

# **EAST COUNTY FIRE & RESCUE**

## **REGULAR BOARD OF FIRE COMMISSIONERS MEETING**

**January 5, 2016**

**Station 91**

**7 PM**

### **AGENDA**

#### **CALL TO ORDER:**

Flag Salute

#### **GUESTS:**

#### **AGENDA ADJUSTMENTS:**

#### **CONSENT AGENDA:**

1. Approval of Dec. 15, 2015 Regular Board Meeting Minutes
2. Approval of Dec. 15, 2015 Local BVFF&RO Meeting Minutes
3. Approval of January 5, 2016 Financial Statement
4. Excuse Absent Commissioner(s):

#### **OPEN TO PUBLIC:**

#### **CORRESPONDENCE:**

Letter from the OPEIU

#### **STAFF REPORT:**

Assistant Chief Jacobs  
Interim Administrative Chief Gillespie

#### **VOLUNTEER FIRE FIGHTERS ASSOCIATION:**

#### **SAFETY REPORT:**

#### **FIRE DISTRICT BUSINESS:**

Executive Search Committee  
Fire District Planning Group  
Consider 2016 Board Meeting Schedule  
Review 2015 Mobilization Revenue  
Review status and discuss options for Station 96  
Proposed WFCA training in March

(See Reverse)

---

**This Meeting is Being Recorded.**  
**Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.**

**OPEN TO PUBLIC:**

**COMMISSIONER COMMENTS:**

**LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:**

**ROUND TABLE:**

**EXECUTIVE SESSION:**

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

**ADJOURNMENT:**

Next Regular Board Meeting: January 19, 2016, Station 91, 7 PM

# EAST COUNTY FIRE & RESCUE

## Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes  
December 15, 2015

### CALL TO ORDER:

The meeting was called to order by Chairman Martha Martin at 8:58 PM at Station 91.

The following were in attendance:

Martha Martin

Tom Gianatasio

Bob Jacobs

Mike Berg

Mike Taggart

Tad Crum

Sherry Petty

Kacie Jones

Richard Hamby

### BUSINESS:

There is no business tonight.

### ADJOURNMENT:

The Local Board adjourned at 8:59 PM.

Respectfully Submitted,

---

**Tom Gianatasio**, Commissioner,  
Alternate

---

**Tad Crum**, FF's Assoc. Liaison  
Tyson Schupbach, FF's Assoc. Liaison Alternate

---

**Kacie Jones**, District Secretary  
Mike Berg, Alternate

---

**Martha Martin**, Chairperson  
Mike Berg, Alternate

---

**Bob Jacobs**, Chief's Rep.

**DISTRICT SEAL:**

***EAST COUNTY FIRE & RESCUE***  
***REGULAR BOARD OF FIRE COMMISSIONERS MEETING***

**December 15, 2015**

**Station 91**

**7 PM**

**Draft Minutes**

**ATTENDANCE:**

Martha Martin  
Sherry Petty  
Tad Crum  
Aloma Taggart

Mike Berg  
Tom Gianatasio  
Richard Hamby  
Mike Carnes

Mike Taggart  
Robert Jacobs  
Paula Knapp  
Kacie Jones

**CALL TO ORDER: 19:00 PM**

Flag Salute

**GUESTS:**

None

**AGENDA ADJUSTMENTS:**

None

**CONSENT AGENDA:**

1. Approval of December 1, 2015 Regular Board Meeting Minutes
2. Approval of December 1, 2015 Local BVFF&RO Meeting Minutes
3. Approval of December 8, 2015 Special Workshop Minutes
4. Approval of December 15, 2015 Financial Report
5. Excuse Absent Commissioner(s):

**Motion by Commissioner** Taggart to approve the consent agenda with the amendment, seconded by Berg. **Motion passed** unanimously.

**OPEN TO PUBLIC:**

Nothing

**CORRESPONDENCE:**

None

**STAFF REPORT:**

Assistant Chief Jacobs presented his report and Chief Gillespie's report. A copy is in the packet.

**VOLUNTEER FIRE FIGHTERS ASSOCIATION:**

Nothing

**SAFETY REPORT:**

Chief Jacobs gave his safety report. The safety committee last met on the 25<sup>th</sup> of November and will meet next on the 27<sup>th</sup> of January, 2016. One accident reported since the last meeting, resulting in minor damage to E94 mirrors.

