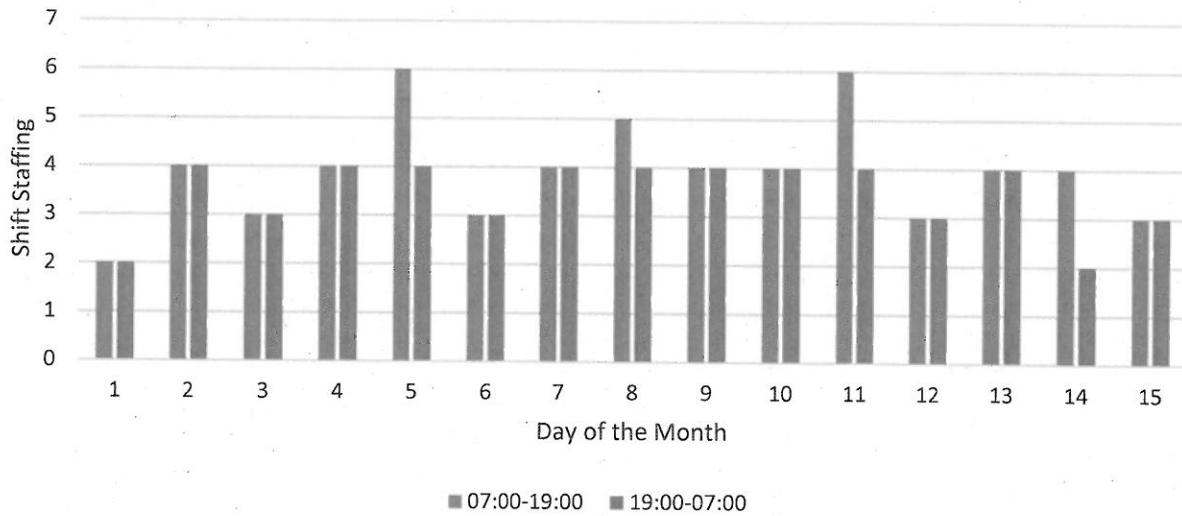
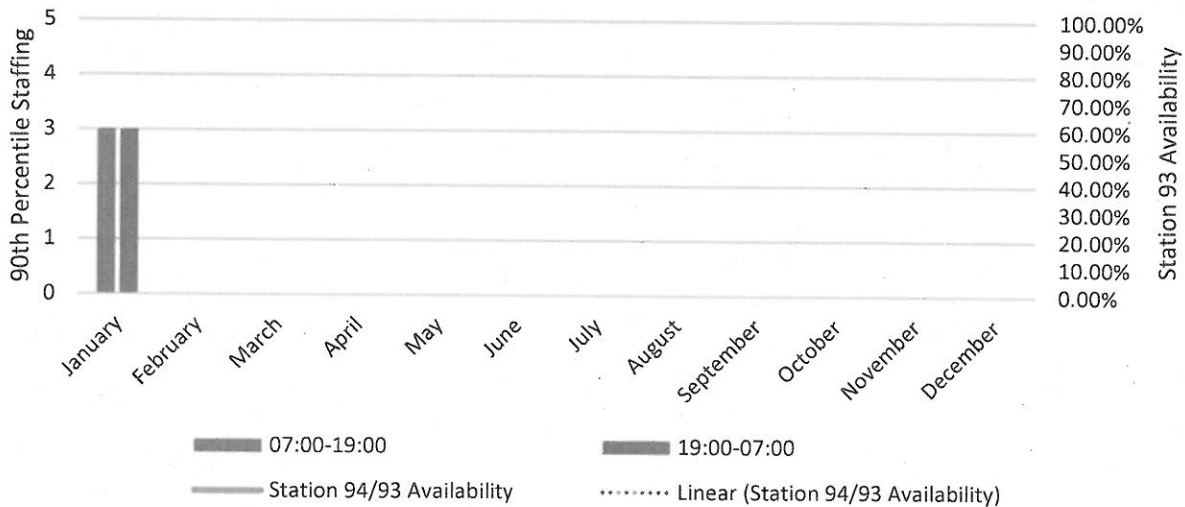


Figure 3. 90th Percentile Shift Staffing and Station 94/93 Availability for Response



During the month of January, 18 incidents were impacted by lack of staffing at Station 94/93 as illustrated in Table 2. Four of these incidents were high-acuity, priority two responses (bold text), three of which were handled with an extended response time by resources from Camas Washougal Fire Department.

