

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

August 3, 2021

Station 91

6:30 PM

AGENDA

Held virtually due to COVID-19

Dial 1-253-215-8782; Meeting ID 811 3356 4876; Passcode 811544

CALL TO ORDER:

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of July 20, 2021 Regular Board Meeting Minutes
2. Approval of July 20, 2021 Local BVFF&RO Meeting Minutes
3. Approval of July 26, 2021 Special Meeting Minutes
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

Clark County News Release – Recreational Burn Ban

STAFF REPORT:

Chief Carnes

Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

- HVAC Station 94
- Station Tour Review
- WSRB Rating

This Meeting is Being Recorded.

Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

Page # 1 of 2

COMMITTEE MEETINGS:

- Communication with Neighboring Elected Officials
 - Camas – Held on July 21, 2021, City of Camas at 11:00 AM
 - City of Washougal – TBA
- Risk Group – October 6, 2021, Station 61 at 8:00 AM
- Safety Committee Representative – September 7, 2021, Station 91 at 7:30 PM
- Revenue Exploratory Committee – TBA
- ECAAB – Held on July 22, 2021 via Zoom at 5:00 PM

COMMISSIONER COMMENTS:

OPEN TO PUBLIC:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

Monthly Event Calendar
Strategic Planning Workshop, August 4, 2021, 3:00 PM

ADJOURNMENT:

Next Regular Board Meeting: August 17, 2021, Station 91, 6:30 PM

EXEMPT MEETING LABOR NEGOTIATIONS:

RCW 42.30.140 (4) (a) Relating to collective bargaining issues and negotiations

**EAST COUNTY FIRE & RESCUE
 CONSENT AGENDA
 August 3, 2021**

1. Minutes –

- July 20, 2021 Regular Board Meeting
- July 20, 2021 Local BVFF&RO Meeting
- July 26, 2021 Special Meeting Minutes

2. Invoices

- \$7,029.56
 - i. Check Nos. 12324 – 12332 dated July 27, 2021

3. Approved Commissioner Stipends August 10 Pay Date

Name	For the Period July 16 – July 31					Total
	Regular Meeting	Committee Meeting	Special Mtg	Education	Other	
Berg	1	0	1	0	0	2
Martin	1	1	1	0	0	3
Petty	1	0	1	0	0	2
Seeds	1	0	1	0	0	2
Taggart	1	1	1	0	0	3

4. Voided/Destroyed Claims/Payroll Warrants

5. Payroll/Benefits/EFT's

- \$66,253.03 (Payroll)
- \$45.97 (Use Tax EFT)

 Commissioner Martha Martin – Chair

 Commissioner Joshua Seeds – Vice Chair

 Commissioner Mike Berg

 Commissioner Sherry Petty

 Commissioner Mike Taggart

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

July 20, 2021

Station 91

6:30 PM

Draft Minutes

ATTENDANCE:

Martha Martin

Mike Berg

Robert Jacobs

Mike Taggart

Joshua Seeds

Pam Jensen

Sherry Petty

Chief Carnes

Adam Webster

CALL TO ORDER:

Chairperson Martha Martin called the meeting to order at 18:31 via a Zoom Meeting.

Chairperson Martha Martin led the Flag salute.

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

Approval of July 6, 2021 Regular Board Meeting Minutes

Approval of July 6, 2021 Local BVFF&RO Meeting Minutes

Approval of July 7, 2021 Special Meeting Minutes

Approval of Financial Transactions

Excuse Absent Commissioner(s):

**Motion by Commissioner Taggart to approve the consent agenda, seconded by Commissioner Berg.
Motion passed unanimously.**

OPEN TO PUBLIC:

No comments.

CORRESPONDENCE:

None

STAFF REPORT:

Chief Carnes read his report; a copy is in the packet.

Assistant Chief Jacobs gave his report as follows:

DOC training continues to be postponed until allowed by state mandate guidelines.

Production date for the new squad chassis is likely to be in September, delivery approximately 21 days after production. At this point, it appears that the original price quote is still correct.

July EST/Tender training will be July 26, 2021, Station 93 at 7:00 PM.

Washougal Motocross is this Saturday, July 24, 2021. We will be at the track from about 8:00 AM until approximately 6:00 PM.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Nothing new to report.

SAFETY REPORT:

- Last Safety Committee meeting was on June 29, 2021.
 - Next Safety Committee meeting will be on September 7, 2021, Station 91 at 7:30 PM.
- No reported accidents/incidents since the last board meeting.

FIRE DISTRICT BUSINESS:

HVAC Station 94

Chief Carnes let the Board know we are still waiting for the permit to install the HVAC system and purchased a portable ac unit for cooling in the meantime. Chief Carnes let the Board know that Station 91 and Station 93 is also experiencing HVAC issues. Discussion ensued.

Purchase Request Approval – LED Spot Lights (3 qty)

Chief Carnes asked for the Board's approval to purchase LED Spot Lights for Apparatus 1020 and the new squad.

Motion by Commissioner Taggart to approve the purchase of the LED Spot Lights, seconded by Commissioner Berg. Motion passed unanimously.

Resolution No. 284-07202021 FY2021 Debt Service Budget Amendment

The purpose of this resolution is to adopt FY2021 Amended Debt Service Budget.

Motion by Commissioner Berg to approve Resolution No. 284-07202021, seconded by Commissioner Taggart. Motion passed unanimously.

ECFR Fire Wire Summer 2021 Newsletter

Chief Carnes asked for the Board's approval to mail the ECFR Fire Wire Summer 2021 Newsletter.

Motion by Commissioner Taggart to approve the mailing of the ECFR Fire Wire Summer 2021 Newsletter, seconded by Commissioner Seeds. Motion passed unanimously.

Meeting with Merina and Co (CWFD partnership analysis)

Chairperson Martin and Chief Carnes discussed the meeting they attended with Merina and Co. Discussion ensued.

Washington State HB 1310 (LE use of force changes)

Chief Carnes discussed Washington State HB 1310 and the possible affects this will have on fire and ems operations.

COMMITTEE MEETINGS:

Communication with Neighboring Elected Officials

City of Camas – July 21, 2021, Camas City Hall at 11:00 AM.
City of Washougal – TBA

Risk Group

Commissioner Berg discussed the meeting he attended on July 7, 2021.
The next meeting will be held on October 6, 2021, Station 61 at 8:00 AM.

Safety Committee Representative

September 7, 2021, Station 91 at 7:30 PM.

Revenue Exploratory Committee

Grant for the AED's has been submitted to Firehouse Subs.

ECAAB

July 22, 2021 at 5:00 PM via Zoom.

COMMISSIONER COMMENTS:

Commissioner Petty requested additional detail regarding check payments #12295 and #12301.

Commissioner Taggart discussed attending the WFCA Conference October 21 – October 23 and the Washougal Motocross Event.

Reservations will be made for Chairperson Martha Martin, Commissioner Mike Taggart and Commissioner Mike Berg to attend the WFCA Conference.

Chairperson Martin inquired about the fire on Franz Road/SR 14. Chief Carnes said he did not know the details of the fire. Chairperson Martin asked about the Copier Reserve Funds. Chief Carnes discussed the options for the Copier Reserve Funds.

OPEN TO PUBLIC:

No comments.

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

No business.

ROUND TABLE:

Monthly Event Calendar
Strategic Planning Workshop, August 4, 2021, 3:00 PM

ADJOURNMENT:

Next Regular Board Meeting: August 3, 2021 Station 91, 6:30 PM

**Motion by Commissioner Petty to adjourn at 19:37 hours, seconded by Commissioner Taggart.
Motion passed unanimously.**

Martha Martin, Chairperson

Joshua Seeds, Vice Chair

Sherry Petty, Commissioner

Mike Berg, Commissioner

Michael Taggart, Commissioner

DISTRICT SEAL:

ATTEST:

Pam Jensen, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes

July 20, 2021

CALL TO ORDER:

Chairperson Martha Martin called the meeting to order at 19:35 via a Zoom meeting.

The following were in attendance:

Martha Martin

Mike Berg

Bob Jacobs

Mike Taggart

Joshua Seeds

Pam Jensen

Sherry Petty

Chief Carnes

Adam Webster

BUSINESS:

No business.

ADJOURNMENT:

The Local Board adjourned at 19:35

Respectfully Submitted,

Mike Taggart, Commissioner
Sherry Petty, Alternate

Joel VanNess, FF's Assoc. Liaison
Tad Crum, Alternate

Bob Jacobs, Chief's Rep.
Mike Carnes, Alternate

Martha Martin, Chairperson
Joshua Seeds, Alternate

DISTRICT SEAL:

Pam Jensen, District Secretary
Mike Carnes, Alternate

EAST COUNTY FIRE & RESCUE

SPECIAL BOARD OF FIRE COMMISSIONERS MEETING

July 26, 2021

Station 91

Draft Minutes

ATTENDANCE:

Martha Martin
Joshua Seeds
Bob Jacobs

Mike Taggart
Sherry Petty
Pam Jensen

Mike Berg
Chief Carnes
Steve Hofmaster

CALL TO ORDER: 16:30

Chairperson Martha Martin called the meeting to order for the Strategic Planning/Shared Services Workshop. The group visited Station 93 and Station 94 to get a better understanding of the maintenance needs of those stations.

Chief Carnes noted all the specific repairs that are needed.

The next Station Tour Meeting has yet to be scheduled.

Meeting adjourned 20:04

Respectfully Submitted,

Martha Martin, Chairperson

Mike Berg, Commissioner

Michael Taggart, Commissioner

Sherry Petty, Commissioner

Joshua Seeds, Commissioner

ATTEST:

DISTRICT SEAL:

Pam Jensen, District Secretary

CHECK REGISTER

East County Fire & Rescue

Time: 07:38:32 Date: 07/30/2021

07/16/2021 To: 07/31/2021

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
755	07/27/2021	Claims	6291	12324	DELL MARKETING LP	450.26	Invoice # 10504933284
					001 - 594 22 61 000 - Computer Equip	450.26	Dell 20 Monitor (2 Qty) And Soundbar (1 Qty)
756	07/27/2021	Claims	6291	12325	DIANE RICHARDSON	40.00	Invoice # 151665
					001 - 522 20 25 001 - FF Uniforms	40.00	Hem Pants (Troutman, Allen) , Sew Patches On Shirts (Parry)
757	07/27/2021	Claims	6291	12326	FLASHALERT NEWSWIRE	214.00	Invoice # 13927
					001 - 522 20 44 001 - Dues/Memberships	214.00	Membership Dues For Sept 2021 - Aug 2022
758	07/27/2021	Claims	6291	12327	LN CURTIS & SONS	1,886.72	Invoice # INV506855; Invoice # INV506884; Invoice # INV508961; Invoice # INV508495
					001 - 522 20 25 001 - FF Uniforms	537.90	Nomex FF Pants (Allen 2qty, Stock 2qty)
					001 - 522 20 32 002 - Equipment	753.92	Tilt Mount For Hurst EDraulic Cutter (E91)
					001 - 522 20 38 001 - PPE Accessories	297.45	MSA Cairns Red Helmet (J. Prasch)
					001 - 522 20 38 001 - PPE Accessories	297.45	MSA Cairns Yellow Helmet (N. Charles)
759	07/27/2021	Claims	6291	12328	MILLER'S HEATING & AIR	3,289.16	Invoice # 40216533 ST 91; Invoice # 40017030 ST 93
					001 - 522 50 40 000 - Bldg Repair & Maint	106.62	ST 91 Service Call (Living Quarters System Not Cooling)
					001 - 522 50 40 000 - Bldg Repair & Maint	3,182.54	Station 93 Refrigerant Leak Search, Repair And R22 Refrigerant (15.00 Qty)
760	07/27/2021	Claims	6291	12329	NI GOVERNMENT SERVICES, INC	30.28	Invoice # 21062952081
					001 - 522 20 41 001 - Satellite Phone	30.28	June Satellite Phone
761	07/27/2021	Claims	6291	12330	NW NATURAL	62.57	Account # 2074612-9
					001 - 522 50 45 091 - Gas (St 91)	62.57	Usage 06/17/2021 - 07/16/2021
762	07/27/2021	Payroll	6291	12331	OPEIU Local 11	58.90	Pay Cycle(s) 07/25/2021 To 07/25/2021 - OPEIU Dues
					001 - 589 99 99 000 - Payroll Clearing	29.45	
					001 - 589 99 99 000 - Payroll Clearing	29.45	
763	07/27/2021	Payroll	6291	12332	TRUSTEED PLANS SERVICE CORPORATION	997.67	Pay Cycle(s) 07/10/2021 To 07/25/2021 - Disability - FF
					001 - 522 20 26 001 - FF Disability	90.05	
					001 - 522 20 26 001 - FF Disability	103.20	
					001 - 522 20 26 001 - FF Disability	67.13	
					001 - 522 20 26 001 - FF Disability	65.63	
					001 - 522 20 26 001 - FF Disability	85.66	
					001 - 522 20 26 001 - FF Disability	111.96	
					001 - 522 20 26 001 - FF Disability	94.44	
					001 - 522 20 26 001 - FF Disability	83.15	
					001 - 522 20 26 001 - FF Disability	111.96	
					001 - 522 20 26 001 - FF Disability	94.44	
					001 - 522 20 26 001 - FF Disability	90.05	

001 General Fund

7,029.56

Claims: 5,972.99
Payroll: 1,056.57

CHECK REGISTER

East County Fire & Rescue

Time: 07:39:54 Date: 07/30/2021

07/16/2021 To: 07/31/2021

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
718	07/19/2021	Claims	6291	EFT	STATE OF WASHINGTON DEPARTMENT OF REVENUE	45.97	Written From Use Tax Report
719	07/25/2021	Payroll	6291	EFT		2,826.87	
720	07/25/2021	Payroll	6291	EFT		938.42	
721	07/25/2021	Payroll	6291	EFT		6.92	
722	07/25/2021	Payroll	6291	EFT		226.63	
723	07/25/2021	Payroll	6291	EFT		2,361.40	
724	07/25/2021	Payroll	6291	EFT		3,237.74	
725	07/25/2021	Payroll	6291	EFT		2,009.66	
726	07/25/2021	Payroll	6291	EFT		6.92	
727	07/25/2021	Payroll	6291	EFT		1,218.40	
728	07/25/2021	Payroll	6291	EFT		2,381.13	
729	07/25/2021	Payroll	6291	EFT		180.08	
730	07/25/2021	Payroll	6291	EFT		1,874.41	
731	07/25/2021	Payroll	6291	EFT		3,743.59	
732	07/25/2021	Payroll	6291	EFT		2,669.39	
733	07/25/2021	Payroll	6291	EFT		1,106.96	
734	07/25/2021	Payroll	6291	EFT		1,611.19	
735	07/25/2021	Payroll	6291	EFT		69.26	
736	07/25/2021	Payroll	6291	EFT		638.14	
737	07/25/2021	Payroll	6291	EFT		597.86	
738	07/25/2021	Payroll	6291	EFT		353.65	
739	07/25/2021	Payroll	6291	EFT		6.92	
740	07/25/2021	Payroll	6291	EFT		635.42	
741	07/25/2021	Payroll	6291	EFT		117.88	
742	07/25/2021	Payroll	6291	EFT		2,404.82	
743	07/25/2021	Payroll	6291	EFT		235.77	
744	07/25/2021	Payroll	6291	EFT		2,263.97	
745	07/25/2021	Payroll	6291	EFT		226.63	
746	07/25/2021	Payroll	6291	EFT		597.50	
747	07/25/2021	Payroll	6291	EFT		2,614.00	
748	07/25/2021	Payroll	6291	EFT		785.59	
749	07/25/2021	Payroll	6291	EFT		3,172.96	
750	07/25/2021	Payroll	6291	EFT		2,194.95	
751	07/25/2021	Payroll	6291	EFT	IAFF2444	730.13	Pay Cycle(s) 07/25/2021 To 07/25/2021 - IAFF Dues
752	07/25/2021	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	12,432.49	Pay Cycle(s) 07/25/2021 To 07/25/2021 - DComp; Pay Cycle(s) 07/25/2021 To 07/25/2021 - PERS2; Pay Cycle(s) 07/25/2021 To 07/25/2021 - PERS3; Pay Cycle(s) 07/25/2021 To 07/25/2021 - LEOFF2
753	07/25/2021	Payroll	6291	EFT	IRS	9,307.38	941 Deposit for Pay Cycle(s) 07/25/2021 - 07/25/2021
754	07/25/2021	Payroll	6291	EFT	OR Department of Revenue	468.00	Pay Cycle(s) for OR Tax07/25/2021 - 07/25/2021
001 General Fund						66,299.00	
						66,299.00	Claims: 45.97 Payroll: 66,253.03



News Release

1300 Franklin Street
PO Box 5000
Vancouver, WA 98666-5000
360.397.2000
pio@clark.wa.gov

July 23, 2021

Contact: Dan Young, Fire Marshal
564.397.3324, dan.young@clark.wa.gov

Clark County expands burn ban to include recreational fires

Vancouver, Wash. – Due to the extreme fire danger, recreational fires will be prohibited throughout unincorporated Clark County effective 12:01 am, Saturday, July 24, 2021.

This recreational fire restriction is in addition to the general outdoor burning prohibition that was implemented on June 25.

According to Fire Marshal Dan Young this is a preventive measure to reduce the risk of grass or brush fires as a result of escaped campfires.

This ban joins with the ban imposed by the Washington State Department of Natural Resources on their lands.

“The ongoing hot, dry weather in addition to an unusually dry spring, has us concerned with how easy it is for a fire to be ignited by an escaped ember from a recreational fire. A small campfire can accidentally spread to adjacent properties very easily with our current dry conditions,” he said.

With no precipitation in the forecast and the expectation of temperatures in the 80’s and 90’s to continue, the ban will be in place until sufficient rainfall occurs to lower the risk.

Creating a defensible space around a home helps prevent wildfires from spreading to a residence, or vice versa. Young recommends the following measures in both rural and urban areas:

- Remove fuel
 - Within 3-5 feet of foundations, outbuildings, garages and sheds
 - Within 10 feet of a house
 - Under decks and porches
 - From gutters, eaves, porches and decks
- Cut the lawn if it is brown. Dispose of debris and cuttings.
- Prune trees so lowest branches are 6-10 feet above the ground.
- Landscape with native and flame-resistant plants.

Self-contained camp stoves, which are not banned, are a safe and easy alternative for outdoor cooking.

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Chief's Report

8-3-2021

Calls since last Commissioner meeting, 47

EMS: 25

Fire: 5

Other: 17

Calls YTD: 2021- 606

Mutual and Auto aid – 17% 2021, Year-to-date - 22%, 137 calls

FY2020 = 251, 23% of total calls FY2019 = 207, 22% of total calls

Staff Overtime Numbers:

Budget Amount: \$230,000

Used YTD: \$130,169

% Used: 56.60 %

- Brown outs since last meeting: 2, 12 hour shifts

8 callback shifts (3-Sick, 3-Vac & 2 Mobe)
Covered by 7 OT Shifts
- The HVAC issues at Stations 91 and 93 have been resolved. Station 91 had a blower motor issue and Station 93 had a Freon issue. Air conditioning is now working at both stations.
- Attended a special Clark County Fire Chiefs meeting at Station 21 in Ridgefield on Wednesday, July 28. Purpose of the meeting was discussion on the HB 1310 impacts for EMS response and generating a plan on moving forward.
- Overhead Door completed repairs to the number 2 bay door at Station 91 on Friday, July 30.
- Annual backflow testing was completed at Station 91 on Friday, July 30.
- Our newsletter has been showing up in our resident's mailboxes and we have been fielding multiple calls to schedule site visits and evaluations for defensible space.

AC Jacobs Report

8-3-21

DOC training continues to be postponed until allowed by guidelines.

Production date for the new squad chassis is August 17, delivery should be in mid to late September. At this point it appears that the original price quote is still correct.

August EST/Tender training will be 8-23-21 Sta.93 7 PM.

Washougal Motocross was very quiet this year, they had a large crowd, but were very calm. Our crew assisted one patient that was dehydrated.

Safety Report

Last safety committee meeting was 7-29-2021.

Next safety committee meeting will be 9-7-21 Sta. 91,
7:30 PM.

No reported accidents/incidents since the last board meeting.

Safety Committee Meeting Minutes

7-29-2021

Reviewed shift safety meeting minutes.

Reviewed station safety inspections, minor repairs have been done by on duty crews.

Other issues to be reviewed during Commissioner station tours.

Summer is here, be sure to stay hydrated!!

Watch for oil and gravel resurfacing on roads, loose gravel can be very slippery.

Date of next safety committee meeting

9-9-2021 7:30 PM Sta91.

July 19, 2021

Fire Chief Carnes
East County Fire and Rescue

Fire Chief Carnes,

Washington Surveying and Rating Bureau (WSRB) has completed its evaluation of the fire protection capabilities of your community as they relate to fire insurance rating. We wish to inform you that the Protection Class (PC) for East County Fire and Rescue has remained a Protection Class 5.

A PC 5 rating will apply to dwelling and commercial properties located in the community within five road miles of a recognized responding fire station and having standard fire hydrant distribution and water supply. Properties in the community not meeting the above requirements will receive a different PC rating.

As detailed in our June 9, 2021 letter, Fire Stations 92 and 93 are not currently meeting minimum criteria to retain the PC rating of the community. Six volunteer firefighters living within five road miles of the station are required to meet minimum criteria. Dwelling properties within five road miles of only these stations will have their PC rating changed to a PC 9 or 9A depending on the distance to the closest recognized responding fire station.

Protection Class ratings for individual dwelling and commercial properties are available by calling WSRB Customer Service at 206-217-0101 or emailing customerservice@wsrb.com.

WSRB supports your efforts to improve the fire insurance rating of your community. If you believe the conditions that contributed to the change in Protection Class around Stations 92 and 93 have been resolved, please contact me immediately. WSRB would be pleased to conduct another evaluation to update the rating.

East County Fire and Rescue was also evaluated for WSRB Tender Credit, and it was determined that the community will retain this PC rating credit.

We wish to thank you and your staff for the cooperation during the evaluation.

Accompanying this letter, you will find a copy of the new Protection Class Report. This report shows the various items evaluated and points associated with each. The points total for all items determines the PC of the community.

Please note that the WSRB survey was not conducted for property loss prevention or for life safety purposes. Rather, the purpose was to gather information needed to determine a fire insurance relevant Protection Class that may be used to develop fire insurance rates or Loss Costs. Our evaluation criteria incorporate many nationally recognized standards, such as those developed by NFPA, ICC and AWWA,



and have been filed with and approved by the Washington State Office of the Insurance Commissioner.

If you have any questions, please let us know.

Sincerely,



Eric Cunningham
Fire Protection Analyst
206-273-7183
eric.cunningham@wsrb.com



Protection Classification Report for:

East County Fire and Rescue

Report Date: September 1, 2021

WSRB: Who we are and what we do

Washington Surveying and Rating Bureau (WSRB) is an independent, non-profit public service organization that has been serving Washington state since 1911.

We produce data that helps insurance companies accurately evaluate risk and insurance consumers feel confident their fire premiums are set using objective data.

One of the services WSRB provides is determining the Protection Class of communities and the Protection Class of individual properties in those communities. Insurance companies use Protection Class as one input when determining fire insurance premiums for properties.

How we determine Protection Classes for communities and individual properties

WSRB determines the Protection Class of cities and fire protection districts by evaluating their fire protection/suppression capabilities using a schedule approved by the Washington State Office of the Insurance Commissioner, called the WSRB Community Protection Class Grading Schedule. As a result of this evaluation the communities are assigned a Protection Class of 1 through 10, where 1 indicates exemplary fire protection capabilities, and 10 indicates the capabilities, if any, are insufficient for insurance rating credit. Additional criteria are then applied to determine the Protection Class for the individual properties in the community. We explain this process in more detail later.

WSRB evaluates communities in four major areas:

Water Supply: WSRB evaluates the capacity, distribution and maintenance of water systems and fire hydrants.

Fire Department: WSRB evaluates the fire department, including fire stations, apparatus, equipment, personnel and their training.

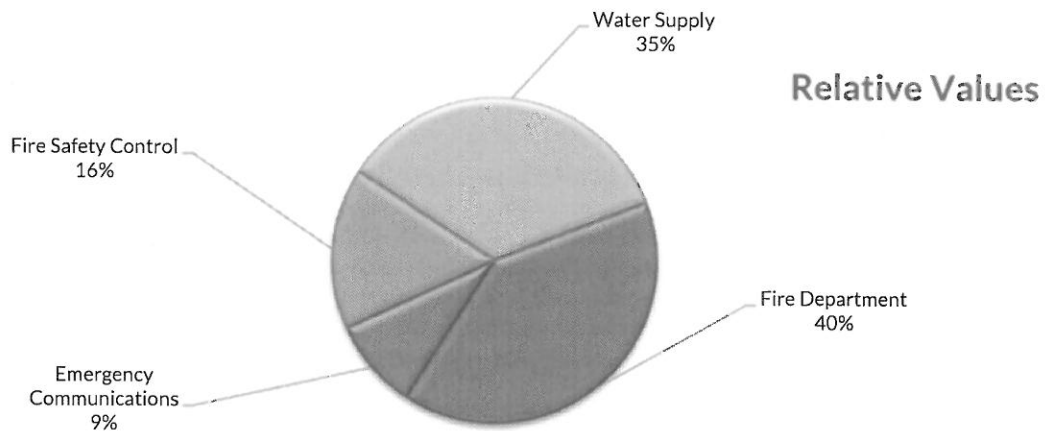
Emergency Communications: WSRB evaluates the emergency communication system used to dispatch the fire department.