**FIRE DISTRICT BUSINESS:**

Executive Search Committee:

Commissioner Taggart states that the search appears to be moving forward and there are no updates.

Fire District Planning Group:

Commissioner Martin recounted that a planning workshop had taken place and discussions had been had regarding streamlining stations and replacing or rebuilding aging apparatus.

Review Strategic Plan:

Commissioner Martin advised that while parts of the strategic plan had been reviewed and discussed during the recent workshop, the board should consider meeting to update the plan after the first of next year.

Adopt List of 2016 Holidays:

The board reviewed the proposed list of Holidays for the 2016 calendar year. **Motion by Commissioner Berg to approve** the list of holidays, seconded by Petty. **Motion passed** unanimously.

2016 Board Assignments:

The board discussed various positions available for assignment in 2016 and who previously filled the positions. The completed list of board assignments is located on page 4. **Motion by Commissioner Taggart to approve** the board assignments, seconded by Gianatasio. **Motion passed** unanimously.

2016 Cost of Living pay increases:

The board reviewed a proposal to increase the pay for office and part time personnel by 1.3% for FY2016. **Motion by Commissioner Berg** to approve the pay increase, seconded by Taggart. **Motion passed** unanimously.

**OPEN TO PUBLIC:**

**COMMISSIONER COMMENTS:**

Commissioner Taggart directed the board chair to request a schedule from Interim Chief Gillespie. Commissioner Berg asked to review a MOB summary report for 2015. Commissioner Taggart shared an idea for compiling information from commissioners' conferences and seminars and making the information available in a digital library format. Commissioner Berg noted that he had not been informed yet about the upcoming WFCM conference in February. Commissioner Martin noted that it is not required to sign in at the meeting with a signature, and for the sake of identity protection, a printed name on the sign in sheet should suffice. Commissioner Martin advised that she had begun communicating with the Mayor about informal meetings after the first of the year. Commissioner Martin also commended Commissioner Gianatasio for keeping the board apprised of the interest due for the radio payment and will communicate with Chief Gillespie about options for reducing that liability. Assistant Chief Jacobs advised that he will email the board his thoughts on Station 96.

**LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:**

Assistant Chief Jacobs advised that the C.A.R.O.L. program wraps up this weekend and volunteers are welcome and encouraged to join in packing at station 42 and delivering through the weekend.

**ROUND TABLE:**

**EXECUTIVE SESSION:**

RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The Board went into executive session at 19:50. Anticipated return of 20:20.

A 25 minute extension was declared at 20:19.

A 20 minute extension was declared at 20:45.

The board reconvened at 21:06

At this time, the board has a proposed contract to present to the Administrative Assistant. Commissioner Martin proposed that the board Chair be authorized to sign the proposal and then present it to the Administrative Specialist for review. **Motion by Commissioner Berg to approve**, seconded by Taggart. **Motion Passed.** Gianatasio opposes.

**Motion by Commissioner Taggart to adjourn**, second by Gianatasio; **Motion passed.**

**ADJOURNMENT:** 21:08

\_\_\_\_\_  
Martha Martin, Chairperson

\_\_\_\_\_  
Mike Berg, Vice-Chair

\_\_\_\_\_  
Tom Gianatasio, Commissioner

\_\_\_\_\_  
Mike Taggart, Commissioner

\_\_\_\_\_  
Sherry Petty, Commissioner

**DISTRICT SEAL:**

**ATTEST:**

\_\_\_\_\_  
Kacie Jones, District Secretary

# EAST COUNTY FIRE & RESCUE BOARD ASSIGNMENTS FOR 2016

<u>POSITION</u>	<u>ECF&amp;R BOARD</u>
Chair	<u>Martin</u>
Vice Chair	<u>Taggart</u>
Auditor	<u>Gianatasio</u>
Financial	<u>Petty</u>
<b><u>EMS Sub-Committee</u></b>	
Primary	<u>Gianatasio</u>
Alternate	<u>Berg</u>
Chief's Rep	<u>Gillespie</u>
<b><u>Fire Authority Working Group</u></b>	
	<u>Martin</u>
	<u>Gianatasio</u>
	<u>Taggart</u>
<b><u>Risk Group</u></b>	
Commissioner:	<u>Berg</u>
Alternate:	<u>Gillespie</u>
<b><u>Safety Committee Representative</u></b>	
	<u>Berg</u>

## BOARD FOR VOLUNTEER FIRE FIGHTERS & RESERVE OFFICERS for FY2016

<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>ALTERNATE</u>
Chair	<u>Martin</u>	<u>Taggart</u>
Commissioner	<u>Gianatasio</u>	<u>Petty</u>
Chief	<u>Jacobs</u>	<u>Gillespie</u>
Fire Fighter	<u>Tad Crum</u>	<u>Paula Knapp</u>
Secretary	<u>Kacie Jones</u>	<u>Jacobs</u>



Office & Professional Employees International Union, Local 11, AFL-CIO  
3815 Columbia Street Vancouver, WA 98660  
Vancouver Line: 360-719-1766  
General Email: opeiu11@opeiu11.comcastbiz.net

Phone: 503-257-6691  
800-547-8902

COPY

December 22, 2015

This is to verify that service has been made via certified mail to East County Fire & Rescue, Al Gillespie and Martha Martin, 600 NE 267<sup>th</sup> Avenue, Camas WA 98607.

Certified Mail Number 7015-0640-0006-5805-8432.

Respectfully,

Maureen Colvin  
Union Representative

MC/dmt  
opeiu11/afl-cio





**PUBLIC EMPLOYMENT RELATIONS COMMISSION**  
 112 Henry Street NE, Suite 300, Olympia WA 98506  
 PO Box 40919, Olympia WA 98504-0919  
 Phone: 360.570.7300 Email: filing@perc.wa.gov  
 Web: www.perc.wa.gov

COPY

**REPRESENTATION PETITION**

Amended Petition in Case # \_\_\_\_\_

Applicable Rules: Chapters 10-08, 391-08 and 391-25 WAC

**PARTIES** Include information for all parties involved.

**EMPLOYER** East County Fire & Rescue  
 Contact Al Gillespie and Martha Martin  
 Address 600 NE 267th Avenue  
 City, State, ZIP Camas, WA 98607  
 Telephone (360) 834-4908 Ext. \_\_\_\_\_  
 Email agillespie@ecfr.us and mmartin@ecfr.us

**PETITIONER** OPEIU Local 11  
 Contact Maureen Colvin  
 Address 3815 Columbia Street  
 City, State, ZIP Vancouver, WA 98660  
 Telephone (360) 719-1860 Ext. \_\_\_\_\_  
 Email mc@opeiu11.comcastbiz.net

**CURRENT BARGAINING REPRESENTATIVE**  
 (If one exists)  
 Contact \_\_\_\_\_  
 Address \_\_\_\_\_  
 City, State, ZIP \_\_\_\_\_  
 Telephone \_\_\_\_\_ Ext. \_\_\_\_\_  
 Email \_\_\_\_\_

**TYPE OF REQUEST** Select One. The petitioner requests:

- RECOGNITION** to be certified as the representative of employees currently unrepresented.
- CHANGE OF REPRESENTATIVE** to be certified as the representative of employees currently represented by another organization.
- DECERTIFICATION** to no longer be represented by the current organization.
- INCLUSION OF UNREPRESENTED EMPLOYEES** to have a group of employees added to an existing bargaining unit as described in WAC 391-25-440.
- EMPLOYER PETITION** a determination by the commission according to WAC 391-25-090.

**BARGAINING UNIT**

**Description of Bargaining Unit:** Indicate inclusions / exclusions  
 Clerical staff, including but not limited to the  
 Administrative Specialist and the Accounting Assistant.

**Department or Division** \_\_\_\_\_  
**Number of Employees in Unit** 2  
**Collective Bargaining Agreement**  
 If one exists, the bargaining unit's most recent collective bargaining agreement must be filed with this petition.  
**Contract Expiration Date:** \_\_\_\_\_

**OTHER RELEVANT FACTS**

Additional information relating to the proposed bargaining unit is attached.

**SHOWING OF INTEREST**

The petition must be filed with a showing of interest indicating support of at least 30% of the employees in the bargaining unit. The showing of interest cards are confidential and are ONLY filed with PERC.

