

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

March 15, 2022

Station 91

6:30 PM

Approved Minutes

ATTENDANCE:

Martha Martin
Sherry Petty
Robert Jacobs

Mike Taggart
Steve Hofmaster
Debbie Macias

Joshua Seeds
Chief Carnes
Station 91 Duty Crew

CALL TO ORDER:

Chairperson Martha Martin called the meeting to order at 18:34 via Zoom Meeting.
Chief Carnes led the Flag salute.

AGENDA ADJUSTMENTS:

None.

CONSENT AGENDA:

Approval of March 1, 2022 Regular Board Meeting Minutes.
Approval of March 1, 2022 Local BVFF&RO Meeting Minutes.
Approval of March 2, 2022 Strategic Planning Meeting Minutes
Approval of Financial Transactions.
Excuse Absent Commissioner(s): Commissioner Petty, excused absence.

Motion by Commissioner Taggart to approve the amended consent agenda seconded by Commissioner Hofmaster. Motion passed unanimously.

OPEN TO PUBLIC:

No Comments.

CORRESPONDENCE:

None.

STAFF REPORT:

Chief Carnes read his report; a copy is in the packet.
Commissioner Taggart asked if we had, any applications come in for the Chief position. Chief Carnes said that we have not had any come in yet and does not expect any to come in until we get closer to the date of the closing of job posting.

Assistant Chief Jacobs gave his report as follows:

DOC training postponed until allowed by state mandate guidelines.

March EST/Tender training will be March 29, 2022 at Station 93 at 7 PM.

We will be starting annual inspections on apparatus shortly; we will try to get several completed before summer.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Nothing new to report.

SAFETY REPORT:

- Last Safety Committee meeting held on February 24, 2022.
- Next Safety Committee meeting will be on April 28, 2022 at Station 91 at 7:30 PM.
- No reported accidents/incidents since the last board meeting.
- Page 33 in Board Packet you will find last safety meeting minutes.

FIRE DISTRICT BUSINESS:

Chief Carnes shared that he has given conditional offers to two candidates for two of the three part-time positions and we have given a conditional offer to one of our volunteers for the third open part-time position. We made a conditional offer to another firefighter by the name of Austin Wyman from Lewis County Fire District 2, he is the only paid firefighter in that District and it will be a lateral move for him.

Chief Carnes shared that he is in contact with three different companies regarding the Facility and Financial Analysis update. One is Makers Architecture, they do many fire stations but also do financial planning, that is what we are looking at, and they will have some good ideas on what stations will cost. The other company is called TCE; they do planning and design with a specialty in fire stations. They will be able to help with the financial part of it. The third company is ECO Northwest. Chief Carnes said he has three different avenues; he will put together some ideas to present to these different entities to see what their expectations are and let them know what our expectations are. We have not hired anyone yet but wanted to let the Board know he is working on it and hopes to have something together for our next Strategic Planning Meeting.

Commissioner Martin asked the Board if they have changes or feedback on the State of the District Column. Commissioner Seeds said that he has some changes and edits. He asked what the preferred method to send them is; Commissioner Martin said to email them.

Chief Carnes asked if the Board would consider changing the next Strategic Planning Meeting because Pam and Debbie will be at a training. Commissioner Seeds asked which date is the Chief thinking. Chief Carnes said he could adapt his schedule to any day the Board chooses. Chief asked if Tuesday, April 12 would work. Everyone agreed.

Approve Policy

#00.1.4 Electronic and Authorized Signature Policy

Motion by Commissioner Taggart to approve, #00.1.4 Electronic and Authorized Signature Policy with the correction of the fourth word under policy, seconded by Commissioner Seeds. Motion passed unanimously.

Approve Policy

#00.2 Electronic Communication Systems Policy

Motion by Commissioner Taggart to approve, #00.2 Electronic Communication Policy, seconded by Commissioner Seeds. Motion passed unanimously

COMMITTEE MEETINGS:

Communication with Neighboring Elected Officials

City of Camas – TBA

City of Washougal –TBA

Risk Group

April 6, 2022 9:00 AM

Safety Committee Representative

April 28, 2022 Station 91 at 7:30 PM

Revenue Exploratory Committee

March 23, 2022 at 1:00 PM via Zoom

ECAAB

TBA

COMMISSIONER COMMENTS:

Commissioner Hofmaster mentioned he was pleased about the new hire candidates.

OPEN TO PUBLIC:

Chief Carnes commentated that the fire station and office staff is now able to roam around un-masked. Chief Carnes also mentioned that there are some documents he has to go over from L&I, the Governor, the Washington Department of Health that he needs to go through and then the Board will have to make a decision on when they want to start in person meetings again. We will work through it.

Debbie Macias asked the Board to confirm that everyone is still attending the Snure webinar on April 2, 2022.

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

No New Business.

ROUND TABLE:

Monthly Event Calendar.

Strategic Planning Workshop Meeting changed to April 12th 3:00 PM.

ADJOURNMENT:

Next Regular Board Meeting: April 5, 2022 Station 91, 6:30 PM via Zoom.

Motion by Commissioner Taggart to adjourn at 19:10 hours, seconded by Commissioner Martin.

Motion passed unanimously.

DocuSigned by:
Martha Martin
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Martha Martin, Chairperson

DocuSigned by:
Joshua Seeds
E54DF15E07214D8...
Joshua Seeds, Vice Chair

DocuSigned by:
Sherry Petty
C39F6D6594B141E...
Sherry Petty, Commissioner

DocuSigned by:
Steve Hofmaster
FDE75003230A45B...
Steve Hofmaster, Commissioner

DocuSigned by:
Mike Taggart
5A1A6CF232AD43D...
Michael Taggart, Commissioner

Attested by:
Debbie Macias
D94688D8E340422...
Debbie Macias, District Secretary

DISTRICT SEAL:

