

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

November 6, 2018

Station 91

6:30 PM

AGENDA

CALL TO ORDER:

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of October 16, 2018 Regular Board Meeting Minutes
2. Approval of October 16, 2018 Local BVFF&RO Meeting Minutes
3. Approval of October 30, 2018 Budget Workshop Meeting Minutes
4. Approval of November 5, 2018 Policy Review Meeting Minutes

5. Approval of Financial Transactions
6. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

STAFF REPORT:

Chief Swinhart
Deputy Chief Carnes
Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

- DNR Reimbursement – PowerPoint Presentation with DNR
- Resolution #243-11062018 Transfer to Equipment Reserve Fund
- Final Draft FY2019 Budgets
- DRS Compliance Audit Report
- Station 95 Parking Lot
- Station 95 Building Repair Quote
- Lid Lift Status
- Update on Surplus Vehicle

(See Reverse)

This Meeting is Being Recorded.
Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.
Page # 1 of 2

COMMITTEES AND SPECIAL MEETINGS:

- ECAAB
- Shared Service Committee
- Risk Group
- Safety Committee Representative
- Revenue Exploratory Committee
- Communication with Neighboring Elected Officials

COMMISSIONER COMMENTS:

OPEN TO PUBLIC:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

- Tina Goodnight Retirement

ROUND TABLE:

Monthly Event Calendar

Exit Conference with State Auditor Wednesday, November 7, 2018 at 1:00 PM

Shared Services Meeting Wednesday, November 7, 2018 2:00 PM

Revenue Exploratory Meeting, Thursday, November 15, 2018 10:00 AM

EXECUTIVE SESSION:

RCW 42.30.140 (4)(a) relating to collective bargaining issues and negotiations.

ADJOURNMENT:

Next Regular Board Meeting: November 20, 2018, Station 91, 6:30 PM



**EAST COUNTY FIRE & RESCUE
 CONSENT AGENDA
 November 6, 2018**

1. Minutes –

- October 16, 2018 Regular Meeting
- October 16, 2018 Local BVFF&RO Meeting
- October 30, 2018 Budget Workshop Meeting

2. Invoices

- \$1.91
 - i. DOR Use Tax, EFT dated October 31, 2018
- \$388.00
 - i. Check Nos.10977-10980 dated October 12, 2018
- \$42,603.10
 - i. Check Nos.10981-11004 dated October 19, 2018

3. Approved Commissioner Stipends November 10 Pay Date

Name	For the Period		Special Mtg	Education	Other	Total
	Regular Meeting	Committee Meeting				
Berg	1	1	1	3	4	9
Martin	1	0	1	4	1	7
Petty	1	0	1	0	0	2
Taggart	1	0	1	4	1	7
Seeds	0	0	1	0	0	1

4. Voided/Destroyed Claims/Payroll Warrants
 None

5. Payroll/Benefits EFT's

- \$51,219.19

 Commissioner Mike Taggart – Chair

 Commissioner Martha Martin – Vice Chair

 Commissioner Mike Berg

 Commissioner Sherry Petty

 Commissioner Joshua Seeds

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

October 16, 2018

Station 91

6:30 PM

Draft Minutes

ATTENDANCE:

Martha Martin

Mike Carnes

Tad Crum

Sherry Petty

Mike Berg

Iliana Ortega

Mike Taggart

Robert Jacobs

CALL TO ORDER: 18:30

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of October 2, 2018 Regular Board Meeting Minutes
2. Approval of October 2, 2018 Local BVFF&RO Meeting Minutes
3. Approval of October 3, 2018 Public Hearing Meeting
4. Approval of October 4, 2018 Policy Review Meeting
5. Approval of Financial Transactions
6. Excuse Absent Commissioner(s):

Motion by Commissioner Taggart to approve the consent agenda, seconded by Commissioner Berg. Motion passed unanimously.

OPEN TO PUBLIC:

None

CORRESPONDENCE:

None

STAFF REPORT:

Deputy Chief Carnes read his report; a copy is in the packet.

- There has been 0 Brown Outs at Station 94 since the last meeting.
- Station 94 duty crew took the engine to Columbia River Gorge Elementary for display on Wednesday, 10-3-18 as a part of a safety class presentation.
- Attended a County Chiefs meeting on Thursday, 10-4-18 at Station 2 in Vancouver.
- Staff from Station 94 attended the annual Volunteer Fair at Washougal High School on 10-4-18.

Chief Jacobs read his report; a copy is in the packet.

- EST training is scheduled for October 22, 2018 at Station 93 at 7:00 PM.

- Chief Jacobs reported that the next DOC/EOC training will be held on November 13th, 2018 at Station 91 at 7:00 PM.
- Chief Jacobs will be beginning work on specs for possible crew cab squads.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

None

SAFETY REPORT:

- Chief Jacobs reported that no accidents or injuries have taken place since the last committee meeting.
- The next Safety Committee meeting will be November 27, 2018, 7:30PM at Station 91.

FIRE DISTRICT BUSINESS:

FY2019 Draft Budgets

Two versions of the FY2019 budget were included in the packet, and released on schedule per the budget calendar FY2019. The first budget was based on the Lid Lift results being in our favor, the second budget is with the 1% limitation.

The Board decided that they would like to hold a Budget Workshop, and it will take place on Tuesday, October 30th at 6:00 PM.

Station 95 Parking Lot

An email to Brian Snure has been sent requesting a more formal assessment of the Parking Space Acquisition with the City of Washougal. Nothing new to report on the matter.

Station 95 Building Repair Quotes

The Board has directed staff to work with contractor on a new quote that includes a certain material be used to complete the project. The Board believes the best outcome for the project would be to use a plastic or composite material.

Lid Lift Status

FAQ mailer card is scheduled for release on Friday October 19th, 2018, and the Fall newsletter is scheduled for release a week later.

There will be two community meetings held prior to elections, inviting the community to cover any questions regarding the Fire Levy Lid Lift on 10-20-18 and 10-29-18.

DNR Reimbursement

No new information received from DNR to date.

Update on Surplus Vehicle

None

COMMITTEES AND SPECIAL MEETINGS:

ECAAB

None.

Shared Services Committee

None.

Risk Group

None

Safety Committee Representatives

None

Revenue Exploratory Committee

None.

Communication with Neighboring Elected Officials

Commissioner Martin and Taggart attended the meeting with the neighboring officials on 10-10-18. Commissioner Martin presented recent correspondence at the meeting, specifically the Shared Services invitation letter and the response letter from Camas. This was an effort made to ensure that the interpretation of the letter was clear for all parties. The next meeting with the neighboring elected officials will take place on November 8th, 2018 at 4:30 PM.

COMMISSIONER COMMENTS:

- Commissioner Martin announced that Grove Field will be holding their annual Trunk or Treat event on Halloween. Captain James Troutman would like to partake in the festivities and have the engine available for trick or treaters.
- Commissioner Martin announced that the Flu Shot clinic will be starting and to refer to email with dates listed sent by Linda Durrett.

OPEN TO PUBLIC:

None

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

None

ROUND TABLE:

Monthly Event Calendar

Fire Levy Public Meeting Saturday, October 20, 2018 10:00 AM

Fire Levy Public Meeting Monday, October 29, 2018 7:00 PM

Budget Workshop Meeting, Tuesday, October 30, 2018 6:00 PM

EXECUTIVE SESSION:

RCW 42.30.140 (4)(a) relating to collective bargaining issues and negotiations.

RCW 42.30.110(c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price.

The board went into executive session at 17:13 for 20 minutes.

The board reconvened at 19:36

No action taken at this time.

ADJOURNMENT:

Next Regular Board Meeting: November 6, 2018, Station 91, 6:30PM

Motion by Commissioner Petty to adjourn at 19:37 hours, seconded by Commissioner Taggart. Motion passed unanimously.

Mike Taggart, Chairperson

Martha Martin, Vice Chair

Sherry Petty, Commissioner

Mike Berg, Commissioner

Absent

Joshua Seeds, Commissioner

ATTEST:

DISTRICT SEAL:

Iliana Ortega, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes
October 16, 2018

CALL TO ORDER:

The meeting was called to order by Chairperson Mike Taggart at 19:12 at Station 91.

The following were in attendance:

Martha Martin

Mike Carnes

Tad Crum

Sherry Petty

Mike Berg

Iliana Ortega

Mike Taggart

Robert Jacobs

BUSINESS:

None

ADJOURNMENT:

The Local Board adjourned at 19:13.

Respectfully Submitted,

Sherry Petty, Commissioner,
Mike Berg, Alternate

Tad Crum, FF's Assoc. Liaison
Paula Knapp, FF's Assoc. Liaison Alternate

Bob Jacobs, Chief's Rep.

