

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

December 4, 2018

Station 91

6:30 PM

AGENDA

CALL TO ORDER:

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of November 20, 2018 Regular Board Meeting Minutes
2. Approval of November 20, 2018 Local BVFF&RO Meeting Minutes
3. Approval of Financial Transactions
4. Excuse Absent Commissioner(s):

EXECUTIVE SESSION:

RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

OPEN TO PUBLIC:

CORRESPONDENCE:

STAFF REPORT:

Chief Swinhart
Deputy Chief Carnes
Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

- FY2019 Board Assignments
- FY2019 Board Meeting Dates
- FY2019 Observed Holidays
- Purchase Request Approval – Station 93 Recliners
- GIS Shapefiles
- Station 95 Building Repair Quote
- Levy Lid Lift

(See Reverse)

This Meeting is Being Recorded.

Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

Page # 1 of 2

- Update on Surplus Vehicle
- Station 95 Parking Lot (Executive Session)

COMMITTEES AND SPECIAL MEETINGS:

- ECAAB
- Risk Group
- Safety Committee Representative
- Revenue Exploratory Committee
- Communication with Neighboring Elected Officials

COMMISSIONER COMMENTS:

OPEN TO PUBLIC:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

Monthly Event Calendar

Strategic Planning/Shared Services Meeting Wednesday, December 5, 2018 2:00 PM

Policy Review Meeting, Monday, December 10, 2018 6:00 PM

Revenue Exploratory Meeting, Wednesday, December 12, 2018 at 10:00 AM

EXECUTIVE SESSION:

RCW 42.30.140 (4) (a) relating to collective bargaining issues and negotiations.

RCW 42.30.110(c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price

RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

ADJOURNMENT:

Next Regular Board Meeting: December 18, 2018, Station 91, 6:30 PM



**EAST COUNTY FIRE & RESCUE
 CONSENT AGENDA
 December 4, 2018**

1. Minutes –

- November 20, 2018 Regular Meeting
- November 20, 2018 Local BVFF&RO Meeting

2. Invoices

- \$82,340.78
 - i. Check Nos.11036-11050 dated November 26, 2018

3. Approved Commissioner Stipends December 10 Pay Date

Name	For the Period				Other	Total
	Regular Meeting	Committee Meeting	Special Mtg	Nov 16 Nov 30		
Berg	1	1	0	0	1	3
Martin	1	0	0	0	0	1
Petty	1	0	0	0	0	1
Taggart	1	0	0	0	0	1
Seeds	1	0	0	0	0	1

4. Voided/Destroyed Claims/Payroll Warrants
 None

5. Payroll/Benefits EFT's

- \$46,559.04

 Commissioner Mike Taggart – Chair

 Commissioner Martha Martin – Vice Chair

 Commissioner Mike Berg

 Commissioner Sherry Petty

 Commissioner Joshua Seeds

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

November 20, 2018

Station 91

6:30 PM

Draft Minutes

ATTENDANCE:

Martha Martin

Joshua Seeds

Mike Carnes

Sherry Petty

Mike Berg

Iliana Ortega

Mike Taggart

Robert Jacobs

CALL TO ORDER: 18:30

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of November 6, 2018 Regular Board Meeting Minutes
2. Approval of November 6, 2018 Local BVFF&RO Meeting Minutes
3. Approval of November 7, 2018 Shared Services Meeting Minutes
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s):

Motion by Commissioner Petty to approve the consent agenda, seconded by Commissioner Martin. Motion passed unanimously.

OPEN TO PUBLIC:

None

CORRESPONDENCE:

None

STAFF REPORT:

Deputy Chief Carnes read his report; a copy is in the packet.

- There have been 5 Brown Outs at Station 94 since the last meeting.
- Chief Carnes updated that the lighting at Station 91 parking lot is nearly complete.
- Station 93 is undergoing preparations for 24 hour staffing.
- Station 92 roof repairs have been completed.
- Chief Carnes distributed an updated list of Station maintenance.

Chief Jacobs read his report; a copy is in the packet.

- EST training is scheduled for November 26, 2018 at Station 93 at 7:00 PM.
- Chief Jacobs reported that the next DOC/EOC training will be held on January 8th, 2019 at Station 91 at 7:00 PM.
- Chief Jacobs completed work to produce specs for possible crew cab squads.

- Chief Jacobs announced that the C.A.R.O.L. box packing will be on December 19th and delivery is scheduled for December 22nd at 7 AM at Station 42.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

None

SAFETY REPORT:

- Chief Jacobs reported that no accidents or injuries have taken place since the last committee meeting.
- The next Safety Committee meeting will be November 27, 2018, 7:30PM at Station 91.