Fire Safety Control: WSRB evaluates the fire code enforcement and fire safety education activities in the community.

The Protection Class evaluation process recognizes the efforts of communities to provide fire-protection services for citizens and property owners. Insurance companies generally offer lower premiums in communities with better protection, creating an incentive for communities to improve and maintain fire protection.

The WSRB Community Protection Class Grading Schedule measures the fire protection capabilities of a community by means of a point system or, for communities without a recognized water supply, by comparison to minimum criteria. Under the point system, pertinent items are evaluated against the standards set forth in the schedule and items are scored, depending on the importance of the item and the degree of deviation from the standard.

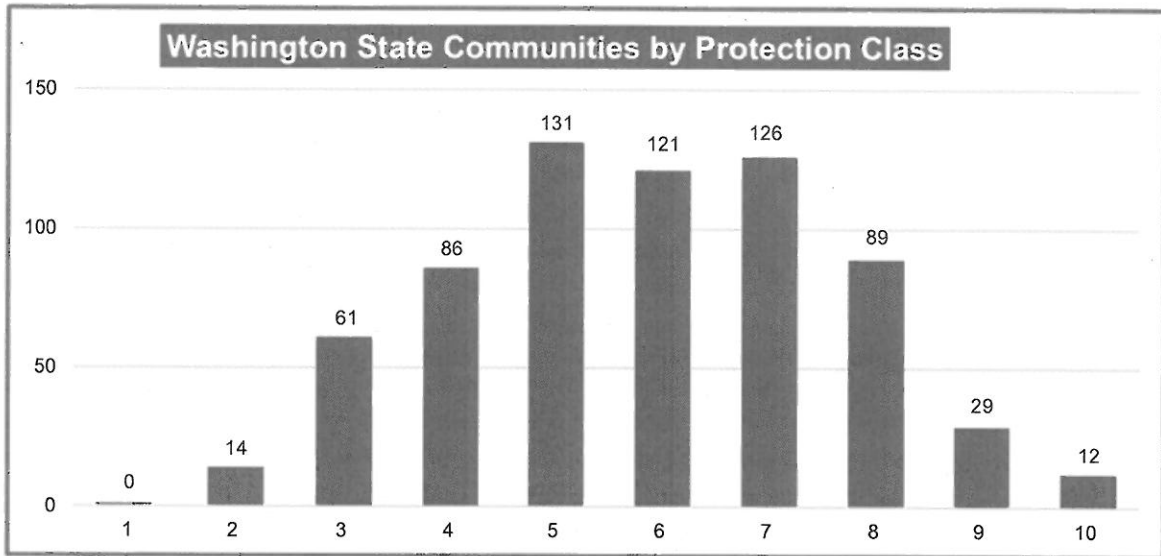
The four major areas considered under the point system, as well as the relative value allocated to each, are shown below.



These four areas are evaluated and scored independently of each other. The scores are then combined in a final calculation to determine the Protection Class for the community.

The following pages provide a summary of all the items evaluated, the percentage of credit attained for each item and the final calculation to determine the Protection Class for the community.

The chart below shows the number of communities in each Protection Class across Washington state.



The Protection Class produced by WSRB's evaluation is the overall Protection Class for the community, not the Protection Class for all the properties located in the community. Buildings and property located within the community are eligible for the Protection Class of the community, but no better, if they meet the distance-to-fire-station and applicable fire hydrant requirements. If these requirements are not met, the building will receive a different Protection Class than the Protection Class of the community.

QUESTIONS?

For questions about how the Protection Class for the community was developed or for recommendations on how to improve the Protection Class for the community, please contact the WSRB Fire Protection Analyst that conducted the evaluation. Their contact information is located on the results letter that accompanied this report or contact WSRB at 206-217-9772 or email us at publicprotection@wsrb.com

For questions on the Protection Class for individual properties in your community, please contact WSRB Customer Service at 206-217-0101. If the fire department or community officials are receiving Protection Class inquiries from insurance professionals or citizens of the community, feel free to refer these inquiries to WSRB Customer Service.

FINAL CALCULATION



Community Protection Class (PC)

	Evaluation Areas			
	Water Supply	Fire Department	Emergency Communication	Fire Safety Control
Percent of Credit	81%	44%	83%	55%
Relative Value of Area in Evaluation	35%	40%	9%	16%
Relative Class of Evaluation Area	2	6	2	5

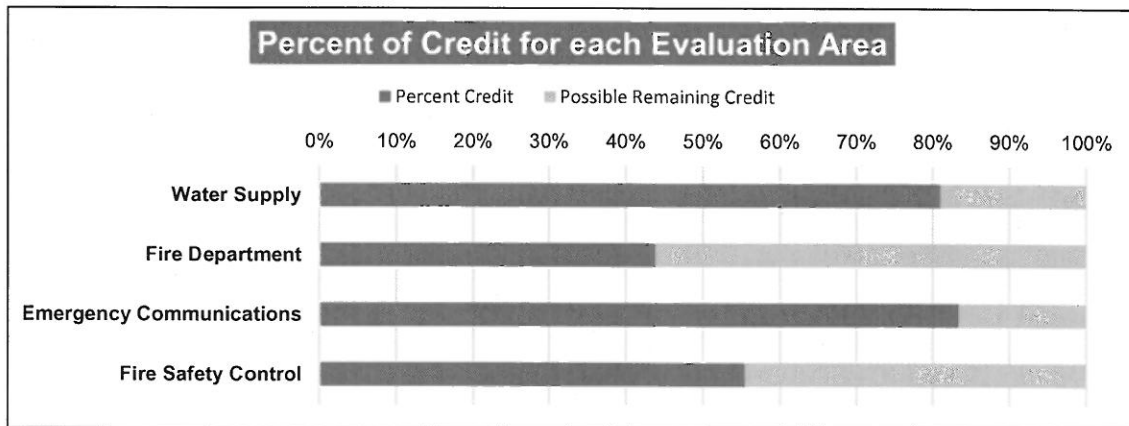
Total Credit (sum of each area credit X relative value) 6.22

Divergence Score 0.26

Community PC = (10-Total Credit)+Divergence Score 4.04 (Unrounded Score)

Community Protection Class = 5

Protection Class	Unrounded Score	Protection Class	Unrounded Score
1	0.0 to 1.00	6	5.01 to 6.00
2	1.01 to 2.00	7	6.01 to 7.00
3	2.01 to 3.00	8	7.01 to 8.00
4	3.01 to 4.00	9	8.01 to 9.00
5	4.01 to 5.00	10	9.01 to 10.00



FINAL CALCULATION



Evaluation Area Scores:

Percent of Credit

Water Supply	81%
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The water supplies in the community providing fire hydrants are evaluated in this section. In communities with multiple water supplies, the water supplies are prorated by their size (number of fire hydrants). Water Supply Items 1 through 4 make up the total score for this section.

Fire Department	44%
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The fire department servicing the community is evaluated in this section. The total service area of the fire department including incorporated and unincorporated area is considered. Fire Department Items 1 through 17 make up the total score for this section.

Emergency Communications	83%
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The Emergency Communication Center responsible for dispatching the fire department servicing the community is evaluated. This evaluation applies to all communities the communication center dispatches fire services to. Emergency Communication Items 1 through 3 make up the total score for this section.

Fire Safety Control	55%
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Fire Safety Control or fire prevention activities provided in the community are evaluated in this section. These activities may be provided by local, county or state authorities, all of which will be included in the evaluation. Fire Safety Control Items 1 through 4 make up the total score for this section.