Table 2. Incidents Impacted by Unavailability for Response from Station 94/93

Date	Time	FMZ	Priority	Event Type	First Due
1/1/2024	6:31	94	5	SICK PERSON	SQ91
1/12/2024	0:04	95	3	FALLS	SQ94
1/12/2024	7:40	94	2	BREATHING PROBLEMS	E95
1/14/2024	10:10	94	5	UNKNOWN PROBLEM	SQ91
1/14/2024	10:15	95	2	UNCONSCIOUS / FAINTING EPISODE	E43
1/14/2024	11:37	95	5	PUBLIC ASSIST/Service Call	E91
1/14/2024	11:37	94	5	PUBLIC ASSIST/Service Call	SQ91
1/14/2024	11:38	94	5	PUBLIC ASSIST/Service Call	BC41
1/14/2024	15:53	94	3	TRAFFIC/TRANSPORTATION ACCIDENTS	SQ91
1/14/2024	16:35	94	5	ALARMS	E43
1/14/2024	17:01	94	2	UNCONSCIOUS / FAINTING EPISODE	E43
1/14/2024	19:43	94	2	UNCONSCIOUS / FAINTING EPISODE	E41
1/14/2024	20:33	94	5	STRUCTURE FIRE	E91
1/16/2024	13:00	95	5	UNKNOWN PROBLEM	SQ91
1/16/2024	23:28	94	3	TRAFFIC/TRANSPORTATION ACCIDENTS	E94
1/18/2024	3:32	94	3	SICK PERSON	SQ94
1/18/2024	16:14	94	5	ELECTRICAL	E91
1/18/2024	22:17	94	5	ELECTRICAL	E94

Shift Reports

A Shift/Training: Training this month has included emergency medical service ongoing training and evaluation on cardiac arrest management, Blue Card on-line training (all members have completed the on-line training and are ready for the certification labs schedule for the first two weeks of February), fireground hydraulics, and end user training for the fire and emergency medical incident reporting component of the ESO records management system.

B Shift/Facilities and Community Risk Reduction: Mold remediation was completed and final finish work on the new kitchen cabinets was completed, but Station 94 experienced multiple broken pipes during the recent period of cold weather. This required removal of all the new kitchen cabinets and opening the kitchen wall to dry this area to prevent future mold growth. A broken pipe behind the wall of the storage room on the east side of the building required considerable effort to locate and this section of the wall was opened to permit repair and will likely require further work to ensure that the structural void behind the wall is dry and will not experience mold growth. Work on this issue is ongoing and we are in the process of filing an insurance claim for the resulting damage. When the east wall was opened there was evidence of previously broken and repaired piping in this section of the building. This is the result of normal cold weather, strong east wind impacting this station, the design of the building (metal building with limited insulation, water piping routed on exterior walls, and open void spaces between the exterior building skin and interior walls).

Captain Sorensen is examining methods that may be able to partially mitigate this issue with the existing building and infrastructure.