Mike Taggart, Chairperson
Marth Martin, Alternate

Iliana Ortega, District Secretary
Bob Jacobs, Alternate

DISTRICT SEAL:

EAST COUNTY FIRE & RESCUE

SPECIAL BOARD OF FIRE COMMISSIONERS MEETING

October 30, 2018

Station 91

Draft Minutes

ATTENDANCE:

Martha Martin
Linda Durrett
Robert Jacobs

Mike Taggart
Mike Carnes
Nick Swinhart

Sherry Petty
Mike Berg
Iliana Ortega

CALL TO ORDER: 18:00

Commissioner Taggart called the meeting to order for the FY2019 Budget Workshop. Linda Durrett handed out two draft versions of the FY2019 Budget, one with the 1% limitation and the other calculated receiving the Fire Levy Lid Lift.

The Board and ECFR staff reviewed the two versions of the budget and addressed all questions and made appropriate revisions were needed.

EXECUTIVE SESSION:

RCW 42.30.140 (4)(a) relating to collective bargaining issues and negotiations.

The board went into executive session at 18:45 for 5 minutes.

The board reconvened at 18:50

No action taken at this time.

Meeting adjourned: 18:51

Respectfully Submitted,

Mike Taggart, Chairperson

Mike Berg, Commissioner

Martha Martin, Commissioner

Sherry Petty, Commissioner

Absent

Joshua Seeds, Commissioner

ATTEST:

DISTRICT SEAL:

Iliana Ortega, District Secretary

EAST COUNTY FIRE & RESCUE

SPECIAL BOARD OF FIRE COMMISSIONERS MEETING

November 5, 2018

Station 91

Draft Minutes

ATTENDANCE:

Martha Martin
Robert Jacobs
Iliana Ortega

Mike Taggart
Mike Carnes

Joshua Seeds
Linda Durrett

CALL TO ORDER: 18:00

Commissioner Taggart called the meeting to order. Linda Durrett handed out the following policies for review; Continuity of Governance #30.02 and Response to 'No District' #30.3, these policies were brought forward for final action at the next Board Meeting:

Also discussed were Fixed Assets Inventory Policy #40.1, Inventory Procedures #40.2, Capital Assets #40.3, and Attractive Assets #40.3.1. However these policies have been tabled for further analysis at the next policy review meeting.

The next policy meeting is scheduled for Monday, December 10th, 2018.

Meeting adjourned: 19:45

Respectfully Submitted,

Mike Taggart, Chairperson

Martha Martin, Commissioner

Joshua Seeds, Commissioner

Absent

Mike Berg, Commissioner

Absent

Sherry Petty, Commissioner

ATTEST:

Iliana Ortega, District Secretary

DISTRICT SEAL:

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

10/31/2018 To: 10/31/2018

Time: 13:28:17 Date: 11/05/2018
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1163	10/31/2018	Claims	6291	EFT	STATE OF WASHINGTON DEPARTMENT OF REVENUE	1.91	Written From Use Tax Report, Amount Rounded Up To Match DOR Calculations
			001 - 522 60 43 000 - Small Engine Repair			1.91	Replacement Parts For Pressure Washer
			001 General Fund			1.91	
						1.91	Claims: 1.91

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

10/12/2018 To: 10/31/2018

Time: 13:27:51 Date: 11/05/2018
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1164	10/12/2018	Claims	6291	10977	Ryan R Gonzales	97.00	Per Diem - Crunch Time
					001 - 522 45 41 000 - Meals (Training)	97.00	Meals For Crunch Time Training
1165	10/12/2018	Claims	6291	10978	Zachary M Hougan	97.00	Per Diem - Crunch Time
					001 - 522 45 41 000 - Meals (Training)	97.00	Meals For Crunch Time Training
1166	10/12/2018	Claims	6291	10979	Cody Sorensen	97.00	Per Diem - Crunch Time
					001 - 522 45 41 000 - Meals (Training)	97.00	Meals For Crunch Time Training
1167	10/12/2018	Claims	6291	10980	Joel VanNess	97.00	Per Diem - Crunch Time
					001 - 522 45 41 000 - Meals (Training)	97.00	Meals For Crunch Time Training
001 General Fund						388.00	
						388.00	Claims: 388.00

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

10/19/2018 To: 10/31/2018

Time: 13:29:06 Date: 11/05/2018

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1219	10/19/2018	Payroll	6291	10981	OPEIU Local 11	58.00	Pay Cycle(s) 10/25/2018 To 10/25/2018 - OPEIU Dues
		001 - 589 99 99 000 - Payroll Clearing				29.00	
		001 - 589 99 99 000 - Payroll Clearing				29.00	
1220	10/19/2018	Payroll	6291	10982	TRUSTEED PLANS SERVICE CORPORATION	17,970.65	Pay Cycle(s) 10/01/2018 To 10/31/2018 - PPO-100; Pay Cycle(s) 10/01/2018 To 10/31/2018 - Kaiser; Pay Cycle(s) 10/01/2018 To 10/31/2018 - Dental
		001 - 522 10 22 001 - Admin Medical Insurance				1,184.36	
		001 - 522 10 22 001 - Admin Medical Insurance				1,135.61	
		001 - 522 10 22 001 - Admin Medical Insurance				1,428.88	
		001 - 522 10 22 001 - Admin Medical Insurance				170.86	
		001 - 522 10 22 001 - Admin Medical Insurance				92.83	
		001 - 522 10 22 001 - Admin Medical Insurance				92.83	
		001 - 522 20 22 001 - FF Medical Insurance				542.33	
		001 - 522 20 22 001 - FF Medical Insurance				1,730.61	
		001 - 522 20 22 001 - FF Medical Insurance				1,360.11	
		001 - 522 20 22 001 - FF Medical Insurance				1,764.99	
		001 - 522 20 22 001 - FF Medical Insurance				1,764.99	
		001 - 522 20 22 001 - FF Medical Insurance				1,360.11	
		001 - 522 20 22 001 - FF Medical Insurance				1,056.10	
		001 - 522 20 22 001 - FF Medical Insurance				651.23	
		001 - 522 20 22 001 - FF Medical Insurance				1,764.99	
		001 - 522 20 22 001 - FF Medical Insurance				53.54	
		001 - 522 20 22 001 - FF Medical Insurance				159.13	
		001 - 522 20 22 001 - FF Medical Insurance				88.90	
		001 - 522 20 22 001 - FF Medical Insurance				159.13	
		001 - 522 20 22 001 - FF Medical Insurance				159.13	
		001 - 522 20 22 001 - FF Medical Insurance				88.90	
		001 - 522 20 22 001 - FF Medical Insurance				159.13	
		001 - 522 20 22 001 - FF Medical Insurance				53.54	
		001 - 522 20 22 001 - FF Medical Insurance				88.90	
		001 - 589 99 99 000 - Payroll Clearing				10.00	
		001 - 589 99 99 000 - Payroll Clearing				75.00	
		001 - 589 99 99 000 - Payroll Clearing				132.03	
		001 - 589 99 99 000 - Payroll Clearing				78.77	
		001 - 589 99 99 000 - Payroll Clearing				123.75	
		001 - 589 99 99 000 - Payroll Clearing				10.00	
		001 - 589 99 99 000 - Payroll Clearing				123.75	
		001 - 589 99 99 000 - Payroll Clearing				78.77	
		001 - 589 99 99 000 - Payroll Clearing				44.99	
		001 - 589 99 99 000 - Payroll Clearing				123.75	
		001 - 589 99 99 000 - Payroll Clearing				11.73	
		001 - 589 99 99 000 - Payroll Clearing				3.93	
		001 - 589 99 99 000 - Payroll Clearing				11.73	
		001 - 589 99 99 000 - Payroll Clearing				11.73	
		001 - 589 99 99 000 - Payroll Clearing				3.93	
		001 - 589 99 99 000 - Payroll Clearing				11.73	
		001 - 589 99 99 000 - Payroll Clearing				3.93	
1221	10/19/2018	Payroll	6291	10983	WA Department of L&I	12,206.93	3RD Quarter 07/01/2018 - 09/30/2018
		001 - 522 10 29 001 - Admin L&I				59.99	
		001 - 522 10 29 001 - Admin L&I				36.75	
		001 - 522 10 29 001 - Admin L&I				51.38	
		001 - 522 20 29 001 - FF L&I				847.90	
		001 - 522 20 29 001 - FF L&I				924.55	
		001 - 522 20 29 001 - FF L&I				454.77	
		001 - 522 20 29 001 - FF L&I				612.11	
		001 - 522 20 29 001 - FF L&I				602.89	

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East County Fire & Rescue
MCAG #: 1060