**AUTHORIZED SIGNATURE FOR PETITIONER**

**Print Name** Maureen Colvin Telephone (360) 719-1860 Ext. \_\_\_\_\_  
**Title** Union Representative Email mc@opeiu11.comcastbiz.net  
**Address** 3815 Columbia Street  
**City, State, ZIP** Vancouver, WA 98660 Signature Maureen Colvin Date 12/22/15

## **East County Fire & Rescue 2016 Regular Board of Commissioner Meeting Schedule**

January 5, 2016	July 5, 2016
January 19, 2016	July 19, 2016
February 2, 2016	August 2, 2016
February 16, 2016	August 16, 2016
March 1, 2016	September 6, 2016
March 15, 2016	September 20, 2016
April 5, 2016	October 4, 2016
April 19, 2016	October 18, 2016
May 3, 2016	November 1, 2016
May 17, 2016	November 15, 2016
June 7, 2016	December 6, 2016
June 21, 2016	December 20, 2016

## 2015 Mobilizations

Date	Agency	Incident Name	Personnel		Apparatus	
			Amt. Inv.	Amt. Rec.	Amt. Inv.	Amt. Rec.
6/11/15	DNR	South Jones	\$1,488.25	\$1,488.25	\$2,142.00	\$2,142.00
6/22/15	DNR	Nichols Hill	\$83.17	\$83.17	\$535.50	\$535.50
7/7/15	WSP	Les Blair	\$2,301.99	\$2,301.99	\$1,370.07	\$1,433.07
7/7/15	WSP	Sleepy Hollow	\$576.36	\$576.36	\$389.96	\$396.50
7/8/15	WSP	Road 6	\$5,802.22	\$2,492.54	\$2,401.96	\$1,285.27
2nd Payment		Road 6		\$3,309.68		\$2,042.01
7/14/15	WSP	Junction Fire	\$1,316.45	\$1,281.05	\$1,043.75	\$1,002.00
7/16/15	WSP	Hills Fire	\$1,955.93	\$1,709.90	\$1,837.00	\$2,110.66
7/16/15	WSP	Gilmore Gulch	\$6,329.36	\$6,144.03	\$4,509.25	\$4,425.50
8/4/15	DNR	Neah Bay 200 Line	\$1,502.25	\$1,502.25	\$0.00	
8/5/15	WSP	Blue Creek	\$11,984.20	\$11,755.46	\$6,680.00	\$6,554.76
8/12/15	DNR	Livingston Quarry	\$836.42	\$836.42	\$1,831.00	\$1,579.50
9/1/15	WSP	Highway 8	\$3,831.77		\$0.00	
8/18/15	WSP	Deckerville	\$3,505.56		\$2,113.46	\$2,209.24
9/1/15	DNR	Deckerville	\$5,228.34	\$5,228.34	\$3,980.74	\$3,445.38
9/1/15	DNR	Taylor Town	\$742.98	\$742.98	\$1,095.56	\$1,095.56
9/1/15	DNR	Lodge Pole	\$1,652.44	\$1,652.44	\$1,100.76	\$565.26
9/2/15	DNR	SPS-Pre-Po	\$1,969.61	\$1,969.61	\$1,690.29	
9/8/15	DNR	Coulee Hite	\$5,481.72	\$5,481.72	\$3,930.06	\$3,672.99
9/2/15	DNR	Rutter Canyon	\$5,254.77	\$5,254.77	\$4,544.81	\$4,284.00
		Rutter Canyon Command Vehicle				\$284.49
9/3/15	WSP	Stickpin	\$7,289.16		\$4,980.00	\$4,980.00
9/8/15	WSP	Renner	\$10,527.16		\$8,040.00	
8/19/15	DNR	Gold Rush	\$0.00		\$6,419.00	\$4,389.00
		Gold Rush Engines				
9/8/15	WSP	Stickpin 2	\$3,084.54		\$2,303.50	\$3,408.50
9/8/15	WSP	Renner 2	\$2,356.54		\$6,573.47	
9/23/15	WSP	Horse Thief Butte	\$2,613.11		\$4,161.50	
		<b>Totals</b>	<b>\$87,714.30</b>	<b>\$53,810.96</b>	<b>\$73,673.64</b>	<b>\$51,841.19</b>

### Notes:

12/30/2015 - The balance of the amount due should be received by mid-February.

Personnel costs reflected in the 2015 working budget are higher than the amount invoiced due to methods of paying for backfill. Backfill hours entered into timecards are all applied to mobilization (straight time and overtime). Mobilization funds only pay for the overtime portion of backfill.