Figure 4. Water Pipe Break in the Kitchen (West Wall) of Station 94

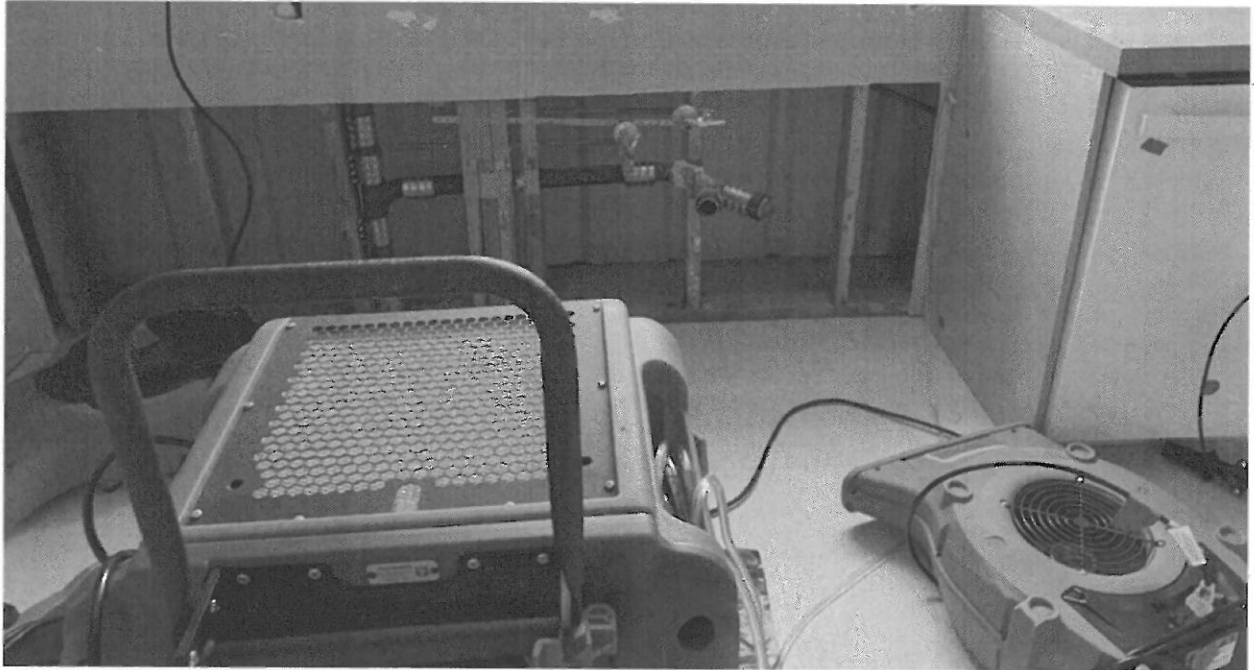


Figure 5. Water Pipe Break in the East Wall of Station 94



C Shift/Apparatus and Equipment: The mobile data computer for C91 has been delivered and Captain Prasch is working with CRESA on programming and will coordinate installation with AC Jacobs. Water Tender 91 is back from its annual service with replacement of six drive tires and two steer tires. District apparatus required multiple repairs to valves and gages following the recent period of cold weather and high level of incident activity. All apparatus is currently in service.

Programs and Projects

Grants: There has been a delay in the review of the Department of Ecology Hazmat Grant Applications due to a pipeline spill in Conway, Washington that occurred on December 10, 2023. An update on grant status is expected the week of February 22, 2024.

The Assistance to Firefighter Grant Application process for the current year is open until early March. Staff have been tasked with review of the notice of funding opportunity and funding priorities to identify areas of alignment with the district's mission, strategic plan, and needs. Upon completion of this review Captain John Prasch and Chief Ed Hartin will complete the grant application based on the identified projects. More to follow on this at the board's regular meeting on February 20, 2024.

Captains Promotional Process: The assessment center was conducted on Tuesday, January 23rd with a single candidate, Temporary Captain Cody Sorensen. Thanks to Battalion Chief Brad Delano of the Camas Washougal Fire Department, Captain Tiffanie Rost and Captain Jeff Dana (ret.) of the Gresham Fire Department for their assistance as assessors. Captain Sorensen successfully completed the assessment process and will be promoted to the permanent rank of Captain effective February 16, 2024, and will be sworn in at the board's regular meeting on February 20, 2024.

Type One Engine Purchase: Captain John Prasch and Assistant Chief Robert Jacobs are traveling to the Rosenbauer manufacturing plant for the pre-construction meeting this week.