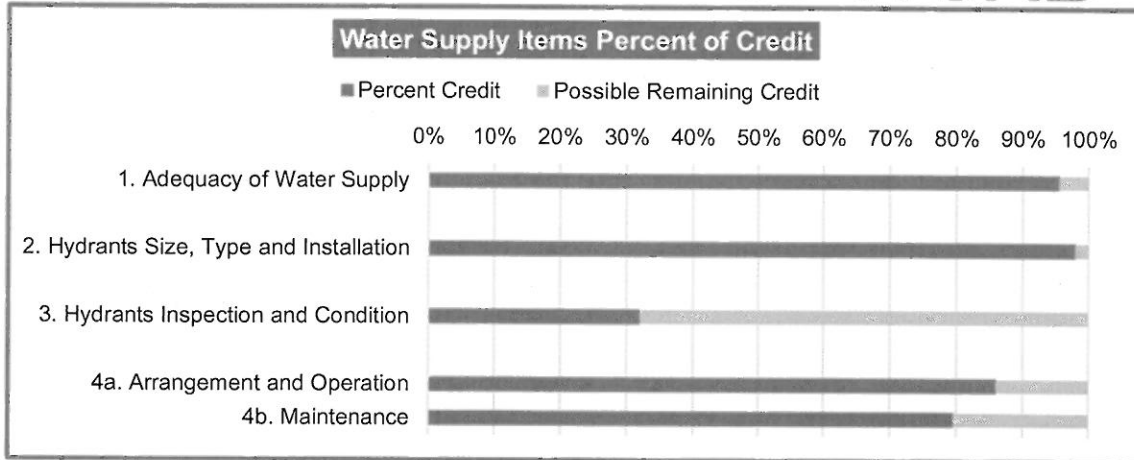
Divergence Score	0.26
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Excessive difference between the class of the Water Supply and the class of the Fire Department prevents the more effective feature from being utilized to its full relative value. Divergence between Water Supply and Fire Department of two classes or more shall be applied to the final score of the community.

Community Protection Class (PC)	Class:	5
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The Protection Class produced by this schedule is the overall class of the community, not the classification of all properties located in the community. Distance to fire station and fire hydrant criteria along with the other rules of the applicable Protection Class manual must be applied to the community Protection Class to determine the Protection Class of an individual property located within the community.

WATER SUPPLY



1. Adequacy of Water Supply

Percent of Credit

96%

This item evaluates the water system's ability to deliver the required fire flow for properties in the community. The score for this item is determined by comparing the required fire flow for a building to the available fire flow. A building's required fire flow is calculated as indicated in the WSRB Community Protection Class Schedule using type of construction, square footage, occupancy, external exposure and whether the building is equipped with an automatic sprinkler system. Available fire flow is measured using hydrant flow tests and the capacity of the water system storage, pumps, filters and mains.

2. Hydrants - Size, Type and Installation

98%

Hydrants shall conform to American Water Works Association (AWWA) Standards for dry-barrel hydrants. Standard hydrants must have a minimum of one pumper outlet and two 2.5-inch outlets and be connected to at least a 6-inch water main. Hydrants should also have a quick-connect fitting on the pumper port.

3. Hydrants - Inspection and Condition

32%

Hydrants must be inspected annually, including operating the hydrant with a flow or pressure check. Flow tests of hydrants must be conducted at least every five years. Fire hydrants shall be marked for available water flow, free of obstructions and kept in good condition.

4. Arrangement, Operation and Maintenance of Water System Components

4a. Arrangement and Operation

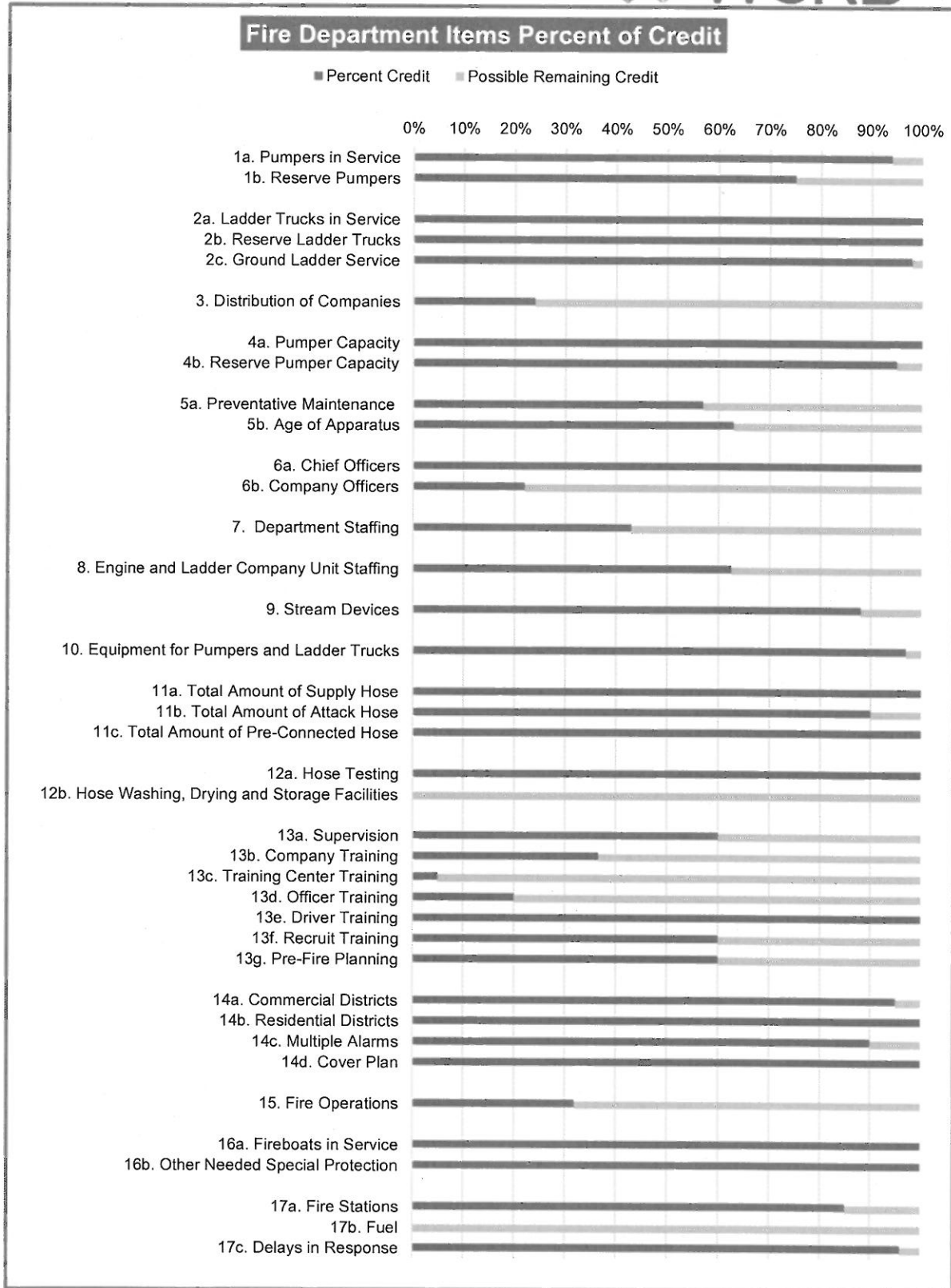
86%

Arrangement of the water system components evaluates the location and number of water sources and water storage units. Multiple water sources and water storage locations provide redundancy in order to reduce the impact of failure of one part of the system. Operation considers how the system is monitored and controlled (telemetry), how water is delivered (pumps or gravity) and if backup power is provided for pumps. The water system shall be managed by a state-certified operator.

4b. Maintenance

80%

This item evaluates the frequency of visits to and inspections of water system components other than hydrants. Regular visits and inspections allow for timely maintenance and repair of components. Water system components including wells, pumps, water tanks and reservoirs, pressure-regulating, altitude, float control and isolation valves shall be regularly inspected.



Fire Department

1. Pumpers

Percent of Credit

1a. Pumpers in Service

94%

The number of pumpers in service and regularly responding to incidents must be sufficient to properly protect the community. The number of pumpers required is determined by evaluating the number currently in service, the fire flow requirements for the community, response of engines outside the community and frequency of incidents. The required number of pumpers is compared to the number of pumpers in service. Pumper-ladder trucks will be credited under this item. Automatic aid will be considered in this item.

1b. Reserve Pumpers

75%

To maintain the required number of pumpers in service, one reserve pumper is required for every eight pumpers required to be in service, but no fewer than one. Reserve pumpers shall be fully equipped, tested and maintained for service.

2. Ladder Trucks/Ladder Service

2a. Ladder Trucks in Service

100%

The number of ladder trucks in service and regularly responding to incidents must be sufficient to properly protect the community. A ladder truck is required when a community has at least five buildings with a required fire flow of 4,000 gallons per minute (gpm) or greater and/or three stories (35 feet) in height. The required number of ladders is compared to the number of ladders in service. Pumper-ladder trucks will be credited under this item. Automatic aid will be considered in this item. The height and type of ladder truck will also be evaluated in this item.