FIRE DISTRICT BUSINESS:

DNR Reimbursement

Motion by Commissioner Seeds to make a payment in full to reimburse DNR for revenue overpayment from 2007-2018, seconded by Commissioner Berg. Motion passed unanimously

Resolution #244-11202018 FY2019 EMS Levy

Motion by Commissioner Martin to approve Resolution No. 244-11202018, seconded by Commissioner Petty. Motion passed unanimously

Resolution #245-11202018 FY2019 EMS Levy Budget

Motion by Commissioner Petty to approve Resolution No. 245-11202018, seconded by Commissioner Martin. Motion passed unanimously

Resolution #246-11202018 FY2019 General Operating Budget

Motion by Commissioner Martin to approve Resolution No. 246-11202018, seconded by Commissioner Petty. Motion passed unanimously

Resolution #247-11202018 FY2019 Debt Service Budget

Motion by Commissioner Martin to approve Resolution No. 247-11202018, seconded by Commissioner Seeds. Motion passed unanimously

Resolution #248-11202018 FY2019 General Fund Levy

Motion by Commissioner Seeds to approve Resolution No. 248-11202018, seconded by Commissioner Berg. Motion passed unanimously

Policy #30.2 Continuity of Governance

Motion by Commissioner Martin to approve the approval of Policy #30.32 Continuity of Governance, seconded by Commissioner Petty. Motion passed unanimously.

Policy #30.3 Response to ‘No District Areas’

Motion by Commissioner Martin to approve the approval of Policy #30.3 Response to ‘No District Areas’, seconded by Commissioner Petty. Motion passed unanimously.

Purchase request Approval – Desktop Computer and Monitor for Station 93

Motion by Commissioner Martin to approve Purchase Request of Desktop Computer and Monitor to provide workstation at Station 93, seconded by Commissioner Berg. Motion passed unanimously

Station 95 Building Repair Quote

Nothing new to report on this matter. Waiting to hear back from contractor for a new estimate on the project.

Lid Lift Status

There is one last conference call scheduled with Liz Loomis Public affairs on December 6th. Commissioner Martin has requested to set up an in person meeting with Liz Loomis, possibly have her attend a Strategic Planning Meeting and/or regular Board Meeting.

Update on Surplus Vehicle

None

COMMITTEES AND SPECIAL MEETINGS:

ECAAB

None

Risk Group

None

Safety Committee Representatives

None

Revenue Exploratory Committee

The Revenue Exploratory Committee met on November 15th, 2018, the committee is planning on connecting the District with a professional grant writer to assist in future grant applications. The committee has requested a prioritized list of needs from ECFR staff.

Communication with Neighboring Elected Officials

Commissioner Taggart and Martin recently met with neighboring officials, and announced that Camas has a new Mayor.

COMMISSIONER COMMENTS:

- Commissioner Berg proposes that a policy to help preserve the overtime budget in 2019 be implemented.
- Commissioner Martin asked if the District will be participating in the Washougal Parade. Chief Carnes confirmed that ECFR will be involved with a decorated engine on that day.
- Commissioner Seeds spoke regarding outreach for the purpose of connecting with volunteers to join ECFR.

OPEN TO PUBLIC:

None

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

None

ROUND TABLE:

Monthly Event Calendar

EXECUTIVE SESSION:

RCW 42.30.140 (4)(a) relating to collective bargaining issues and negotiations.

The board went into executive session at 20:15 for 20 minutes.

An extension was announced until 20:35.

An extension was announced until 20:55.

The board reconvened at 21:11

No action taken at this time.

ADJOURNMENT:

Next Regular Board Meeting: December 4, 2018, Station 91, 6:30PM

Motion by Commissioner Martin to adjourn at 21:12 hours, seconded by Commissioner Seeds. Motion passed unanimously.

Mike Taggart, Chairperson

Martha Martin, Vice Chair

Sherry Petty, Commissioner

Mike Berg, Commissioner

Joshua Seeds, Commissioner

ATTEST:

DISTRICT SEAL:

Iliana Ortega, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes
November 20, 2018

CALL TO ORDER:

The meeting was called to order by Chairperson Mike Taggart at 20:13 at Station 91.

The following were in attendance:

Martha Martin
Joshua Seeds
Mike Carnes

Sherry Petty
Mike Berg
Iliana Ortega

Mike Taggart
Robert Jacobs

BUSINESS:

None

ADJOURNMENT:

The Local Board adjourned at 20:14.

Respectfully Submitted,

Sherry Petty, Commissioner,
Mike Berg, Alternate

Tad Crum, FF's Assoc. Liaison
Paula Knapp, FF's Assoc. Liaison Alternate

Bob Jacobs, Chief's Rep.