GFOA Distinguished Budget Presentation Award Program: The district's 2024 Adopted Budget has been submitted to the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award Program.

Full-Time Firefighter Recruitment: Firefighters David Lockwood (ECFR part-time firefighter) and Chris Miller (Depoe Bay, Oregon full-time firefighter) have completed all pre-hire requirements and have started work. Firefighter Lockwood has been assigned to C Shift and Firefighter Miller has been assigned to A Shift.

Part-Time Recruitment: Firefighters Carter Manley and Ethan Gilbert have completed all pre-hire requirements and have started work as part-time firefighters. They are currently completing their training and orientation.

Blue Card: The district's full-time firefighters have all completed the Blue Card on-line training program. The district is conducting two grant funded certification labs during the first two week ofs February.

ESO Records Management System: ESO is completing integration with the computer aided dispatch (CAD) system and end user training was completed in January. As such the district will miss our target of implementation by January 1st but should have the new records management system in place by the end of February.

Standard Operating Guidelines: Draft standard operating guidelines have been completed for hazmat carbon monoxide response, lithium-ion battery response, and member recognition. The purpose, scope, and policies for these SOGs have been submitted to the board for approval. SOGs on respectful workplace and anti-harassment have completed legal review and revision and will be provided to the board at their regular meeting on February 6, 2024, along with the SOG on reporting improper government action (which has only editorial change from the district's prior policy and procedure).



East County Fire and Rescue

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To: Board of Fire Commissioners
From: Captain Cody Sorensen
Date: February 6, 2024
Subject: Update on Station 94

In my absence during the regularly scheduled Board of Fire Commissioners Meeting on February 6, 2024, I wanted to provide a status update on Station 94. As of 01/11/2024 the kitchen remodel was complete, and I performed a final walk-through. At that time the outstanding item requiring additional work by Paul Davis was some final plumbing on the water filtration system in the kitchen. Due to the ice and snow forecast for the next several days, we could not move personnel and equipment back to Station 94. In an effort to keep the pipes from freezing during the cold weather faucets were opened to keep water flowing through the plumbing at Station 94.

On January 16th I brought duty crews to Station 94 to ensure that the water was still running and make further preparations for staffing Station 94. At that time, we found a pipe in the west wall of the kitchen had burst. Water to the station was shut off and crews performed actions to reduce water damage. The pipe likely thawed and began flowing water on the morning of the 16th. Due to the quick recognition of the leak, further water damage was avoided. Paul Davis was contacted for water mitigation and repair of the burst pipe.

Over the subsequent days, Paul Davis performed water damage mitigation and repaired the plumbing in the kitchen. On January 30th plumbing repairs had been completed and a plumber from Paul Davis turned on Station 94's water to check the kitchen plumbing repairs. The plumber noted that water was leaking from the east wall of the storage closet and shut the water off. On January 31st the duty crews removed all furniture and supplies from the affected area along the east wall and in the following days Paul Davis repaired the leaking main line and performed water damage mitigation.

Paul Davis anticipates that Station 94 will be ready to be occupied in two weeks. During the next two weeks, I will coordinate with crews to facilitate the transition back to staffing Station 94. Leading up to the winter weather, improvements were made to Station 94's well housing to prevent pipes freezing at the pump. I believe that there are additional steps that could be taken to mitigate freezing pipes in the station during inclement weather in the future. One of the primary low-cost options is hot water recirculation, which allows warm water to flow back through the cold-water lines keeping the water lines above freezing. In the coming weeks, I intend to research the cost and viability of installing a water recirculation system at Station 94 as a means to overcome the issues related to building construction and plumbing at that facility.



East County Fire and Rescue

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To: Board of Fire Commissioners
From: Assistant Chief Robert Jacobs
Date: February 06, 2024
Subject: Assistant Chief's Report

Training

January DOC training was 1-9-2024.

January EST/Tender training was 1-22-2024.

February DOC training will be 02-12-2024 Sta. 91 7 PM.

February EST/Tender training 02-27-2024 Sta. 93 7 PM.

I am currently in South Dakota reviewing specs for our new engine; I will try to attend tonight's meeting remotely from there.

Apparatus

We will be installing a tablet mount and MDC antenna in the Chief's vehicle soon.

Safety

Last safety committee meeting was 1-25-2024.

Next safety committee meeting will be 03-28-2024 Station 91 7:30 PM.

One minor incident involving damage to gutter by a medic unit directed while backing by one of our personnel.



East County Fire and Rescue Standard Operating Guidelines

Title Recognition Program	SOG # 1.2.9
Policy Adoption	Date
Standard Operating Guideline Adoption	Date

Purpose

To establish a consistent program that will acknowledge and reward members of East County Fire and Rescue (ECFR) and our community partners.

Scope

This Standard Operating Guideline (SOG) applies to formal recognition of district members and community partners including medals, awards, citations, and letters of commendation.

Policy

It is the policy of ECFR to formally recognize members and community partners who provide exceptional service within the context of our values, mission, and vision.

Procedure

The following procedure will be used for informal and formal recognition of ECFR's members and our community partners:

Informal Recognition

Informal recognition can be provided by our members, members of partner agencies (e.g., Camas Washougal Fire Department, Vancouver Fire Department, Skamania County Fire District 4, Clark County Sheriff, Camas Police Department, Washougal Police Department) or from community members. There is no specific format for informal recognition as it often is in the form of an e-mail, a handwritten note, or a card. In other cases, it is simply a phone call to the fire chief or another member of the district's staff.

Upon receipt of informal recognition, the following steps will be taken:

- Forward the recognition to the accounting assistant/board secretary.
- If not identified in the recognition, identify which companies and members were involved in providing the service and append a note to the recognition identifying the members involved.
- Produce an electronic, portable document format (PDF) copy of the recognition (if the recognition was received by telephone, this information should be provided to the accounting

Title Recognition Program	SOG # 1.2.9
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assistant/board secretary who will document the recognition in writing prior to production of the PDF copy.

- Recognition will be shared with all members and the board of fire commissioners via e-mail.

Types of Awards

The ECFR recognition program includes the following types of awards. Awards to members (with the exception of Member of the Year) may also be given to members of partner public safety agencies (e.g., fire, emergency medical services, law enforcement) or members of the uniformed service (e.g., United States Navy, United States Coast Guard).

Medal of Valor: Awarded to a member who performs an act of extreme courage in a deliberate and calculated manner to save a human life under conditions which present a risk of imminent harm to both the civilian victim and the member. This action may not have been reckless and taken without due regard for safe and effective incident operations. The member’s actions must have been witnessed by at least one other person who supported or substantial evidence regarding the authenticity of the act.

Distinguished Conduct Award: Awarded to any member who has acted with a high degree of integrity, compassion, professionalism, and/or equity during emergency operations when faced with specific danger, adversity, or significant challenge and has carried out their duties despite these conditions. This action may not have been reckless and taken without due regard for safe and effective incident operations. The member’s actions must have been witnessed by at least one other person who supported or substantial evidence regarding the authenticity of the act.

Special Unit Citation: Awarded to any company or group of members who has distinguished themselves through a single event or for continued performance and dedication by the company or group as a whole.

Exceptional Service Award: Awarded to a member or group of members who distinguish themselves through selfless action that significantly benefits our community or the District. This award is typically given in recognition of a significant programmatic accomplishment.

Letter of Commendation: Awarded to a member or group of members in recognition of a significant accomplishment or contribution to our community or the District.

Community Awards: Awarded to citizens, businesses, organizations, and community groups whose efforts have resulted in saving lives, reduction of community risk, or benefiting the District. This includes, but is not limited to, recognition of community members who initiate cardiopulmonary resuscitation prior to the arrival of emergency medical responders.