2b. Reserve Ladder Trucks

100%

To maintain the required number of ladder trucks in service, one reserve ladder truck is required for every five ladder trucks required to be in service, but no fewer than one. Reserve ladders shall be fully equipped, tested and maintained for service.

2c. Ground Ladder Service

98%

Sufficient ground ladders to reach the roofs of buildings must be carried on apparatus. The number, type, height and testing of ground ladders will be evaluated in this item.

3. Distribution of Companies

24%

Engine and ladder companies must be distributed to provide effective protection to the community. Structures should be within 1.5 road miles of a first-alarm engine company and 2.5 miles of a ladder company. As an alternative to using the above road-mile analysis, the results of a performance evaluation may be used. This type of evaluation would analyze computer-aided dispatch records of fire incidents to determine the percentage of time an initial engine company arrives within 320 seconds and an initial ladder company arrives within 480 seconds. Pumper-ladders and automatic aid will be considered in this item.

4. Pumper Capacity

4a. Pumper Capacity

100%

Adequate pumper capacity must be provided on the first alarm to meet or exceed the basic fire flow of the community. All fire pumps must be tested annually to receive full credit. Automatic aid will be considered in this item.

4b. Reserve Pumper Capacity

95%

The total pumper capacity, including reserve pumpers, with one for each eight required pumpers (but no fewer than one) and including the largest out of service, must be sufficient to maintain the total pumper capacity required.

Fire Department (Cont.)

5. Maintenance and Condition of Apparatus

Percent of Credit

5a. Preventative Maintenance

57%

A suitable preventive maintenance program must be in effect. This item evaluates how often apparatus are checked, inspected and who conducts the inspection. The testing frequency of pumps, aerial ladders, foam systems, Compressed Air Foam Systems (CAFS), breathing air systems, apparatus road test and weight verification are also evaluated.

5b. Age of Apparatus

63%

The number of pumpers, ladders and support vehicles older than 15 years, older than 25 years and the number of reserve apparatus will be considered in determining condition of apparatus.

6. Number of Officers

6a. Chief Officers

100%

A chief officer in charge of the department must be on duty at all times but need not sleep at a fire station to be considered on duty, provided there are adequate means for notification and response to incidents. Departments with more than eight companies, in addition to the chief and assistant chief, must have sufficient battalion or district chiefs to provide one on duty in a fire station at all times for each eight companies required. Two active volunteer officers may be considered equivalent to one full on-duty officer, up to half the number of officers required.

6b. Company Officers

22%

There must be sufficient company officers to provide one on duty at all times with each required engine or ladder company. Two active volunteer officers may be considered equivalent to one full on-duty officer, up to half the number of officers required.

7. Department Staffing

43%

There must be six firefighters on duty for each of the required engine and ladder companies. Only personnel who participate in actual structural firefighting operations will be credited. Personnel staffing ambulances or other units serving the general public may be credited depending on the extent to which they are available for firefighting duties. Three call and/or volunteer firefighters will be considered equivalent to one on-duty firefighter. Call or volunteer firefighters may not exceed half the required staffing of required companies. If adequate records of response are not kept, credit may be limited to one on-duty for each six call or volunteer firefighters. Call or volunteer firefighters working defined shifts at fire stations may be considered equivalent to on-duty firefighters. Response of firefighters on automatic aid apparatus will also be considered in this item.

8. Engine and Ladder Company Unit Staffing

63%

Unit staffing for engine and ladder companies only considers companies with apparatus in service credited in Items 1 and 2. The amount by which the required six on-duty firefighters per company exceeds the on-duty strength (as determined in Item 7), divided by the number of in-service companies, equals the average member deficiency per company.

9. Stream Devices

88%

Turrets, nozzles, foam equipment and, where required, elevated stream devices must be provided. This item evaluates the required stream devices to the devices provided. Credit will be limited if annual testing is not conducted and maintenance records are not provided.

Fire Department (Cont.)

10. Equipment for Pumpers and Ladder Trucks

Percent of Credit

97%

This item will consider equipment for existing pumpers and ladder trucks, except for such equipment considered in Items 2c (ground ladders), 9 (stream devices) and 11 (hose). Credit for Self-Contained Breathing Apparatus (SCBA) will be limited if inspection and testing is not conducted and maintenance records are not provided.

11. Hose

11a. Total Amount of Supply Hose

100%

This Item considers whether adequate hose is carried on each pumper and whether adequate reserve hose is provided. The requirement for large-diameter hose (3.5 inches or larger) for each pumping apparatus is 800 feet on the apparatus and 400 feet in reserve for every three pumpers in service.

11b. Total Amount of Attack Hose

90%

The requirement for 2.5-inch+ hose is 600 feet on the apparatus and 300 feet in reserve for every three pumpers in service. The requirement for 1.5-inch+ hose on each pumping apparatus is 400 feet with 300 feet in reserve for every three pumpers in service.

11c. Total Amount of Pre-Connected Hose

100%

The requirement for pre-connected, 1.5-inch+ hose on each pumping apparatus is 300 feet.

12. Condition of Hose

12a. Hose Testing

100%

All hose, in service and reserve, must be maintained in good condition and tested annually in accordance with National Fire Protection Association (NFPA) Standard 1962: Standard for the Care, Use, Inspection, Service Testing and Replacement of Fire Hose, Couplings, Nozzles and Fire Hose Appliances.

12b. Hose Washing, Drying and Storage Facilities

0%

Suitable facilities and procedures must be provided for washing, drying and storing hose. This is to prevent mildew in the hose jackets and rust/corrosion in apparatus hose compartments.

13. Training

13a. Supervision

60%

Training must be under the guidance of a qualified training officer. Maximum credit is achieved when the training officer has at least 10 years of direct incident command experience and certification as a Fire Instructor II. Personnel in charge of training sessions must be certified as fire instructors.

13b. Company Training

37%

Firefighters are required to have a minimum of 20 hours of structural firefighting training per firefighter per month. This amount can be reduced by 25%, to 15 hours, for firefighters that are certified Firefighter I and by 50%, to 10 hours, for firefighters that are certified Firefighter II. Training should include topics outlined in NFPA 1001: Standard for Fire Fighter Professional Qualifications.

13c. Training Center Training

5%

This item evaluates the quantity of training at a training center and the features of the training center. A minimum of six half-day (three hour) drills per year, including two drills at night and two multiple-company drills, shall be provided for all firefighters. Training centers shall be provided with a drill tower that is three stories in height, a structure to support live fire simulation, including a smoke room, training aids and props and an area of at least two acres and equipped with fire hydrants.

13d. Officer Training

20%

A minimum of two days per year (16 hours) is required for all officers. This amount can be reduced by 25%, to 12 hours, for officers that are certified Fire Officer I and by 50%, to 8 hours, for officers that are certified Fire Officer II. Officer training should include topics outlined in NFPA 1021: Standard for Fire Officer Professional Qualifications that focus on leadership, fire tactics and incident command.

Fire Department (Cont.)

Percent of Credit

13e. Driver Training

100%

Personnel shall participate in a minimum of one day (eight hours) of driver training per year. Training should include topics outlined in NFPA 1002: Standard for Fire Apparatus Driver/Operator Professional Qualifications. Current state-approved Emergency Vehicle Incident Prevention (EVIP) certification can serve in lieu of annual training.

13f. Recruit Training

60%

New fire department members shall receive a minimum of 240 hours of recruit training before becoming active firefighters. Training should include topics outlined in NFPA 1001: Standard for Fire Fighter Professional Qualifications.

13g. Pre-Fire Planning

60%

An annual update is required of pre-fire plans for all commercial or similar buildings. Pre-fire information shall be readily available on responding apparatus. Pre-fire plans should be in accordance with NFPA 1620: Recommended Practice for Pre-Incident Planning.

14. Response to Alarms

14a. Commercial Districts

95%

Adequate response to commercial fires must be established. At least one chief officer and the required number of engines and ladder trucks or ladder service companies based on the community basic fire flow are required to respond.

14b. Residential Districts

100%

Adequate response to residential fires must be established. At least one chief officer, two engine companies and adequate ladder equipment are required to respond to residential districts.

14c. Multiple Alarms

90%

Engine and ladder company response to each additional alarm for the same fire should be the same as the number of engine and ladder companies required for the first alarm.

14d. Cover Plan

100%

Response areas in the community must have a cover plan for when the first-due companies are out of service.