Mike Taggart, Chairperson
Marth Martin, Alternate

Iliana Ortega, District Secretary
Bob Jacobs, Alternate

DISTRICT SEAL:

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

11/01/2018 To: 11/30/2018

Time: 14:37:15 Date: 12/04/2018

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1322	11/26/2018	Claims	6291	11036	ADVANTAGE PROTECTION	102.48	Customer # 09682D000G0Q 001 - 522 50 41 093 - Monitoring (St 93) 102.48 Station 93 Quarterly Monitoring
1323	11/26/2018	Claims	6291	11037	CLARK COUNTY TREASURER	51,681.08	Invoice # DNR0001; Customer # 41235 001 - 335 02 33 000 - DNR Timber Sales -51,481.08 Repayment Of Monies Overpaid From DNR From 2007-2018 001 - 522 10 44 000 - Professional Services 200.00 2018 Fire Inspection - Station 91
1324	11/26/2018	Claims	6291	11038	CLARK PUBLIC UTILITIES	1,204.57	Account # 7177-363-4; Account # 7200-239-7; Account #7200-401-3 001 - 522 50 43 091 - Electrical Service (St 91) 491.72 Station 91 Electrical Service 001 - 522 50 43 093 - Electrical & Htg (St 93) 341.06 Station 93 Electrical Service 001 - 522 50 43 094 - Electric & Heating (St 94) 371.79 Station 94 Electrical Service
1325	11/26/2018	Claims	6291	11039	DELL MARKETING LP	479.21	Customer # 82719486; Customer #82719486 001 - 522 10 33 000 - Computer/Software/Supplies 24.76 DVD Writer For Accounting Assistant Computer 001 - 522 10 33 000 - Computer/Software/Supplies 454.45 Station 93 Sonic Wall Security
1326	11/26/2018	Claims	6291	11040	IQ DIRECT	966.21	Invoice # 6393; Invoice # 6394 001 - 522 30 41 000 - Postage for Newsletter 461.06 Postage For Mailing Of Fire Levy Lid Lift FAQ Card 001 - 522 30 41 000 - Postage for Newsletter 505.15 Postage For Fall 2018 Newsletter
1327	11/26/2018	Claims	6291	11041	LN CURTIS & SONS	239.33	Customer # C32870 001 - 522 20 25 001 - FF Uniforms 239.33 Firfighter Uniform Pants And Shirt - Burch, Harrington
1328	11/26/2018	Claims	6291	11042	NORTHWEST SAFETY CLEAN	164.35	Invoice # 18-22408 001 - 522 20 38 001 - PPE Accessories 164.35 Repair Of Damaged Turnouts
1329	11/26/2018	Claims	6291	11043	NW NATURAL	337.40	Account # 2074612-9; Account # 1264540-4 001 - 522 50 45 091 - Gas (St 91) 316.65 Station 91 Gas Service 001 - 522 50 45 095 - Gas (St 95) 20.75 Station 95 Gas Service
1330	11/26/2018	Claims	6291	11044	PACIFIC TRUCK & TRAILER SERVICE, INC	2,757.22	Invoice # 2018-29215; Invoice# 2018-29248 001 - 522 60 48 001 - T95 1,850.19 Annual Maintenance And Inspection Performed On Apparatus #1001, T-95 001 - 522 60 48 013 - S91 907.03 Annual Vehicle Inpection On Apparatus #1013
1331	11/26/2018	Claims	6291	11045	RICOH USA, INC	46.28	Customer # 4207421 001 - 522 10 40 002 - Copier Mtce 46.28 Station 94 Copier Maintenance
1332	11/26/2018	Claims	6291	11046	STATE AUDITOR'S OFFICE	4,554.23	Invoice # L128005 001 - 522 10 41 000 - State Audit Costs 4,554.23 State Audit Costs For Audit Period 2015-2017
1333	11/26/2018	Claims	6291	11047	ERIC TIERNEY	500.00	Invoice # 286 001 - 522 10 40 001 - Computer/Website Mtce & R 500.00 December 2018 Computer Support
1334	11/26/2018	Claims	6291	11048	WASHINGTON FIRE COMMISSIONERS ASSN	330.00	Invoice # CF2018-202 001 - 522 10 48 005 - Commissioner Tuition 330.00 WFCA Conference In Yakima Tuition For Berg

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East County Fire & Rescue
 MCAG #: 1060

11/01/2018 To: 11/30/2018

Time: 14:37:15 Date: 12/04/2018
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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
	001 - 589 99 99 000 - Payroll Clearing				78.77	
	001 - 589 99 99 000 - Payroll Clearing				123.75	
	001 - 589 99 99 000 - Payroll Clearing				10.00	
	001 - 589 99 99 000 - Payroll Clearing				123.75	
	001 - 589 99 99 000 - Payroll Clearing				78.77	
	001 - 589 99 99 000 - Payroll Clearing				3.93	
	001 - 589 99 99 000 - Payroll Clearing				11.73	
	001 - 589 99 99 000 - Payroll Clearing				11.73	
	001 - 589 99 99 000 - Payroll Clearing				3.93	
	001 - 589 99 99 000 - Payroll Clearing				11.73	
	001 - 589 99 99 000 - Payroll Clearing				11.73	
	001 - 589 99 99 000 - Payroll Clearing				3.93	
001 General Fund					82,340.78	
					<u>82,340.78</u>	Claims: 63,362.36
* Transaction Has Mixed Revenue And Expense Accounts					82,340.78	Payroll: 18,978.42

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

11/16/2018 To: 11/30/2018

Time: 09:25:44 Date: 11/30/2018

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1292	11/25/2018	Payroll	6291	EFT		2,203.76	
					001 - 522 20 10 001 - Firefighter Salaries	3,036.00	
					001 - 589 99 99 000 - Payroll Clearing	-832.24	
1293	11/25/2018	Payroll	6291	EFT		203.15	
					001 - 522 10 11 001 - Commissioner Wages	228.00	
					001 - 589 99 99 000 - Payroll Clearing	-24.85	
1294	11/25/2018	Payroll	6291	EFT		2,448.29	
					001 - 522 20 10 001 - Firefighter Salaries	3,159.48	
					001 - 522 20 19 001 - Capt Deferred Comp	195.89	
					001 - 589 99 99 000 - Payroll Clearing	-907.08	
1295	11/25/2018	Payroll	6291	EFT		2,320.59	
					001 - 522 10 10 001 - Admin Salaries	3,780.51	
					001 - 522 10 19 001 - Admin Deferred Comp	234.39	
					001 - 589 99 99 000 - Payroll Clearing	-1,694.31	
1296	11/25/2018	Payroll	6291	EFT		558.89	
					001 - 522 20 10 001 - Firefighter Salaries	672.00	
					001 - 589 99 99 000 - Payroll Clearing	-113.11	
1297	11/25/2018	Payroll	6291	EFT		2,264.09	
					001 - 522 10 10 001 - Admin Salaries	2,462.40	
					001 - 522 10 10 001 - Admin Salaries	259.20	
					001 - 522 10 10 001 - Admin Salaries	129.60	
					001 - 522 10 14 001 - Admin Overtime	72.90	
					001 - 522 10 19 001 - Admin Deferred Comp	181.29	
					001 - 589 99 99 000 - Payroll Clearing	-841.30	
1298	11/25/2018	Payroll	6291	EFT		2,368.86	
					001 - 522 20 10 001 - Firefighter Salaries	607.20	
					001 - 522 20 10 001 - Firefighter Salaries	2,428.80	
					001 - 589 99 99 000 - Payroll Clearing	-667.14	
1299	11/25/2018	Payroll	6291	EFT		581.26	
					001 - 522 20 10 001 - Firefighter Salaries	770.00	
					001 - 589 99 99 000 - Payroll Clearing	-188.74	
1300	11/25/2018	Payroll	6291	EFT		528.37	
					001 - 522 20 10 001 - Firefighter Salaries	696.00	
					001 - 589 99 99 000 - Payroll Clearing	-167.63	
1301	11/25/2018	Payroll	6291	EFT		1,699.65	
					001 - 522 20 10 001 - Firefighter Salaries	2,331.92	
					001 - 522 20 14 001 - FF Overtime	33.96	
					001 - 589 99 99 000 - Payroll Clearing	-666.23	
1302	11/25/2018	Payroll	6291	EFT		2,174.08	
					001 - 522 20 10 001 - Firefighter Salaries	3,514.80	
					001 - 522 20 19 001 - Capt Deferred Comp	217.92	
					001 - 589 99 99 000 - Payroll Clearing	-1,558.64	
1303	11/25/2018	Payroll	6291	EFT		779.48	
					001 - 522 20 10 001 - Firefighter Salaries	990.00	
					001 - 589 99 99 000 - Payroll Clearing	-210.52	
1304	11/25/2018	Payroll	6291	EFT		557.64	
					001 - 522 20 11 001 - Volunteer Stipends	618.75	
					001 - 589 99 99 000 - Payroll Clearing	-61.11	
1305	11/25/2018	Payroll	6291	EFT		421.12	
					001 - 522 10 11 001 - Commissioner Wages	456.00	
					001 - 589 99 99 000 - Payroll Clearing	-34.88	

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East County Fire & Rescue
MCAG #: 1060

11/16/2018 To: 11/30/2018

Time: 09:25:44 Date: 11/30/2018

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1306	11/25/2018	Payroll	6291	EFT		1,184.47	
					001 - 522 10 10 001 - Admin Salaries	1,049.60	
					001 - 522 10 10 001 - Admin Salaries	131.20	
					001 - 522 10 10 001 - Admin Salaries	90.01	
					001 - 522 10 10 001 - Admin Salaries	73.80	
					001 - 522 10 10 001 - Admin Salaries	111.03	
					001 - 522 10 14 001 - Admin Overtime	86.10	
					001 - 589 99 99 000 - Payroll Clearing	-357.27	
1307	11/25/2018	Payroll	6291	EFT		315.84	
					001 - 522 10 11 001 - Commissioner Wages	342.00	
					001 - 589 99 99 000 - Payroll Clearing	-26.16	
1308	11/25/2018	Payroll	6291	EFT		1,767.88	
					001 - 522 20 10 001 - Firefighter Salaries	2,556.48	
					001 - 589 99 99 000 - Payroll Clearing	-788.60	
1309	11/25/2018	Payroll	6291	EFT		691.15	
					001 - 522 20 10 001 - Firefighter Salaries	954.00	
					001 - 589 99 99 000 - Payroll Clearing	-262.85	
1310	11/25/2018	Payroll	6291	EFT		315.84	
					001 - 522 10 11 001 - Commissioner Wages	342.00	
					001 - 589 99 99 000 - Payroll Clearing	-26.16	
1311	11/25/2018	Payroll	6291	EFT		484.41	
					001 - 522 10 11 001 - Commissioner Wages	570.00	
					001 - 589 99 99 000 - Payroll Clearing	-85.59	
1312	11/25/2018	Payroll	6291	EFT		609.23	
					001 - 522 20 10 001 - Firefighter Salaries	924.00	
					001 - 589 99 99 000 - Payroll Clearing	-314.77	
1313	11/25/2018	Payroll	6291	EFT		2,246.61	
					001 - 522 20 10 001 - Firefighter Salaries	3,068.16	
					001 - 522 20 10 001 - Firefighter Salaries	767.04	
					001 - 522 20 19 001 - Capt Deferred Comp	237.78	
					001 - 589 99 99 000 - Payroll Clearing	-1,826.37	
1314	11/25/2018	Payroll	6291	EFT		2,253.74	
					001 - 522 20 10 001 - Firefighter Salaries	1,917.36	
					001 - 522 20 10 001 - Firefighter Salaries	671.04	
					001 - 522 20 10 001 - Firefighter Salaries	639.12	
					001 - 589 99 99 000 - Payroll Clearing	-973.78	
1315	11/25/2018	Payroll	6291	EFT		1,222.24	
					001 - 522 20 10 001 - Firefighter Salaries	1,150.56	
					001 - 522 20 10 001 - Firefighter Salaries	575.28	
					001 - 589 99 99 000 - Payroll Clearing	-503.60	
1316	11/25/2018	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	9,861.94	Pay Cycle(s) 11/25/2018 To 11/25/2018 - DComp; Pay Cycle(s) 11/25/2018 To 11/25/2018 - PERS2; Pay Cycle(s) 11/25/2018 To 11/25/2018 - PERS3; Pay Cycle(s) 11/25/2018 To 11/25/2018 - LEOFF2
					001 - 522 10 26 002 - Admin Retirement PERS	398.42	
					001 - 522 10 26 002 - Admin Retirement PERS	197.81	
					001 - 522 10 28 001 - Admin Retirement LEOFF	218.01	
					001 - 522 20 26 002 - FF Retirement PERS	86.22	
					001 - 522 20 26 002 - FF Retirement PERS	98.79	
					001 - 522 20 26 002 - FF Retirement PERS	89.30	