Member of the Year: Awarded to a single member on an annual basis recognizing that member’s commitment to the District’s mission and vision, and consistency with the District’s values of integrity, compassion, professionalism, and excellence.

Title Recognition Program	SOG # 1.2.9
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Service Awards: Members shall be recognized for years of service in five year increments.

Recommendation

With the exception of member of the year and service awards, nominations for awards may be made by any member. Members shall submit nominations in writing to the fire chief. Nomination for member of the year will be made by the membership at large (with the exception of the fire chief) using a secret ballot. Members will select and rank order up to three individuals on the basis of commitment to the district’s mission and vision, and consistency with the District’s values of integrity, compassion, professionalism, and equity.

Approval of Awards

Special Unit Citation, Exceptional Service Award, Letter of Commendation, & Community Awards:

Nominations of these awards will be reviewed by the fire chief who will make the final determination on the award.

Medal of Valor & Distinguished Conduct Award: Nominations for these awards will be reviewed by a panel appointed by the Fire Chief. This panel shall consist of a full-time member, part-time member, and volunteer, at least one of which must hold the rank of captain or above. This panel will investigate the circumstances surrounding the incident and the member’s actions prior to making a recommendation to the fire chief for award or denial. The fire chief will submit the panel’s recommendation and his endorsement or comment without endorsement to the board of fire commissioners who will make the final determination on awarding the medal or award.

Member of the Year: The accounting assistant/board secretary will tally the nominations for member of the year and submit the totals for each member nominated to the fire chief. The member receiving the most nominations shall be recommended to the board of fire commissioners as the member of the year. Should there be a tie in the number of nominations; the fire chief will cast the deciding vote. The fire chief will forward the recommendation and his endorsement or comment without endorsement to the board of fire commissioners who will make the final determination on the award.

Presentation of Awards

Awards will generally be presented at a regular or special meeting of the board of fire commissioners.

Display of Awards

Members receiving any award other than a letter of commendation will receive a medal and/or citation bar representing the award and a certificate outlining the circumstances and reason for the award along with a graphic representation of the related citation bar.

Medals or Citation Bars representing awards or Service Awards shall be worn on the recipient member’s Class A uniform as specified in SOG 1.2.7 Uniform and Appearance (ECFR, 2024a)

Individuals recognized as the member of the year shall have their name affixed to a plaque displayed at the fire district headquarters station.

Title Recognition Program	SOG # 1.2.9
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Companies or groups receiving a special unit citation will receive a plaque that shall be displayed at the station at which that group or company is assigned. Should the group be comprised of members from multiple stations, the unit citation shall be displayed at the station represented by the largest number of members or fire district headquarters station.

References

East County Fire and Rescue (ECFR). (2024a). *Board minutes MMMM DD, YYYY*. [Adoption of purpose, scope, and policy of SOG 1.2.9 recognition program]. Camas, WA: Author.

East County Fire and Rescue (ECFR). (2024a). *Standard operating guideline (SOG) 1.2.7 uniform and appearance*. Camas, WA: Author.



East County Fire and Rescue Standard Operating Guidelines

Title Hazmat Response-Carbon Monoxide Incidents	SOG # 4.6.2
Policy Adoption	Date
Standard Operating Guideline Adoption	Date

Purpose

Unintentional, non-fire-related Carbon Monoxide (CO) poisoning is responsible for many injuries and deaths in the United States each year. CO exposure may result from fires and malfunction or misuse of fuel burning appliances and equipment. Safe and effective response to this type of incident requires an understanding of the characteristics of carbon monoxide, its physiological effects, atmospheric monitoring, and mitigation procedures.

Scope

This Standard Operating Guideline (SOG) defines appropriate response to carbon monoxide alarms, where there has been or may be a release of carbon monoxide, and carbon monoxide poisoning.