15. Fire Operations

32%

Consideration will be given to the ability of the department to operate effectively at fires. Effectiveness is primarily depends on staffing and training; however, others factors can also affect fire operations. Percentage for this item will be determined by taking the average of the percentages from Items 3, 7, 8 and 13 and adjusting as conditions warrant. As an alternative to using the above analysis, the results for a performance evaluation may be used. A performance evaluation would analyze computer-aided dispatch records of fire incidents to determine the percentage of time an initial full alarm assignment arrives at a fire incident within 560 seconds (690 seconds for a high-rise building).

Fire Department (Cont.)

16. Special Protection

Percent of Credit

16a. Fireboats in Service

100%

A suitably staffed, equipped and maintained fireboat will be required where at least one mile of wharf frontage necessitates firefighting operations from the water side. Such frontage must be within 1.5 miles of a fireboat.

16b. Other Needed Special Protection

100%

Conditions in the community that require special fire department protection in addition to that covered elsewhere in this schedule will be considered in this item. Conditions considered include but are not limited to: waterfront properties needing some special protection but not requiring a conventional fireboat, wildland urban interface areas, extensive bulk oil and other hazardous storage.

17. Fire Stations and Community Conditions

17a Fire Stations

85%

This item considers the suitability of fire stations, including construction, communication equipment and the presence of a secondary power source. Communication equipment should be provided at fire stations and include two-way radios, spare portable radios and means for public reporting to the dispatch center. Firefighters must have two separate means for receiving alarms from the communication center that are under the control of the communications center. At least one means must be supervised. If fire stations are not staffed with on-duty personnel, firefighters must be equipped with the means to receive dispatching calls.

17b. Fuel

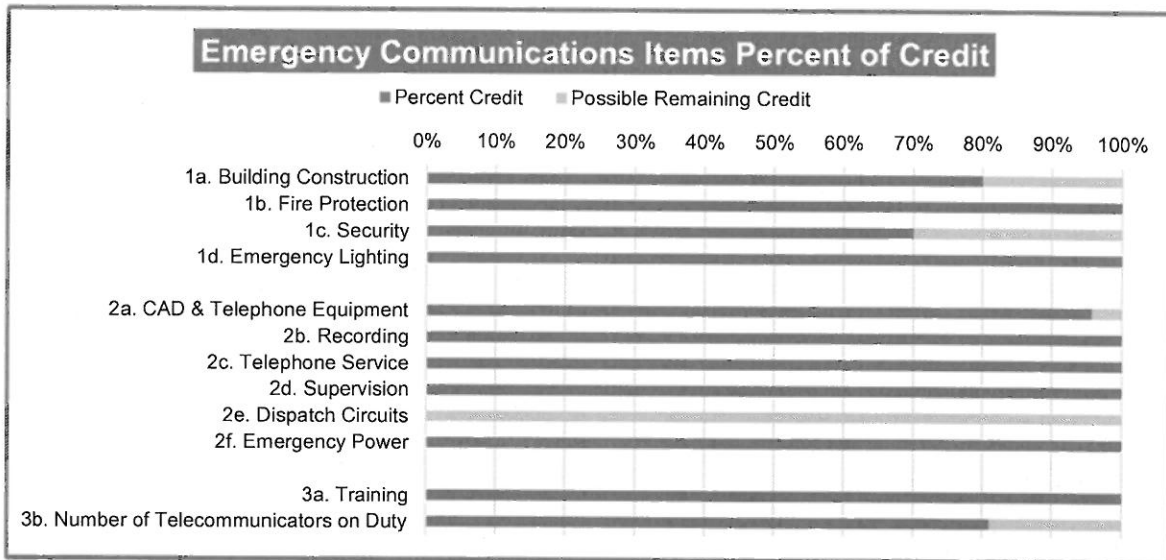
0%

Fuel must be available at all times and in sufficient quantities. Suitable arrangements must be made for delivery of fuel to apparatus at fires of long duration.

17c. Delays in Response

96%

The possibility of delays due to poor condition of roads, including snow and ice, steep grades, vehicle parking, traffic, railroad crossings and similar features are considered in this item.



1. Communication Center

Percent of Credit

1a. Building Construction	80%
----------------------------------	------------

This item evaluates the building where the communication center is located. Communication centers should be in fire-resistive, separate buildings without internal or external exposures.

1b. Fire Protection	100%
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This item evaluates the adequacy of fire protection provided for the communication center, including portable fire extinguishers, fire alarms, automatic sprinkler systems and suppression systems in computer and data-processing equipment rooms.

1c. Security	70%
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Communication center security is meant to protect against vandalism, terrorism and civil disturbances. Access controls, door and window security and any vulnerabilities of the area surrounding the center are considered.

1d. Emergency Lighting	100%
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Communication centers must be provided with emergency lighting that will be placed in service immediately after a power loss so operations can continue uninterrupted.

2. Communications Center Equipment

2a. Computer-Aided Dispatch (CAD) and Telephone Equipment	96%
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Features and capabilities of the Computer-Aided Dispatch (CAD) system and telephone equipment are evaluated. Maximum credit is achieved when the following features are provided: enhanced 911, wireless and VoIP capabilities, redundant backup system with automatic switchover to backup, ability to transmit caller information to fire departments and other communication centers, ability to select and recommend units to be dispatched, automatic vehicle locating, geographic information system (GIS) capabilities and management information system.

Emergency Communications (Cont.)

Percent of Credit

2b. Recording

100%

All incoming and outgoing voice transmissions shall be recorded, including the date and time. All telecommunicators should have access to immediate playback of recordings.

2c. Telephone Service

100%

The number of required telephone lines for emergency and business calls is determined by the population served by the communication center. Additional lines may be required if emergency calls other than fire are received or if central station alarms are received. One outgoing-only line must also be provided.

2d. Supervision

100%

All components of the primary dispatch circuit shall be monitored for integrity, including transmitters, repeaters and primary and secondary power. Fault conditions detected shall actuate an audible and visual trouble signal to the telecommunicators on duty.

2e. Dispatch Circuits

0%

The communication center must have separate primary and secondary circuits for dispatching. Maximum credit is obtained when dual circuits are provided, primary circuit is supervised, there is automatic switchover to a secondary circuit and all components of the system are owned by the communication center.

2f. Emergency Power

100%

The Communication Center shall be provided with an emergency power source. An uninterruptible power supply (UPS) shall be provided along with an automatically starting generator. The generator shall have a 72-hour fuel supply and be tested on a weekly basis.

3. Telecommunicators

3a. Training

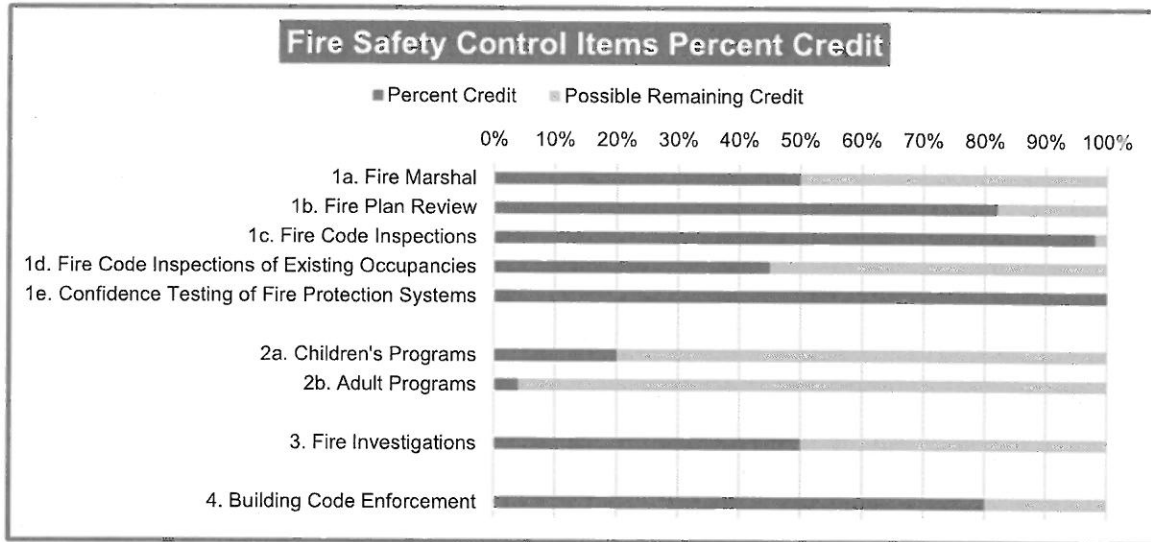
100%

A minimum of 480 hours of initial training is required for telecommunicators. General dispatch training and fire dispatch training should be a minimum of 240 hours each. Non-certified telecommunicators should receive 40 hours of continuing education per year. Certified Telecommunicator I personnel and certified Telecommunicator II personnel shall receive 30 hours and 24 hours of continuing education, respectively.