10/19/2018 To: 10/31/2018

Time: 13:29:06 Date: 11/05/2018
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 522 20 29 001 - FF L&I	484.84	
					001 - 522 20 29 001 - FF L&I	111.08	
					001 - 522 20 29 001 - FF L&I	848.74	
					001 - 522 20 29 001 - FF L&I	713.96	
					001 - 522 20 29 001 - FF L&I	648.58	
					001 - 522 20 29 001 - FF L&I	744.01	
					001 - 522 20 29 001 - FF L&I	222.18	
					001 - 522 20 29 001 - FF L&I	223.89	
					001 - 522 20 29 001 - FF L&I	918.78	
					001 - 522 20 29 001 - FF L&I	797.27	
					001 - 522 20 29 001 - FF L&I	167.21	
					001 - 522 20 29 001 - FF L&I	535.76	
					001 - 522 20 29 001 - FF L&I	0.50	Rounding Adjustment - L&I
					001 - 589 99 99 000 - Payroll Clearing	181.75	
					001 - 589 99 99 000 - Payroll Clearing	198.19	
					001 - 589 99 99 000 - Payroll Clearing	29.71	
					001 - 589 99 99 000 - Payroll Clearing	97.48	
					001 - 589 99 99 000 - Payroll Clearing	23.66	
					001 - 589 99 99 000 - Payroll Clearing	131.23	
					001 - 589 99 99 000 - Payroll Clearing	129.23	
					001 - 589 99 99 000 - Payroll Clearing	103.95	
					001 - 589 99 99 000 - Payroll Clearing	23.81	
					001 - 589 99 99 000 - Payroll Clearing	181.96	
					001 - 589 99 99 000 - Payroll Clearing	153.04	
					001 - 589 99 99 000 - Payroll Clearing	139.04	
					001 - 589 99 99 000 - Payroll Clearing	33.07	
					001 - 589 99 99 000 - Payroll Clearing	159.50	
					001 - 589 99 99 000 - Payroll Clearing	47.62	
					001 - 589 99 99 000 - Payroll Clearing	48.01	
					001 - 589 99 99 000 - Payroll Clearing	196.95	
					001 - 589 99 99 000 - Payroll Clearing	170.91	
					001 - 589 99 99 000 - Payroll Clearing	35.84	
					001 - 589 99 99 000 - Payroll Clearing	114.84	
1222	10/19/2018	Payroll	6291	10984	WA EMPLOYMENT SECURITY DEPT	1,282.28	3RD Quarter 07/01/2018 - 09/30/2018
					001 - 522 10 20 001 - Admin Unemployment/Medic	125.53	
					001 - 522 10 20 001 - Admin Unemployment/Medic	109.02	
					001 - 522 20 20 001 - FF Unemployment/Medicare	140.65	
					001 - 522 20 20 001 - FF Unemployment/Medicare	13.50	
					001 - 522 20 20 001 - FF Unemployment/Medicare	62.33	
					001 - 522 20 20 001 - FF Unemployment/Medicare	58.13	
					001 - 522 20 20 001 - FF Unemployment/Medicare	88.97	
					001 - 522 20 20 001 - FF Unemployment/Medicare	68.63	
					001 - 522 20 20 001 - FF Unemployment/Medicare	13.97	
					001 - 522 20 20 001 - FF Unemployment/Medicare	166.23	
					001 - 522 20 20 001 - FF Unemployment/Medicare	93.13	
					001 - 522 20 20 001 - FF Unemployment/Medicare	56.02	
					001 - 522 20 20 001 - FF Unemployment/Medicare	28.49	
					001 - 522 20 20 001 - FF Unemployment/Medicare	30.14	
					001 - 522 20 20 001 - FF Unemployment/Medicare	57.00	
					001 - 522 20 20 001 - FF Unemployment/Medicare	26.61	
					001 - 522 20 20 001 - FF Unemployment/Medicare	143.88	
					001 - 522 20 20 001 - FF Unemployment/Medicare	0.05	Rounding Adjustment - Unemployment
1200	10/19/2018	Claims	6291	10985	BI-MART CORPORATION	138.87	Account # 930279
					001 - 522 10 32 000 - Cleaning and Sanitation	27.98	Station 94 Cleaning Supplies
					001 - 522 10 32 000 - Cleaning and Sanitation	21.63	Station 94 Cleaning Supplies
					001 - 522 20 31 000 - Food and Water	23.89	Station 94 Drinking Water
					001 - 522 20 31 000 - Food and Water	37.85	Station 94 Drinking Water
					001 - 522 20 31 000 - Food and Water	27.52	Station 94 Drinking Water

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

10/19/2018 To: 10/31/2018

Time: 13:29:06 Date: 11/05/2018

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1201	10/19/2018	Claims	6291	10986	CITY OF WASHOUGAL	252.07	Account # 16-002819-000 001 - 522 50 46 095 - Water & Sewer (St 95) 252.07 Station 95 Water Service
1202	10/19/2018	Claims	6291	10987	CLARK COUNTY TREASURER	101.04	Customer # 1802 001 - 522 20 40 000 - Radio Dispatch 101.04 Q3 NetMotion Support
1203	10/19/2018	Claims	6291	10988	CLARK PUBLIC UTILITIES	1,125.18	Account # 7177-363-4; Account # 7200-239-7; Account #7200-401-3 001 - 522 50 43 091 - Electrical Service (St 91) 493.48 Station 91 Electrical Service 001 - 522 50 43 093 - Electrical & Htg (St 93) 322.73 Station 93 Electrical Use 001 - 522 50 43 094 - Electric & Heating (St 94) 308.97 Station 94 Electrical Service
1204	10/19/2018	Claims	6291	10989	FLASHALERT NEWSWIRE	195.00	Invoice #10271 001 - 522 20 44 001 - Dues/Memberships 195.00 Flash Alert Membership Dues For Sept 2018 - Aug 2019
1205	10/19/2018	Claims	6291	10990	KONICA MINOLTA BUSINESS SOLUTIONS USA IN	28.22	Payer ID #908516 001 - 522 10 40 002 - Copier Mtce 28.22 Station 91 Copier Maintenance Fee
1206	10/19/2018	Claims	6291	10991	LIZ LOOMIS PUBLIC AFFAIRS	3,803.36	Invoice# EC-0918 001 - 522 10 44 000 - Professional Services 3,803.36 Liz Loomis Service September 2018
1207	10/19/2018	Claims	6291	10992	LN CURTIS & SONS	104.10	Customer # C32870 001 - 522 60 48 020 - E91 104.10 Replacement Ratchet Straps For Engine 91
1208	10/19/2018	Claims	6291	10993	Martha A Martin	101.00	Per Diem For Commissioner Conference In Yakima 001 - 522 10 48 002 - Commissioner Meals 101.00 Per Diem For Commissioner Conference In Yakima
1209	10/19/2018	Claims	6291	10994	NI GOVERNMENT SERVICES, INC	30.20	Account # 13065328 001 - 522 20 41 001 - Satellite Phone 30.20 September 2018 Satelite Phone
1210	10/19/2018	Claims	6291	10995	NW NATURAL	132.79	Account # 2074612-9 001 - 522 50 45 091 - Gas (St 91) 132.79 Station 91 Gas Service
1211	10/19/2018	Claims	6291	10996	PACIFIC TRUCK & TRAILER SERVICE, INC	1,993.18	Invoice# 2018-29076; Invoice # 2018-29093; Invoice # 2018-29094; Invoice # 2018-29099 001 - 522 60 48 009 - E93 137.64 Maintenance And Parts To Address Starting Problem On Engine 93 001 - 522 60 48 010 - T93 375.07 Annual Apparatus Inspection 001 - 522 60 48 014 - E94 1,126.63 Engine 94 Coolant Leak Overheating Repair, Labor And Material 001 - 522 60 48 919 - T91 353.84 Annual Inspection Apparatus #919, Labor And Material
1212	10/19/2018	Claims	6291	10997	ERIC TIERNEY	500.00	Invoice # 285 001 - 522 10 40 001 - Computer/Website Mtce & R 500.00 November 2018 Computer Support
1213	10/19/2018	Claims	6291	10998	Michael C Taggart	101.00	Per Diem For Commissioner Conference In Yakima 001 - 522 10 48 002 - Commissioner Meals 101.00 Per Diem For Commissioner Conference In Yakima
1214	10/19/2018	Claims	6291	10999	U.S. BANK	600.00	Account # CLAFIR07; Account # CLAFRREF12