Policies

ECFR has established the following policies related to carbon monoxide incidents:

- All carbon monoxide alarm activations shall be considered an indication of the presence of carbon monoxide unless atmospheric monitoring determines that no hazardous level of carbon monoxide is present.
- Incidents in which a medical patient is reported to have or exhibits the signs and symptoms of carbon monoxide poisoning shall be considered an indication of the presence of carbon monoxide until atmospheric monitoring determines that no hazardous level of carbon monoxide is present.
- In incidents involving carbon monoxide alarm activation or where an elevated level (>9 ppm) of carbon monoxide is detected, occupants shall be provided with an informational handout on the hazards of carbon monoxide and function of carbon monoxide alarms.
- Subject to the availability of funds, carbon monoxide alarms will be installed in owner occupied homes containing fuel burning appliances. In rental properties, loaner alarms will be provided, and the property owner advised of the requirement to install carbon monoxide alarms as required by RCW 19.27.530



East County Fire and Rescue Standard Operating Guidelines

Title Hazmat Response-Lithium-Ion Batteries	SOG # 4.6.4
Policy Adoption	Date
Standard Operating Guideline Adoption	Date

Purpose

Lithium-ion (Li-ion) batteries are used in a variety of applications including power tools, e-mobility devices, vehicles, and energy storage systems. While these types of batteries provide an effective and efficient source of power, they may overheat, undergo thermal runaway, catch on fire, and even result in an explosion if damaged or improperly used, charged, or stored. Safe and effective response to incidents involving Li-ion batteries requires an understanding of their characteristics, how they react, and hazards presented when they are subjected to thermal and mechanical insult.

Scope

This Standard Operating Guideline (SOG) defines appropriate response to incidents involving Li-ion batteries.

Policies

ECFR has established the following policies related to Li-ion battery incidents:

- ECFR personnel shall maintain a high index of suspicion for the presence of Li-ion battery involvement when responding to vehicle and structure fires.
- When a hybrid or electric vehicle, energy storage system, or involvement of other Li-ion battery powered equipment is identified, this information will be communicated in the initial incident commander's (IC #1's) update report or a priority traffic message to command.
- Response to incidents involving Li-ion battery fires or batteries that have been subjected to mechanical or thermal insult will be addressed as a hazardous materials response as outlined in this guideline.



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us



Resolution #341-02062024

A resolution amending the district's 2024 operating budget.

WHEREAS, East County Fire and Rescue Board of Fire Commissioners endeavors to be fiscally responsible, operate with transparency, and ensure adequate and sustainable funding; and

WHEREAS, the board of fire commissioners has adopted the 2024 district budget in accordance with RCW 52.16.030; and

WHEREAS, Resolution #328-09192023 authorized transfer of \$50,000 from the equipment reserve fund to the general fund for purchase of personal protective equipment for new volunteer, part-time, and full-time firefighters; and

WHEREAS; Resolution #329-09192023 amended the district's operating budget to increase line item 522 20 38 000 turnouts by \$50,000 for purchase of personal protective equipment and authorized a purchase requisition for said personal protective equipment; and

WHEREAS, the vendor was unable to deliver the purchased personal protective equipment prior to the end of 2023 and as such the funds were not expended in 2023.

WHEREAS; delivery of the personal protective equipment and subsequent expenditure of funds was anticipated to occur in 2023, funds for this purchase were not included in the district's 2024 operating budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners amend the district's 2024 operating budget by increasing line item 522 20 38 002 personal protective equipment by \$50,000 to provide funds for purchase of the personal protective equipment authorized and ordered in 2023 with this adjustment funded from the unappropriated balance of the general fund.

ADOPTED at a Regular Meeting of the Board of Commissioners for East County Fire and Rescue February 06, 2024, with the following Commissioners being present and voting:

Joshua Seeds, Chairperson

Michael Taggart, Vice Chair

Sherry Petty, Commissioner

Steve Hofmaster, Commissioner

Martha Martin, Commissioner

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)



East County Fire and Rescue

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Resolution #342-02062024

A resolution authorizing contingency expenditure and amendment of the district's 2024 operating budget.