3b. Number of Telecommunicators on Duty

81%

The number of required telecommunicators on duty is based on the total number of calls received per year at the communication center. If the communication center is meeting the call-answering and dispatching times set forth by NFPA 1221: Standard for the Installation, Maintenance, and Use of Emergency Services Communications Systems, then full credit will be applied in this item.



1. Fire Code Enforcement

Percent of Credit

1a. Fire Marshal	50%
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The fire marshal shall oversee fire code enforcement. The fire marshal shall have 10 or more years of code enforcement experience, be certified as a fire marshal and receive at least 16 hours of fire-code-related continuing education per year.

1b. Fire Plan Review	82%
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Review of plans for fire code compliance must be done by experienced, certified personnel. The plan reviewer shall have five or more years of plan review experience, be a registered design professional and receive at least 16 hours of plan-review-related continuing education per year. The plan review department needs to have adequate staffing to ensure comprehensive plan reviews.

1c. Fire Code Inspections	98%
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New and renovated occupancies must be inspected prior to issuing a Certificate of Occupancy. Fire inspectors shall be certified with five or more years of experience in inspections and receive at least 16 hours of fire-inspection-related continuing education per year. Adequate department staffing levels must be maintained to ensure comprehensive inspections.

1d. Fire Code Inspections of Existing Occupancies	45%
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Fire Code Inspections of existing occupancies shall be conducted. The frequency of inspections will be evaluated using Table 7 in the WSRB Community Protection Class Grading Schedule. Fire code inspectors should be certified with five or more years of experience and receive at least 16 hours of fire-inspection-related continuing education per year. Staffing levels must be sufficient to ensure comprehensive inspections.

1e. Confidence Testing of Fire Protection Systems	100%
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Fire protection systems must be inspected and tested in accordance with the applicable NFPA standards. A program shall be in place to ensure these inspections are done, monitor the inspections' results and ensure deficiencies found with the systems are corrected.

FIRE SAFETY CONTROL (Cont.)

2. Public Fire Education

Percent of Credit

Fire safety education must be provided to the general public. Fire educators should be Certified Public Educator, have five or more years of experience, and receive at least 16 hours of public-education-related continuing education per year. All education programs and events should be documented and should include date, instructor, topics taught, length of class and number of attendees.

2a. Children's Programs

20%

Children's programs should include age-appropriate subjects for all students, preschool to 12th grade.

2b. Adult Programs

4%

Adult education should include programs for all segments of the adult population in the community.

3. Fire Investigations

50%

Fire investigations must be done to determine the cause and origin of all fires. Fire investigator shall have five or more years of experience, be a commissioned law officer, be certified as a fire investigator and receive at least 16 hours of fire-investigation-related continuing education per year. In addition, sufficient staff levels are required to ensure adequate response to fires, and all fires should be reported to National Fire Incident Reporting System (NFIRS).

4. Building Code Enforcement

Commercial Class:

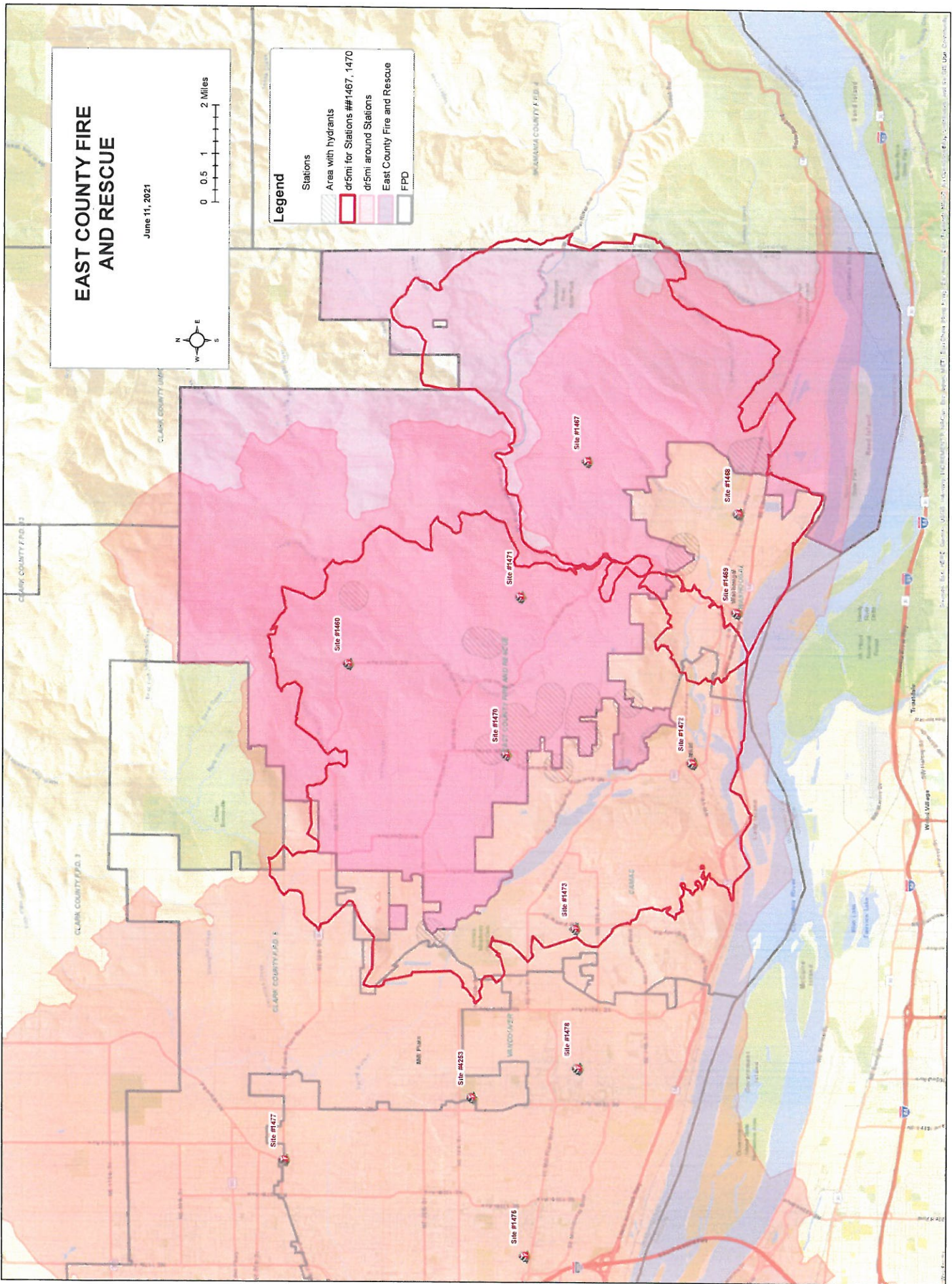
3

Dwelling Class:

3

80%

Current building codes must be adopted and effectively enforced. The community is evaluated on the administration of codes, plan review and field inspection activities in relation to building code enforcement. The score for this item is based on the Building Code Classifications developed by WSRB for the community. The classifications for commercial and dwelling properties in the community are shown above.



Aug 2021 - East County Fire & Rescue

Sun	Mon	Tue	Wed	Thur	Fri	Sat
Aug 1 A SHIFT	2 B SHIFT	3 C SHIFT Events Commissioner Meeting Station 91 18:30 - 21:00	4 A SHIFT Events Strategic Planning Meetin. Station 91 15:00 - 16:30	5 B SHIFT	6 C SHIFT Events Wildland Triage Matt Little 27507 Ne 42r 09:00 - 10:00	7 A SHIFT
8 B SHIFT	9 C SHIFT	10 A SHIFT	11 B SHIFT	12 C SHIFT	13 A SHIFT	14 B SHIFT
15 C SHIFT	16 A SHIFT	17 B SHIFT Events Commissioner Meeting Station 91 18:30 - 21:00	18 C SHIFT	19 A SHIFT	20 B SHIFT	21 C SHIFT
22 A SHIFT	23 B SHIFT	24 C SHIFT	25 A SHIFT	26 B SHIFT	27 C SHIFT	28 A SHIFT
29 B SHIFT	30 C SHIFT	31 A SHIFT				

* Indicates time starts on following calendar day

* Events and Time Off follow default Split Time of Day of 07:00