CHECK REGISTER

East County Fire & Rescue
 MCAG #: 1060

10/19/2018 To: 10/31/2018

Time: 13:29:06 Date: 11/05/2018
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 522 10 44 000 - Professional Services	300.00	Bond Administration Bank Fees
					001 - 522 10 44 000 - Professional Services	300.00	Bond Administration Bank Fees
1215	10/19/2018	Claims	6291	11000	URGENT MEDICAL CENTER	37.00	Statement # 4954
					001 - 522 10 43 000 - Medical/Drug Screen/Vaccina	37.00	Respirator Clearance, Ryan Grable, Matt Hazlett
1216	10/19/2018	Claims	6291	11001	VERIZON WIRELESS	185.24	Account # 471176028-00001
					001 - 522 20 41 002 - Verizon MDC Cards	80.02	Engine 91 & 94 MDC Cards
					001 - 522 20 41 003 - Cell Phones E91 & E94	105.22	Engine 91 & 94 Cell Phones
1217	10/19/2018	Claims	6291	11002	WASHOUGAL HARDWARE	51.74	Customer # 500331
					001 - 522 50 40 000 - Bldg Repair & Maint	41.16	Station 94 Vapor Barrier Supplies For Bay
					001 - 522 50 40 000 - Bldg Repair & Maint	10.58	Station 94 Gutter Downspout
1218	10/19/2018	Claims	6291	11003	VANCOUVER DISTRICT 2010 WASTE CONNECTIONS	450.25	Account # 2010-458647; Account # 2010-10228002; Account # 2010-975129
					001 - 522 50 44 091 - Garbage (St 91)	244.19	Station 91 Garbage Service
					001 - 522 50 44 093 - Garbage (St 93)	87.54	Station 93 Garbage Service
					001 - 522 50 44 094 - Garbage (St 94)	118.52	Station 94 Garbage Service
1199	10/19/2018	Claims	6291	11004	ACROSS THE STREET PRODUCTION	1,155.00	Invoice # INV00740
					001 - 522 45 43 000 - Tuition	1,155.00	Blue Card Training Tuition, Hazlett, Troutman, Burch
						<hr/>	
001 General Fund						42,603.10	
						<hr/>	
						42,603.10	Claims: 11,085.24
							Payroll: 31,517.86

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

10/25/2018 To: 10/25/2018

Time: 13:30:15 Date: 11/05/2018
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1170	10/25/2018	Payroll	6291	EFT		2,301.81	
					001 - 522 20 10 001 - Firefighter Salaries	1,821.60	
					001 - 522 20 10 001 - Firefighter Salaries	1,089.37	
					001 - 522 20 14 001 - FF Overtime	265.65	
					001 - 589 99 99 000 - Payroll Clearing	-874.81	
1171	10/25/2018	Payroll	6291	EFT		203.15	
					001 - 522 10 11 001 - Commissioner Wages	228.00	
					001 - 589 99 99 000 - Payroll Clearing	-24.85	
1172	10/25/2018	Payroll	6291	EFT		2,624.20	
					001 - 522 20 10 001 - Firefighter Salaries	3,355.20	
					001 - 522 20 14 001 - FF Overtime	31.46	
					001 - 522 20 19 001 - Capt Deferred Comp	209.97	
					001 - 589 99 99 000 - Payroll Clearing	-972.43	
1173	10/25/2018	Payroll	6291	EFT		2,322.15	
					001 - 522 10 10 001 - Admin Salaries	3,780.51	
					001 - 522 10 19 001 - Admin Deferred Comp	234.39	
					001 - 589 99 99 000 - Payroll Clearing	-1,692.75	
1174	10/25/2018	Payroll	6291	EFT		558.89	
					001 - 522 20 10 001 - Firefighter Salaries	672.00	
					001 - 589 99 99 000 - Payroll Clearing	-113.11	
1175	10/25/2018	Payroll	6291	EFT		2,282.61	
					001 - 522 10 10 001 - Admin Salaries	2,851.20	
					001 - 522 10 14 001 - Admin Overtime	97.20	
					001 - 522 10 19 001 - Admin Deferred Comp	182.80	
					001 - 589 99 99 000 - Payroll Clearing	-848.59	
1176	10/25/2018	Payroll	6291	EFT		2,349.76	
					001 - 522 20 10 001 - Firefighter Salaries	2,555.30	
					001 - 522 20 10 001 - Firefighter Salaries	480.70	
					001 - 589 99 99 000 - Payroll Clearing	-686.24	
1177	10/25/2018	Payroll	6291	EFT		752.75	
					001 - 522 20 10 001 - Firefighter Salaries	1,008.00	
					001 - 589 99 99 000 - Payroll Clearing	-255.25	
1178	10/25/2018	Payroll	6291	EFT		479.05	
					001 - 522 20 10 001 - Firefighter Salaries	449.50	
					001 - 522 20 10 001 - Firefighter Salaries	174.00	
					001 - 589 99 99 000 - Payroll Clearing	-144.45	
1179	10/25/2018	Payroll	6291	EFT		2,354.37	
					001 - 522 20 10 001 - Firefighter Salaries	1,630.08	
					001 - 522 20 14 001 - FF Overtime	1,681.02	
					001 - 589 99 99 000 - Payroll Clearing	-956.73	
1180	10/25/2018	Payroll	6291	EFT		2,184.25	
					001 - 522 20 10 001 - Firefighter Salaries	2,313.91	
					001 - 522 20 10 001 - Firefighter Salaries	351.48	
					001 - 522 20 10 001 - Firefighter Salaries	849.41	
					001 - 522 20 19 001 - Capt Deferred Comp	217.92	
					001 - 589 99 99 000 - Payroll Clearing	-1,548.47	
1181	10/25/2018	Payroll	6291	EFT		708.38	
					001 - 522 20 10 001 - Firefighter Salaries	893.75	
					001 - 589 99 99 000 - Payroll Clearing	-185.37	
1182	10/25/2018	Payroll	6291	EFT		421.12	
					001 - 522 10 11 001 - Commissioner Wages	456.00	
					001 - 589 99 99 000 - Payroll Clearing	-34.88	

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East County Fire & Rescue
MCAG #: 1060

10/25/2018 To: 10/25/2018

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1183	10/25/2018	Payroll	6291	EFT		1,212.86	
					001 - 522 10 10 001 - Admin Salaries	975.80	
					001 - 522 10 10 001 - Admin Salaries	92.15	
					001 - 522 10 10 001 - Admin Salaries	393.60	
					001 - 522 10 10 001 - Admin Salaries	73.80	
					001 - 522 10 14 001 - Admin Overtime	43.05	
					001 - 589 99 99 000 - Payroll Clearing	-365.54	
1184	10/25/2018	Payroll	6291	EFT		421.12	
					001 - 522 10 11 001 - Commissioner Wages	456.00	
					001 - 589 99 99 000 - Payroll Clearing	-34.88	
1185	10/25/2018	Payroll	6291	EFT		2,330.34	
					001 - 522 20 10 001 - Firefighter Salaries	3,195.60	
					001 - 589 99 99 000 - Payroll Clearing	-865.26	
1186	10/25/2018	Payroll	6291	EFT		858.85	
					001 - 522 20 10 001 - Firefighter Salaries	954.00	
					001 - 522 20 10 001 - Firefighter Salaries	238.56	
					001 - 589 99 99 000 - Payroll Clearing	-333.71	
1187	10/25/2018	Payroll	6291	EFT		315.84	
					001 - 522 10 11 001 - Commissioner Wages	342.00	
					001 - 589 99 99 000 - Payroll Clearing	-26.16	
1188	10/25/2018	Payroll	6291	EFT		484.41	
					001 - 522 10 11 001 - Commissioner Wages	570.00	
					001 - 589 99 99 000 - Payroll Clearing	-85.59	
1189	10/25/2018	Payroll	6291	EFT		441.65	
					001 - 522 20 10 001 - Firefighter Salaries	672.00	
					001 - 589 99 99 000 - Payroll Clearing	-230.35	
1190	10/25/2018	Payroll	6291	EFT		3,333.30	
					001 - 522 20 10 001 - Firefighter Salaries	639.20	
					001 - 522 20 14 001 - FF Overtime	4,794.00	
					001 - 522 20 19 001 - Capt Deferred Comp	336.86	
					001 - 589 99 99 000 - Payroll Clearing	-2,436.76	
1191	10/25/2018	Payroll	6291	EFT		2,225.51	
					001 - 522 20 10 001 - Firefighter Salaries	3,195.60	
					001 - 589 99 99 000 - Payroll Clearing	-970.09	
1192	10/25/2018	Payroll	6291	EFT		2,037.27	
					001 - 522 20 10 001 - Firefighter Salaries	2,876.40	
					001 - 589 99 99 000 - Payroll Clearing	-839.13	
1193	10/25/2018	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	10,559.16	Pay Cycle(s) 10/25/2018 To 10/25/2018 - DComp; Pay Cycle(s) 10/25/2018 To 10/25/2018 - PERS2; Pay Cycle(s) 10/25/2018 To 10/25/2018 - PERS3; Pay Cycle(s) 10/25/2018 To 10/25/2018 - LEOFF2
					001 - 522 10 26 002 - Admin Retirement PERS	401.73	
					001 - 522 10 26 002 - Admin Retirement PERS	202.51	
					001 - 522 10 28 001 - Admin Retirement LEOFF	218.01	
					001 - 522 20 26 002 - FF Retirement PERS	86.22	
					001 - 522 20 26 002 - FF Retirement PERS	129.33	
					001 - 522 20 26 002 - FF Retirement PERS	80.00	
					001 - 522 20 26 002 - FF Retirement PERS	114.67	
					001 - 522 20 26 002 - FF Retirement PERS	86.22	
					001 - 522 20 26 002 - FF Retirement PERS	153.01	