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

11/16/2018 To: 11/30/2018

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 20 26 002		- FF Retirement PERS	127.02	
			001 - 522 20 26 002		- FF Retirement PERS	118.55	
			001 - 522 20 26 002		- FF Retirement PERS	122.40	
			001 - 522 20 28 001		- FF Retirement LEOFF	164.85	
			001 - 522 20 28 001		- FF Retirement LEOFF	182.20	
			001 - 522 20 28 001		- FF Retirement LEOFF	164.85	
			001 - 522 20 28 001		- FF Retirement LEOFF	128.47	
			001 - 522 20 28 001		- FF Retirement LEOFF	202.69	
			001 - 522 20 28 001		- FF Retirement LEOFF	138.82	
			001 - 522 20 28 001		- FF Retirement LEOFF	221.16	
			001 - 522 20 28 001		- FF Retirement LEOFF	175.25	
			001 - 522 20 28 001		- FF Retirement LEOFF	93.71	
			001 - 589 99 99 000		- Payroll Clearing	210.89	
			001 - 589 99 99 000		- Payroll Clearing	1,034.39	
			001 - 589 99 99 000		- Payroll Clearing	291.29	
			001 - 589 99 99 000		- Payroll Clearing	55.00	
			001 - 589 99 99 000		- Payroll Clearing	567.92	
			001 - 589 99 99 000		- Payroll Clearing	105.01	
			001 - 589 99 99 000		- Payroll Clearing	127.82	
			001 - 589 99 99 000		- Payroll Clearing	837.78	
			001 - 589 99 99 000		- Payroll Clearing	150.00	
			001 - 589 99 99 000		- Payroll Clearing	90.00	
			001 - 589 99 99 000		- Payroll Clearing	49.80	
			001 - 589 99 99 000		- Payroll Clearing	230.11	
			001 - 589 99 99 000		- Payroll Clearing	57.06	
			001 - 589 99 99 000		- Payroll Clearing	51.57	
			001 - 589 99 99 000		- Payroll Clearing	73.36	
			001 - 589 99 99 000		- Payroll Clearing	114.24	
			001 - 589 99 99 000		- Payroll Clearing	68.47	
			001 - 589 99 99 000		- Payroll Clearing	95.40	
			001 - 589 99 99 000		- Payroll Clearing	265.65	
			001 - 589 99 99 000		- Payroll Clearing	293.59	
			001 - 589 99 99 000		- Payroll Clearing	351.30	
			001 - 589 99 99 000		- Payroll Clearing	265.65	
			001 - 589 99 99 000		- Payroll Clearing	207.01	
			001 - 589 99 99 000		- Payroll Clearing	326.61	
			001 - 589 99 99 000		- Payroll Clearing	223.69	
			001 - 589 99 99 000		- Payroll Clearing	356.39	
			001 - 589 99 99 000		- Payroll Clearing	282.41	
			001 - 589 99 99 000		- Payroll Clearing	151.01	
1317	11/25/2018	Payroll	6291	EFT	IAFF2444		522.30 Pay Cycle(s) 11/25/2018 To 11/25/2018 - IAFF Dues
			001 - 589 99 99 000		- Payroll Clearing	54.80	
			001 - 589 99 99 000		- Payroll Clearing	61.03	
			001 - 589 99 99 000		- Payroll Clearing	54.80	
			001 - 589 99 99 000		- Payroll Clearing	52.73	
			001 - 589 99 99 000		- Payroll Clearing	61.03	
			001 - 589 99 99 000		- Payroll Clearing	58.96	
			001 - 589 99 99 000		- Payroll Clearing	67.26	
			001 - 589 99 99 000		- Payroll Clearing	58.96	
			001 - 589 99 99 000		- Payroll Clearing	52.73	
1318	11/25/2018	Payroll	6291	EFT	IRS		5,596.16 941 Deposit for Pay Cycle(s) 11/25/2018 - 11/25/2018
			001 - 522 10 20 001		- Admin Unemployment/Medic	58.14	
			001 - 522 10 20 001		- Admin Unemployment/Medic	44.96	
			001 - 522 10 20 001		- Admin Unemployment/Medic	21.81	
			001 - 522 10 21 001		- Commissioner Payroll Benefi	17.45	
			001 - 522 10 21 001		- Commissioner Payroll Benefi	34.88	
			001 - 522 10 21 001		- Commissioner Payroll Benefi	26.16	
			001 - 522 10 21 001		- Commissioner Payroll Benefi	26.16	
			001 - 522 10 21 001		- Commissioner Payroll Benefi	43.61	

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

11/16/2018 To: 11/30/2018

Time: 09:25:44 Date: 11/30/2018

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 522 20 20 001 - FF Unemployment/Medicare	43.42	
					001 - 522 20 20 001 - FF Unemployment/Medicare	47.67	
					001 - 522 20 20 001 - FF Unemployment/Medicare	51.40	
					001 - 522 20 20 001 - FF Unemployment/Medicare	43.04	
					001 - 522 20 20 001 - FF Unemployment/Medicare	58.91	
					001 - 522 20 20 001 - FF Unemployment/Medicare	53.24	
					001 - 522 20 20 001 - FF Unemployment/Medicare	33.71	
					001 - 522 20 20 001 - FF Unemployment/Medicare	53.08	
					001 - 522 20 20 001 - FF Unemployment/Medicare	75.74	
					001 - 522 20 20 001 - FF Unemployment/Medicare	37.07	
					001 - 522 20 20 001 - FF Unemployment/Medicare	72.98	
					001 - 522 20 20 001 - FF Unemployment/Medicare	70.69	
					001 - 522 20 20 001 - FF Unemployment/Medicare	58.08	
					001 - 522 20 20 001 - FF Unemployment/Medicare	46.80	
					001 - 522 20 20 001 - FF Unemployment/Medicare	24.67	
					001 - 522 20 21 001 - Medicare/SS Vol	47.33	
					001 - 589 99 99 000 - Payroll Clearing	440.68	
					001 - 589 99 99 000 - Payroll Clearing	24.85	
					001 - 589 99 99 000 - Payroll Clearing	245.81	
					001 - 589 99 99 000 - Payroll Clearing	299.45	
					001 - 589 99 99 000 - Payroll Clearing	51.40	
					001 - 589 99 99 000 - Payroll Clearing	280.84	
					001 - 589 99 99 000 - Payroll Clearing	273.01	
					001 - 589 99 99 000 - Payroll Clearing	118.04	
					001 - 589 99 99 000 - Payroll Clearing	104.15	
					001 - 589 99 99 000 - Payroll Clearing	284.35	
					001 - 589 99 99 000 - Payroll Clearing	311.44	
					001 - 589 99 99 000 - Payroll Clearing	119.30	
					001 - 589 99 99 000 - Payroll Clearing	61.11	
					001 - 589 99 99 000 - Payroll Clearing	34.88	
					001 - 589 99 99 000 - Payroll Clearing	66.60	
					001 - 589 99 99 000 - Payroll Clearing	26.16	
					001 - 589 99 99 000 - Payroll Clearing	207.32	
					001 - 589 99 99 000 - Payroll Clearing	149.59	
					001 - 589 99 99 000 - Payroll Clearing	26.16	
					001 - 589 99 99 000 - Payroll Clearing	85.59	
					001 - 589 99 99 000 - Payroll Clearing	188.93	
					001 - 589 99 99 000 - Payroll Clearing	473.40	
					001 - 589 99 99 000 - Payroll Clearing	458.60	
					001 - 589 99 99 000 - Payroll Clearing	173.50	
1319	11/25/2018	Payroll	6291	EFT	OR Department of Revenue	378.00	Pay Cycle(s) for OR Tax11/25/2018 - 11/25/2018
					001 - 589 99 99 000 - Payroll Clearing	190.00	
					001 - 589 99 99 000 - Payroll Clearing	147.00	
					001 - 589 99 99 000 - Payroll Clearing	41.00	
						<hr/>	
001 General Fund						46,559.04	
						<hr/>	
						46,559.04	Payroll: 46,559.04

Deputy Chief Report

12-4-18

Calls since last Commissioner meeting: **31**

EMS: **16**

Fire: **2**

Other: **13**

Calls YTD: 2018- **868**

Staff Overtime Numbers:

Budget Amount: **\$87,000.00**

Used YTD: **\$82,873.13**

% Used: **95.26%**

- Brown outs since last meeting: **2**
11-22-18, Station 94, 24 hours
11-26-18, Station 94, 24 hours
- Attended a County Op's Chiefs meeting on Tuesday, 11-27-18.
- Continuing with Station 93 preparations for 24-hour staffing.
- ECFR's 3 Captains are currently training for official Blue Card certification and should be certified in early 2019.
- Plans are in the works to have an ECFR Engine in this years Washougal Holiday parade on Thursday, December 6th at 6:00 pm.
- We are planning to upgrade 20 of the 48 SCBA's (minimum amount needed for current operations) in the first quarter of 2019 with rebuilt 2nd stage regulators. This upgrade will carry us to 2023 when they will need to be replaced. The remaining 28 SCBA's will not be upgraded (due to cost and current need) and will be stored at Station 93 for surplus.

AC Jacobs Report

12-4-18

Next DOC/EOC training January 8th 2019 Sta. 91 7 PM.

November EST training was 11-26-2018.

No EST or DOC training in December.

C.A.R.O.L. box packing Dec. 19th 7 PM Sta. 42, delivery
Dec. 22nd Sta. 42 7 AM.

Safety Report

Last safety committee meeting was 11-27-18

Next safety committee meeting, 1-23-18 Sta. 94 7:30 PM.

No accidents/ incidents since the last board meeting.

EAST COUNTY FIRE & RESCUE BOARD ASSIGNMENTS FOR 2019

POSITION

ECF&R BOARD

Chair

Vice Chair

ECAAB Committee

Primary

Primary

Chief's Rep

Shared Services Committee

Risk Group

Commissioner:

Alternate:

Safety Committee Representative

Primary

Alternate

Revenue Exploratory Committee

**BOARD FOR VOLUNTEER FIRE FIGHTERS
& RESERVE OFFICERS for FY2019**

<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>ALTERNATE</u>
Chair	_____	_____
Commissioner	_____	_____
Chief	_____	_____
Fire Fighter	_____	_____
Secretary	_____	_____

East County Fire & Rescue 2019 Regular Board of Commissioner Meeting Schedule

January 2, 2019
January 15, 2019
February 5, 2019
February 19, 2019
March 5, 2019
March 19, 2019
April 2, 2019
April 16, 2019
May 7, 2019
May 21, 2019
June 4, 2019
June 18, 2019