WHEREAS, East County Fire and Rescue Board of Fire Commissioners endeavors to be fiscally responsible, operate with transparency, and ensure adequate and sustainable funding; and

WHEREAS, the Board of Fire Commissioners has adopted the 2023 district budget in accordance with RCW 52.16.030; and

WHEREAS, the district recognizes the health risk to our members and potential environmental harm to the community presented by Per-and polyfluoroalkyl substances (PFAS) containing aqueous film forming foam (AFFF).

WHEREAS, the expense of disposal of the AFFF in district apparatus foam tanks and reserve of AFFF stored at Station 93 was unknown at the time the 2024 district operating budget was prepared;

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners transfers \$12,975 from general fund contingency to general fund line item 522 50 46 093 hazardous waste disposal to fund proper disposal of the district's complete stock of polyfluoroalkyl substances (PFAS) containing aqueous film forming foam (AFFF) and other hazardous waste.

ADOPTED at a Regular Meeting of the Board of Commissioners for East County Fire and Rescue February 6, 2024, with the following Commissioners being present and voting:

Joshua Seeds Chairperson

Michael Taggart, Vice Chair

Sherry Petty, Commissioner

Steve Hofmaster, Commissioner

Martha Martin, Commissioner

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)



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To: Firefighter Ryan Grable
Firefighter Jacob Dobbins
Firefighter David Lockwood

From: Chief Ed Hartin
East County Fire and Rescue Board of Fire Commissioners

Cc: Captain John Prasch, C Shift
Captain Cody Sorensen, B Shift
Personnel Files

Date: February 6, 2024

Subject: Special Unit Citation Engine 91 C Shift

A special unit citation is awarded to any company or group of members who has distinguished themselves through a single event or for continued performance and dedication by the company or group as a whole.

On December 6, 2023 East County Fire and Rescue received a call directly from a resident at 3920 NE 246th Avenue for a flooding basement during a rain storm. Firefighter Ryan Grable, working out of class in the absence of a captain made the decision to respond to investigate the flooded basement and determine what action if any East County Fire and Rescue could take to mitigate the problem.

Arriving at the residence, Firefighters Grable, Dobbins, and Lockwood observed that the walk out basement of the home was flooded with approximately one inch of water and water was continuing to enter the basement from the exterior due to heavy rainfall. Unable to prevent water from entering the basement, Engine 91 remained in-service for other incidents, but remained on scene and assisted the residents in moving all of the furniture and other contents from the basement to the garage.

While this may seem like a small incident, the actions of Engine 91's crew were consistent with district's mission to reduce risk and exemplified our values of compassion and professionalism. Without Engine 91's assistance, the occupants of the residence would not have been able to move all of the furniture and contents from the basement and likely would have experienced a significant loss.

February 2024

February 2024							March 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10	3	4	5	6	7	8	9
11	12	13	14	15	16	17	10	11	12	13	14	15	16
18	19	20	21	22	23	24	17	18	19	20	21	22	23
25	26	27	28	29			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 28	29	30	31	Feb 1	2	3
4	5 12:00am 10 - Minute Training - Group Event (Station 91)	6 8:00am Tri-Tech Heating - Scheduled Maintenance for 6:30pm Regular Commissioner	7 12:00am 10 - Minute Training - Group Event (Station 91) 3:00pm Strategic Planning Meeting	8	9	10
11	12 12:00am 10 - Minute Training - Group Event (Station 91)	13 12:00am 10 - Minute Training - Group Event (Station 91)	14 12:00am 10 - Minute Training - Group Event (Station 91)	15	16	17
18	19 12:00am 10 - Minute Training - Group Event (Station 91)	20 12:00am 10 - Minute Training - Group Event (Station 91) 6:30pm Regular Commissioner	21 12:00am 10 - Minute Training - Group Event (Station 91)	22	23	24
25	26 12:00am 10 - Minute Training - Group Event (Station 91)	27 12:00am 10 - Minute Training - Group Event (Station 91)	28 12:00am 10 - Minute Training - Group Event (Station 91)	29	Mar 1	2