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East County Fire & Rescue
MCAG #: 1060

10/25/2018 To: 10/25/2018

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 522 20 28 001 - FF Retirement LEOFF	172.49	
					001 - 522 20 28 001 - FF Retirement LEOFF	195.30	
					001 - 522 20 28 001 - FF Retirement LEOFF	164.85	
					001 - 522 20 28 001 - FF Retirement LEOFF	179.79	
					001 - 522 20 28 001 - FF Retirement LEOFF	202.69	
					001 - 522 20 28 001 - FF Retirement LEOFF	173.52	
					001 - 522 20 28 001 - FF Retirement LEOFF	313.31	
					001 - 522 20 28 001 - FF Retirement LEOFF	173.52	
					001 - 522 20 28 001 - FF Retirement LEOFF	156.19	
					001 - 589 99 99 000 - Payroll Clearing	224.97	
					001 - 589 99 99 000 - Payroll Clearing	1,034.39	
					001 - 589 99 99 000 - Payroll Clearing	292.80	
					001 - 589 99 99 000 - Payroll Clearing	55.00	
					001 - 589 99 99 000 - Payroll Clearing	567.92	
					001 - 589 99 99 000 - Payroll Clearing	107.15	
					001 - 589 99 99 000 - Payroll Clearing	936.86	
					001 - 589 99 99 000 - Payroll Clearing	150.00	
					001 - 589 99 99 000 - Payroll Clearing	90.00	
					001 - 589 99 99 000 - Payroll Clearing	49.80	
					001 - 589 99 99 000 - Payroll Clearing	232.02	
					001 - 589 99 99 000 - Payroll Clearing	74.69	
					001 - 589 99 99 000 - Payroll Clearing	46.20	
					001 - 589 99 99 000 - Payroll Clearing	66.23	
					001 - 589 99 99 000 - Payroll Clearing	116.96	
					001 - 589 99 99 000 - Payroll Clearing	49.80	
					001 - 589 99 99 000 - Payroll Clearing	119.26	
					001 - 589 99 99 000 - Payroll Clearing	277.95	
					001 - 589 99 99 000 - Payroll Clearing	314.71	
					001 - 589 99 99 000 - Payroll Clearing	351.30	
					001 - 589 99 99 000 - Payroll Clearing	265.65	
					001 - 589 99 99 000 - Payroll Clearing	289.72	
					001 - 589 99 99 000 - Payroll Clearing	326.61	
					001 - 589 99 99 000 - Payroll Clearing	279.62	
					001 - 589 99 99 000 - Payroll Clearing	504.88	
					001 - 589 99 99 000 - Payroll Clearing	279.62	
					001 - 589 99 99 000 - Payroll Clearing	251.69	
1194	10/25/2018	Payroll	6291	EFT	IAFF2444	522.30	Pay Cycle(s) 10/25/2018 To 10/25/2018 - IAFF Dues
					001 - 589 99 99 000 - Payroll Clearing	54.80	
					001 - 589 99 99 000 - Payroll Clearing	61.03	
					001 - 589 99 99 000 - Payroll Clearing	54.80	
					001 - 589 99 99 000 - Payroll Clearing	52.73	
					001 - 589 99 99 000 - Payroll Clearing	61.03	
					001 - 589 99 99 000 - Payroll Clearing	58.96	
					001 - 589 99 99 000 - Payroll Clearing	67.26	
					001 - 589 99 99 000 - Payroll Clearing	58.96	
					001 - 589 99 99 000 - Payroll Clearing	52.73	
1195	10/25/2018	Payroll	6291	EFT	IRS	6,522.09	941 Deposit for Pay Cycle(s) 10/25/2018 - 10/25/2018
					001 - 522 10 20 001 - Admin Unemployment/Medic	58.14	
					001 - 522 10 20 001 - Admin Unemployment/Medic	45.33	
					001 - 522 10 20 001 - Admin Unemployment/Medic	22.34	
					001 - 522 10 21 001 - Commissioner Payroll Benefi	17.45	
					001 - 522 10 21 001 - Commissioner Payroll Benefi	34.88	
					001 - 522 10 21 001 - Commissioner Payroll Benefi	34.88	
					001 - 522 10 21 001 - Commissioner Payroll Benefi	26.16	
					001 - 522 10 21 001 - Commissioner Payroll Benefi	43.61	
					001 - 522 20 20 001 - FF Unemployment/Medicare	45.46	
					001 - 522 20 20 001 - FF Unemployment/Medicare	51.17	
					001 - 522 20 20 001 - FF Unemployment/Medicare	51.40	
					001 - 522 20 20 001 - FF Unemployment/Medicare	43.04	

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East County Fire & Rescue
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 522 20 20 001 - FF Unemployment/Medicare	77.12	
					001 - 522 20 20 001 - FF Unemployment/Medicare	47.70	
					001 - 522 20 20 001 - FF Unemployment/Medicare	47.41	
					001 - 522 20 20 001 - FF Unemployment/Medicare	53.08	
					001 - 522 20 20 001 - FF Unemployment/Medicare	68.37	
					001 - 522 20 20 001 - FF Unemployment/Medicare	46.34	
					001 - 522 20 20 001 - FF Unemployment/Medicare	91.23	
					001 - 522 20 20 001 - FF Unemployment/Medicare	51.40	
					001 - 522 20 20 001 - FF Unemployment/Medicare	82.68	
					001 - 522 20 20 001 - FF Unemployment/Medicare	46.34	
					001 - 522 20 20 001 - FF Unemployment/Medicare	41.35	
					001 - 589 99 99 000 - Payroll Clearing	470.95	
					001 - 589 99 99 000 - Payroll Clearing	24.85	
					001 - 589 99 99 000 - Payroll Clearing	274.03	
					001 - 589 99 99 000 - Payroll Clearing	299.45	
					001 - 589 99 99 000 - Payroll Clearing	51.40	
					001 - 589 99 99 000 - Payroll Clearing	283.90	
					001 - 589 99 99 000 - Payroll Clearing	273.01	
					001 - 589 99 99 000 - Payroll Clearing	162.70	
					001 - 589 99 99 000 - Payroll Clearing	90.56	
					001 - 589 99 99 000 - Payroll Clearing	487.80	
					001 - 589 99 99 000 - Payroll Clearing	311.44	
					001 - 589 99 99 000 - Payroll Clearing	103.02	
					001 - 589 99 99 000 - Payroll Clearing	34.88	
					001 - 589 99 99 000 - Payroll Clearing	70.94	
					001 - 589 99 99 000 - Payroll Clearing	34.88	
					001 - 589 99 99 000 - Payroll Clearing	301.91	
					001 - 589 99 99 000 - Payroll Clearing	193.61	
					001 - 589 99 99 000 - Payroll Clearing	26.16	
					001 - 589 99 99 000 - Payroll Clearing	85.59	
					001 - 589 99 99 000 - Payroll Clearing	141.64	
					001 - 589 99 99 000 - Payroll Clearing	830.26	
					001 - 589 99 99 000 - Payroll Clearing	451.74	
					001 - 589 99 99 000 - Payroll Clearing	390.49	
1196	10/25/2018	Payroll	6291	EFT	OR Department of Revenue	412.00	Pay Cycle(s) for OR Tax10/25/2018 - 10/25/2018
					001 - 589 99 99 000 - Payroll Clearing	190.00	
					001 - 589 99 99 000 - Payroll Clearing	195.00	
					001 - 589 99 99 000 - Payroll Clearing	27.00	
						51,219.19	
						51,219.19	Payroll:
							51,219.19

Deputy Chief Report

11-6-18

Calls since last Commissioner meeting: **48**

EMS: **29**

Fire: **3**

Other: **16**

Calls YTD: 2018- **804**

Staff Overtime Numbers:

Budget Amount: **\$87,000.00**

Used YTD: **\$82,873.13**

% Used: **95.26%**

- Brown outs since last meeting: **9**
 - 10-12-18, Station 94, 24 hours
 - 10-13-18, Station 94, 12 hours
 - 10-15-18, Station 94, 24 hours
 - 10-21-18, Station 94, 24 hours
 - 10-23-18, Station 94, 24 hours
 - 10-25-18, Station 94, 24 hours
 - 10-26-18, Station 94, 24 hours
 - 10-27-18, Station 94, 24 hours
 - 10-30-18, Station 94, 24 hours
- Commissioner Berg and I presented the lid lift information to the CWAA group at their meeting held at Station 42 on Thursday, 10-18-18. The presentation went very well.
- The Station 91 duty crew entertained a small group from a local daycare center. They toured the fire apparatus and received color books and fire hats. They also got to see a firefighter don their bunker gear.
- Attended an Op's Chiefs meeting on Tuesday, 10-23-18 at Station 21. Work is continuing on each department's response plans for structure fires.
- ECFR responded to a mutual aid structure fire with Skamania County Fire District 4 on Saturday, 10-27-18. We sent a tender with one firefighter and they were on scene about 3 hours.
- Station 91 had its annual fire inspection on Tuesday, 10-30-18 conducted by the County Fire Marshal's Office. We had one minor violation and it has been corrected.
- Attended a County Fire Chiefs and EMS Council meeting on Thursday, 11-1-18 at Station 2 in Vancouver.
- Mark and Julia Fennell have paid the district in full for the "Out of District" structure fire on 8-19-17. (\$4873.40)

AC Jacobs Report

11-6-18

Next DOC/EOC training November 13th Sta. 91 7PM.

October EST training was 10-22-2018.

November EST training 11-26-2018 Sta. 93 & PM.

Continuing work on specs for possible crew cab squads.
We should have some good cost figures by mid
November.

Safety Report

Last safety committee meeting was 9-25-18

Next safety committee meeting, 11-27-18 Sta. 91 7:30
PM.

No accidents/ incidents since the last board meeting.

EAST COUNTY FIRE & RESCUE
of CLARK COUNTY, WASHINGTON

RESOLUTION # 243-11062018
Resolution Transferring Funds from General Fund 6291 to Sub-Fund 6291-4
EQUIPMENT RESERVE FUND

WHEREAS, the East County Fire & Rescue Board of Commissioners has previously established Sub-Fund 6291-4 for the purpose of equipment replacement; and

WHEREAS, the Fire District has previously transferred funds from Fund 6291 into Sub-Fund 6291-4; and

WHEREAS, it would be advantageous for the District to reserve additional funds for the purpose of equipment replacement

Therefore, be it Resolved by the Board of Commissioners of East County Fire & Rescue that \$37,200.00 be transferred from Fund 6291 to Sub-Fund 6291-4.

Adopted by the Board of Fire Commissioners at a Regular Meeting of the East County Fire & Rescue Board of Commissioners on this 6th Day of November, 2018, with the following Commissioners being present and voting:

Chairperson

Commissioner

Commissioner

Commissioner

Commissioner

DISTRICT SEAL

ATTEST _____
District Secretary

**EAST COUNTY FIRE & RESCUE
FY2019 DRAFT BUDGET
WITH LID LIFT**

Revenue		
Account	Title	
	Rollover	45516
311 10 00 000	Leasehold Excise Tax	4500
311 10 00 001	Property Tax Collected	2738669
311 10 00 002	Property Tax - Delinquent	10000
311 10 00 003	Admin Refund (CC Treasurer)	1500
311 10 00 004	Timber Excise Tax	4500
332 15 60 000	Steigerwald Wildlife Reserve	200
334 04 90 000	EMS Participation Grant	1200
342 21 00 000	Fire Protection Services	500
342 21 00 001	Wildland Firefighting-Personnel	5000
342 21 00 002	Wildland Firefighting-Equipment	5000
342 21 00 003	Ntnl Motocross Standby	2750
342 21 00 004	Jemtegaard State Fee	900
361 10 00 000	Investment Interest (General Fund)	12500
362 00 00 000	DNR Timber Rents	5000
362 00 00 001	Station Use Fee	80
367 00 00 000	Contributions & Donations	150
369 10 00 000	Sale of Junk & Salvage	50
369 91 00 000	Prior Year Refunds/Other Misc	50
369 91 00 001	Other Misc. Revenue	50
369 91 00 002	BVFF Refund for Vol Phys Exam	600
335 02 33 000	DNR Timber Sales	84000
		2922715

Account	Title	
Expenditure		
522 10 11 001	Commissioner Wages	38400
522 10 21 001	Commissioner Payroll Benefits	2938
522 10 48 001	Commissioner Mileage	700
522 10 48 002	Commissioner Meals	820
522 10 48 003	Commissioner Lodging	2550
522 10 48 004	Commissioner Dues/Memberships	2500
522 10 48 005	Commissioner Tuition	3460
522 10 10 001	Admin Salaries	201389
522 10 14 001	Admin Overtime	2500
522 10 19 001	Admin Deferred Comp	12610
522 10 20 001	Admin Unemployment/Medicare	4611
522 10 22 001	Admin Medical Insurance	50336
522 10 25 001	Admin Uniforms	300
522 10 26 001	Admin Disability	3060
522 10 26 002	Admin Retirement PERS	14035
522 10 27 001	Admin VEBA	2700
522 10 28 001	Admin Retirement LEOFF	5104
522 10 29 001	Admin L&I	709
522 10 24 001	Magellan - EAP	988
522 10 30 000	Office Supplies	1000
522 10 30 001	Postage	450
522 10 30 002	UPS/Federal Express	200
522 10 31 000	Furniture/Appliances	3000
522 10 32 000	Cleaning and Sanitation	1750
522 10 33 000	Computer/Software/Supplies	3000
522 10 34 000	Incentives and Awards	750
522 10 40 000	BIAS Financial Software	6585
522 10 40 001	Computer/Website Mtce & Repair	8200
522 10 40 002	Copier Mtce	600
522 10 42 000	Legal Services	5000
522 10 43 000	Medical/Drug Screen/Vaccinations	5000
522 10 44 000	Professional Services	6000
522 10 44 001	Chief Services (Camas)	38184
522 10 46 000	Taxes and Assessments	1750
522 10 49 000	Admin Tuition/Registration	900
522 10 49 001	Admin Training Travel	400
522 10 49 002	Admin Training Meals	300
522 10 49 003	Admin Training Lodging	975
522 20 42 000	Advertising	1000
522 20 42 001	Legal Notices	120
522 20 45 001	Election Fees	3000
522 20 46 000	Bldgs/Liability/Equip Insuranc	40000

Account	Title	
522 20 49 000	NFIRS/Fire Manager/Target Solutions	12030
522 20 10 001	Firefighter Salaries	942911
522 20 14 001	FF Overtime	67000
522 20 19 001	Capt Deferred Comp	18656
522 20 20 001	FF Unemployment/Medicare/SS	34492
522 20 22 001	FF Medical Insurance	192834
522 20 25 001	FF Uniforms	4500
522 20 26 001	FF Disability	12024
522 20 26 002	FF Retirement PERS	22816
522 20 27 001	FF VEBA	10000
522 20 28 001	FF Retirement LEOFF	46269
522 20 29 001	FF L&I	47808
522 20 11 001	Volunteer Stipends	30000
522 20 21 001	Medicare/SS Vol	2295
522 20 23 001	Intern Tuition Assistance	18000
522 20 30 000	Maps/Books/ Periodicals	450
522 20 31 000	Food and Water	1000
522 20 32 000	Expendable Equipment	1500
522 20 32 001	Other Operating Supplies	1500
522 20 32 002	Equipment	10000
522 20 32 003	Tech Rescue Equipment	3000
522 20 32 004	Hose & Nozzles	6000
522 20 33 000	Volunteer Uniforms	600
522 20 33 001	T-Shirts/Sweatshirts	1500
522 20 34 000	Bldg Supplies/Facility Misc	1000
522 20 35 000	Address Signs	150
522 20 36 000	Diesel / Gas	20000
522 20 38 000	Turn-Outs	8000
522 20 38 001	PPE Accessories	4000
522 20 40 000	Radio Dispatch	50000
522 20 41 000	Pagers	750
522 20 41 001	Satellite Phone	375
522 20 41 002	Verizon MDC Cards	960
522 20 41 003	Cell Phones E91 & E94	1320
522 20 43 000	Hydrant/Fireline	650
522 20 44 001	Dues/Memberships	3000
522 20 45 000	Volunteer Pensions	900
522 20 11 002	Wildland Salary & Benefits	2500
522 20 14 002	Wildland Overtime	2500
522 30 30 000	Educational Supplies	500
522 30 40 000	Printing/Newsletter	1526
522 30 41 000	Postage for Newsletter	1206
522 30 42 000	Public Education Advertising	300

Account	Title	
522 45 30 000	Books/Periodicals (Training)	2000
522 45 32 000	Food and Water (Training)	150
522 45 33 000	Training Supplies	500
522 45 40 000	Local/Long Distance Travel (Training)	1000
522 45 41 000	Meals (Training)	2500
522 45 42 000	Lodging	3000
522 45 43 000	Tuition	15000
522 60 40 000	Fire Extinguisher Maint	1200
522 60 40 001	Exercise Equip Maint	1000
522 60 41 000	Hose & Nozzle Test/Mtce	200
522 60 41 001	EMS Equipment Mtce	200
522 60 41 002	Ladder Testing/Repair	2000
522 60 41 003	Hand Tool Maintenance	150
522 60 41 004	SCBA Mtce	10000
522 60 42 000	Radios Repair	4000
522 60 43 000	Small Engine Repair	5000
522 60 47 001	Emergency Generators Repair/Mtce.	1500
525 60 30 000	Disaster Preparedness	150
522 60 48 000	Vehicle Repair & Maint	2700
522 60 48 001	T95	2250
522 60 48 009	E93	3600
522 60 48 010	T93	2250
522 60 48 011	S96	3600
522 60 48 012	U93	675
522 60 48 013	S91	3600
522 60 48 014	E94	3600
522 60 48 018	U92	675
522 60 48 019	RH93	675
522 60 48 020	E91	2250
522 60 48 905	A93	675
522 60 48 909	E92	2250
522 60 48 914	T94	2250
522 60 48 915	U94	675
522 60 48 916	E95	3600
522 60 48 917	S93	3600
522 60 48 918	S94	1800
522 60 48 919	T91	2250
597 22 55 001	Transfer Out- Debt Service Payment	255818
594 22 60 000	Capital Purchases	4500
594 22 61 000	Computer Equip	6500
594 22 62 000	Offsets Over Est. Prop. Tax	20000
594 22 63 000	Offsets Est. Mob Equip. Rev	5000
522 50 30 000	Grounds & Park	5000

Account	Title	
522 50 40 000	Bldg Repair & Maint	20000
522 50 41 091	Monitoring (St 91)	450
522 50 42 091	Comcast Tel/Internet (St 91)	3795
522 50 43 091	Electrical Service (St 91)	7000
522 50 44 091	Garbage (St 91)	1458
522 50 45 091	Gas (St 91)	3500
522 50 46 091	Water & Sewer (St 91)	750
522 50 43 092	Electrical & Heating (St 92)	850
522 50 41 093	Monitoring (St 93)	410
522 50 42 093	Comcast Tel/Internet (St 93)	1776
522 50 43 093	Electrical & Htg (St 93)	4500
522 50 44 093	Garbage (St 93)	150
522 50 41 094	Monitoring (St 94)	655
522 50 42 094	Comcast Tel/Internet (St 94)	3280
522 50 43 094	Electric & Heating (St 94)	6100
522 50 44 094	Garbage (St 94)	705
522 50 41 095	Monitoring (St 95)	686
522 50 42 095	Telephone (St 95)	952
522 50 43 095	Electrical & Heating (St 95)	1500
522 50 45 095	Gas (St 95)	600
522 50 46 095	Water & Sewer (St 95)	1512
597 22 49 000	Transfer Out- Capital Facility	94406
597 22 60 001	Transfer Out- Apparatus Reserve	228641
597 22 64 000	TransfersOut - Equipment Reserve	85000

2922715

Revenue Total	2922715
Expenditure Total	2922715
Difference	0

**EAST COUNTY FIRE & RESCUE
FY2019 DRAFT BUDGET
WITH 1% LIMITATION**

Revenue

Account	Title	
	Rollover	45516
311 10 00 000	Leasehold Excise Tax	4500
311 10 00 001	Property Tax Collected	2122775
311 10 00 002	Property Tax - Delinquent	10000
311 10 00 003	Admin Refund (CC Treasurer)	1500
311 10 00 004	Timber Excise Tax	4500
332 15 60 000	Steigerwald Wildlife Reserve	200
334 04 90 000	EMS Participation Grant	1200
335 02 33 000	DNR Timber Sales	84000
342 21 00 000	Fire Protection Services	500
342 21 00 001	Wildland Firefighting-Personnel	5000
342 21 00 002	Wildland Firefighting-Equipment	5000
342 21 00 003	Ntnl Motocross Standby	2750
342 21 00 004	Jemtegaard State Fee	900
361 10 00 000	Investment Interest (General Fund)	12500
362 00 00 000	DNR Timber Rents	5000
362 00 00 001	Station Use Fee	80
367 00 00 000	Contributions & Donations	150
369 10 00 000	Sale of Junk & Salvage	50
369 91 00 000	Prior Year Refunds/Other Misc	50
369 91 00 001	Other Misc. Revenue	50
369 91 00 002	BVFF Refund for Vol Phys Exam	600

2306821

Account	Title	
Expenditure		
522 10 11 001	Commissioner Wages	33684
522 10 21 001	Commissioner Payroll Benefits	2577
522 10 48 001	Commissioner Mileage	700
522 10 48 002	Commissioner Meals	820
522 10 48 003	Commissioner Lodging	2550
522 10 48 004	Commissioner Dues/Memberships	2500
522 10 48 005	Commissioner Tuition	3460
522 10 10 001	Admin Salaries	201389
522 10 14 001	Admin Overtime	2500
522 10 19 001	Admin Deferred Comp	12610
522 10 20 001	Admin Unemployment/Medicare	4611
522 10 22 001	Admin Medical Insurance	50336
522 10 25 001	Admin Uniforms	300
522 10 26 001	Admin Disability	3060
522 10 26 002	Admin Retirement PERS	14035
522 10 27 001	Admin VEBA	2700
522 10 28 001	Admin Retirement LEOFF	5104
522 10 29 001	Admin L&I	709
522 10 24 001	Magellan - EAP	988
522 10 30 000	Office Supplies	1000
522 10 30 001	Postage	450
522 10 30 002	UPS/Federal Express	200
522 10 32 000	Cleaning and Sanitation	1750
522 10 33 000	Computer/Software/Supplies	3000
522 10 40 000	BIAS Financial Software	6585
522 10 40 001	Computer/Website Mtce & Repair	8200
522 10 40 002	Copier Mtce	600
522 10 42 000	Legal Services	4500
522 10 43 000	Medical/Drug Screen/Vaccinations	5000
522 10 44 000	Professional Services	6000
522 10 44 001	Chief Services (Camas)	38184
522 10 46 000	Taxes and Assessments	1750
522 10 49 000	Admin Tuition/Registration	900
522 10 49 001	Admin Training Travel	200
522 10 49 002	Admin Training Meals	200
522 10 49 003	Admin Training Lodging	975
522 20 42 000	Advertising	1000
522 20 42 001	Legal Notices	120
522 20 45 001	Election Fees	3000
522 20 46 000	Bldgs/Liability/Equip Insuranc	40000
522 20 49 000	NFIRS/Fire Manager/Target Solutions	12030
522 20 10 001	Firefighter Salaries	805353

Account	Title	
522 20 14 001	FF Overtime	87000
522 20 19 001	Capt Deferred Comp	18656
522 20 20 001	FF Unemployment/Medicare/SS	26953
522 20 22 001	FF Medical Insurance	168690
522 20 25 001	FF Uniforms	4500
522 20 26 001	FF Disability	10901
522 20 26 002	FF Retirement PERS	14260
522 20 27 001	FF VEBA	9000
522 20 28 001	FF Retirement LEOFF	42420
522 20 29 001	FF L&I	39357
522 20 11 001	Volunteer Stipends	30000
522 20 21 001	Medicare/SS Vol	2295
522 20 23 001	Intern Tuition Assistance	18000
522 20 30 000	Maps/Books/ Periodicals	450
522 20 31 000	Food and Water	1000
522 20 32 000	Expendable Equipment	1000
522 20 32 001	Other Operating Supplies	1500
522 20 32 002	Equipment	5000
522 20 32 004	Hose & Nozzles	2000
522 20 33 000	Volunteer Uniforms	600
522 20 33 001	T-Shirts/Sweatshirts	1500
522 20 34 000	Bldg Supplies/Facility Misc	1000
522 20 35 000	Address Signs	150
522 20 36 000	Diesel / Gas	20000
522 20 38 000	Turn-Outs	6000
522 20 38 001	PPE Accessories	3000
522 20 40 000	Radio Dispatch	50000
522 20 41 000	Pagers	750
522 20 41 001	Satellite Phone	375
522 20 41 002	Verizon MDC Cards	960
522 20 41 003	Cell Phones E91 & E94	1320
522 20 43 000	Hydrant/Fireline	650
522 20 44 001	Dues/Memberships	3000
522 20 45 000	Volunteer Pensions	900
522 20 11 002	Wildland Salary & Benefits	2500
522 20 14 002	Wildland Overtime	2500
522 30 30 000	Educational Supplies	500
522 30 40 000	Printing/Newsletter	1526
522 30 41 000	Postage for Newsletter	1206
522 30 42 000	Public Education Advertising	300
522 45 30 000	Books/Periodicals (Training)	2000
522 45 32 000	Food and Water (Training)	150
522 45 33 000	Training Supplies	500

Account	Title	
522 45 40 000	Local/Long Distance Travel (Training)	500
522 45 41 000	Meals (Training)	2500
522 45 42 000	Lodging	2000
522 45 43 000	Tuition	10000
522 60 40 000	Fire Extinguisher Maint	1200
522 60 40 001	Exercise Equip Maint	1000
522 60 41 000	Hose & Nozzle Test/Mtce	200
522 60 41 001	EMS Equipment Mtce	200
522 60 41 002	Ladder Testing/Repair	2000
522 60 41 003	Hand Tool Maintenance	150
522 60 41 004	SCBA Mtce	10000
522 60 42 000	Radios Repair	4000
522 60 43 000	Small Engine Repair	3000
522 60 47 001	Emergency Generators Repair/Mtce.	1500
525 60 30 000	Disaster Preparedness	150
522 60 48 000	Vehicle Repair & Maint	2700
522 60 48 001	T95	2250
522 60 48 009	E93	3600
522 60 48 010	T93	2250
522 60 48 011	S96	3600
522 60 48 012	U93	675
522 60 48 013	S91	3600
522 60 48 014	E94	3600
522 60 48 018	U92	675
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522 50 43 095	Electrical & Heating (St 95)	1500
522 50 45 095	Gas (St 95)	600
522 50 46 095	Water & Sewer (St 95)	1512
597 22 49 000	Transfer Out- Capital Facility	0
597 22 60 001	Transfer Out- Apparatus Reserve	0
597 22 64 000	TransfersOut - Equipment Reserve	0
	Reimbursement to DNR	

2306821

Revenue Total	2306821
Expenditure Total	2306821
Difference	0



STATE OF WASHINGTON
DEPARTMENT OF RETIREMENT SYSTEMS

PO Box 48380 Olympia WA 98504-8380 • (360) 664-7000 • Toll Free 1-800-547-6657

WWW.DRS.WA.GOV

October 16, 2018

Board of Commissioners
East County Fire and Rescue
P O Box 345
Washougal, WA 98671

Dear Commissioners

Enclosed is our Final Audit Report. We are pleased to report that our examination did not disclose any issues reportable as audit findings.

Should you have questions about the report, please contact me or Shannon Davis, Audit Supervisor, at Shannon.Davis@drs.wa.gov. We would like to thank your staff for their assistance during the course of the audit.

Sincerely,

Sharon Edwards
Employer Auditor
(360) 664-7175
(800) 547-6657, extension 47175
Sharon.Edwards@drs.wa.gov

Enclosure

Cc: Mike Carnes, Deputy Chief
Linda Durrett, Administrative Specialist





**Washington State
Department of Retirement Systems**

Examination No. 2009-006

East County Fire and Rescue

January 1, 2017 through December 31, 2017

Final Audit Report
Issue Date: October 16, 2018

Audit Scope and Summary

East County Fire and Rescue Examination No. 2019-006 January 1, 2017 through December 31, 2017

About the Audit

We have audited for compliance with the laws and regulations of the Public Employees' Retirement System (PERS) and the Law Enforcement Officers' and Fire Fighters' Retirement System (LEOFF) for the period January 1, 2017 through December 31, 2017.

In our audit, we did not attempt to examine the records of all employees, nor did we test for compliance with all laws relating to retirement matters. Compliance with the law is an employer responsibility. This audit reviewed records to test compliance in the following areas:

- **Eligibility.** To ensure that individuals required to be enrolled and reported as members of the retirement systems were reported, and that current members are eligible to be members of the retirement system.
- **Reporting.** To ensure compensation and hours are reported correctly.
- **Retiree Benefits.** To ensure that recent retirees are receiving their correct retirement benefit. Recent retirees included those retiring 2015 through 2018.

Results

We found no conditions significant enough to report as findings.

The separate management letter notes conditions that could become serious if not corrected. These conditions should also be corrected to achieve compliance with applicable laws and regulations.

We would like to express our appreciation for the assistance given during the audit.

Management Letter

East County Fire and Rescue Examination No. 2019-006

1. Retiree returning to work should be reported correctly.

The District did obtain written statements from all new employees regarding prior retirement membership, and as to their having retired from a Department of Retirement Systems plan. However, the District did not report one PERS2 retiree returning to work as an elected official.

Retirees from a retirement system listed in RCW 41.50.030 are subject to post-retirement employment restrictions. The Department cannot track post-retirement employment of these individuals, which can potentially affect their pension benefits. If an employer fails to report a rehired retiree, and that retiree works in excess of applicable post-retirement restrictions, the employer will be liable for overpayment of benefits.

In the future, the District should continue to obtain written statements from all new employees and report all retirees returning to work.

RCW 41.50.139 Retirement status reports -- Overpayments -- Employer obligations. Reads in part:

(1) Retirement system employers shall elicit on a written form from all new employees as to their having been retired from a retirement system listed in RCW 41.50.030. Employers must report any retirees in their employ to the department. If a retiree works in excess of applicable postretirement employment restrictions and the employer failed to report the employment of the retiree, that employer is liable for the loss to the trust fund.

2 Position eligibility determinations and annual eligibility evaluations should be performed.

Initial determinations of position eligibility and annual eligibility evaluations were not conducted.

Employers are responsible for making the initial determination of a position's eligibility for membership in a retirement system plan and for evaluating these positions for eligibility on a yearly basis. Failure to do so can result in a potential employer liability for contributions if an unreported employee is found to be eligible.

Management Letter

In the future, the District should evaluate positions for eligibility and perform annual eligibility evaluations.

WAC 415-108-690 How is membership eligibility evaluated. Reads in part:

(2) Your employer will evaluate your position's eligibility for a particular year at the beginning of the year. This is normally a calendar year unless your employer has determined and supports a different twelve-month period for its year.

Exit Conference

Employer	Audit Date	Audit Number
East County Fire & Rescue	9/21/18	2019-006

Completed by:	Auditor(s)
Sharon Edwards	

Date of exit conference: 10/16/2018

Time of exit conference: 9:30am

Attendees

Linda Durrett, Administrative Specialist

Sharon Edwards, DRS Auditor

Summary

Review purpose and scope of audit: We audited the employer for compliance with laws and regulations related to PERs and LEOFF for 2017. We did not attempt to examine the records of all employees, nor did we test for compliance with all laws relating to retirement matters. Compliance with the law is an employer responsibility. This audit reviewed records to test compliance in the following areas:

- **Eligibility.** To ensure that employees required to be reported as members of the retirement systems were reported, and that reported employees were in fact eligible to be members of the retirement system.
- **Reporting.** To ensure compensation and hours were reported correctly according to the rules of each specific retirement system.
- **Retiree Benefits.** To ensure that the benefits of recent retirees were calculated on correct compensation. One recent retiree was reviewed.

Eligibility

- Retiree returning to work should be reported correctly.
 - Berg, Mike
- Position eligibility determinations and annual evaluations should be performed.
- Elected officials should be given the option for membership. Not a management letter item.

Nov 2018 - East County Fire & Rescue

Sun	Mon	Tue	Wed	Thur	Fri	Sat
				Nov 2		
				1		3
						Events Instrument Pilot Refreshe. 09:00 - 12:00 Station 91
4 †	5	6	7	8	9	10
Events Livingston Mountain HOA 17:00 - 19:00 Station 91	Events Policy Review Meeting 18:00 - 19:30 Station 91	Events Commissioner Meeting Station 91 18:30 - 21:00	Events Exit Conference With Stat. 13:00 - 14:00 Station 91 Shared Services Station 91 14:00 - 15:30	Events POW/MIA Flag 07:00 - 07:00		
11	12	13	14	15	16	17
		Events ACC/JECC Station 91 19:00 - 21:00	Events OTEP Station 91 19:00 - 21:00			
18	19	20	21	22	23	24
		Events Commissioner Meeting Station 91 18:30 - 21:00				
25	26	27	28	29	30	
	Events EST Meeting Station 93 19:00 - 21:00	Events Camas Instrument Suppor Station 91 Training Roo 19:00 - 21:00				

* Indicates time starts on following calendar day
 * Events and Time Off follow default Split Time of Day of 07:00
 † The hour from 01:00 to 02:00 on November 4 exists twice due to Daylight Saving Time.