July 2, 2019
July 16, 2019
August 6, 2019
August 20, 2019
September 3, 2019
September 17, 2019
October 1, 2019
October 15, 2019
November 5, 2019
November 19, 2019
December 3, 2019
December 17, 2019

EAST COUNTY FIRE & RESCUE

600 NE 267th Avenue

Camas, WA 98607

Phone: 360.834.4908 Fax: 360.834.5454

www.ECFR.us

FY 2019 Holidays

Legal Holidays Observed by the Fire District

New Years Day	January 1, 2019
Martin Luther King Day	January 21, 2019
Presidents Day	February 18, 2019
Memorial Day	May 27, 2019
Independence Day	July 4, 2019
Labor Day	September 2, 2019
Veterans Day	November 11, 2019
Thanksgiving Day	November 28, 2019
Day after Thanksgiving	November 29, 2019
Christmas Day	December 25, 2019

Adopted by the Board of Fire Commissioners at the December 4, 2018 Regular Meeting.

EAST COUNTY *Fire and Rescue*

PURCHASING REQUEST FORM

REQUESTED ITEM(S): (4) Recliner chairs

BRAND/MODEL/VENDOR/PART NUMBER: Fire Station Furniture, Heavy Duty Rocker Recliner – Black Leather

APPARATUS / STATION NUMBER: Station 93

ESTIMATED COST OF REQUESTED ITEM: \$1,996.00 plus tax

EXPLAIN THE NEED FOR REQUESTED ITEM: Reclining chairs needed at station 93

PERSON REQUESTING THE PURCHASE: Hazlett

DATE: 11-29-18

BUDGET CODING: SUB 522 ELE 10 OBJ 31 ID 000

DATE NEEDED BY: January, 1, 2018

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: _____

AUTHORIZED SIGNATURE

DATE ORDERED: _____

VENDOR: _____

TOTAL COST: _____

PAYMENT METHOD: VISA M/C NET 30 P/C

COMMENTS: _____



Working Fire Furniture & Mattress Co. Inc.
 110 Somerset Ct.
 Mebane, NC 27302
 855-956-3473
 brandon@firestationfurniture.com

Estimate 1949

ADDRESS	SHIP TO	DATE	TOTAL	EXPIRATION DATE
Matt Hazlett East Co. Fire & Rescue 600 NE 267th Ave. Camas, WA 98607	Matt Hazlett East Co. Fire & Rescue 600 NE 267th Ave. Camas, WA 98607	11/29/2018	\$1,996.00	01/29/2019

ACTIVITY	QTY	RATE	AMOUNT
FF-Eng Co-Lea Duty-Built Engine Co. Leather Rocker Recliner	4	499.00	1,996.00

TOTAL \$1,996.00

THANK YOU.

Accepted By

Accepted Date

PROPOSAL

CLARK COUNTY PAINTING AND DRYWALL

WA CCB# CLARKCP943DH
OR # 190576

PO Box 820319
Vancouver, WA 98682
(360) 254-9691
CELL (360) 713-1794
FAX (360) 254-1118



PROPOSAL SUBMITTED TO	Date	Estimate #
Fire District #1 Iliana Ortega 211 39th street Washougal, WA 98671	12/4/2018	22125
Job Name/Location		

Description	Qty	Cost	Total
THIS IS A PREVAILING WAGE PROPOSAL			
Contractor to pressure wash exterior of entire building.			
Contractor to remove damaged trim boards. This includes all corner boards, all trim boards around garage doors, trim boards around one man door, and a piece of wood behind electrical box.			
Contractor to replace trim boards using concrete siding trim boards.			
Contractor to re-caulk building.			
Total cost material and labor:		6,820.00	6,820.00T
Payment is due IN FULL at time of completion			
A 3% fee will be added for credit card payment			
<i>Sales tax not included. To schedule work, please sign, date, and return estimate.</i>			

We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:

Payment to be made upon completion. If payment is not received, a late fee of \$25 will apply. If this account is referred to an attorney or collection agency for collections, customer is responsible for any and all fees and costs incurred to seller.

(0.0%)	\$0.00
Total	\$6,820.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Our workers are fully covered by Workman's Compensation Insurance. This sales agreement may not be modified, except with written approval of seller.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted in 30 days from date issued.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Customer Signature _____

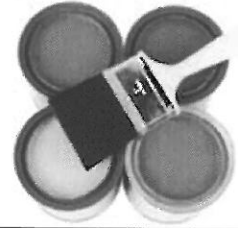
Customer Signature _____

PROPOSAL

CLARK COUNTY PAINTING AND DRYWALL

WA CCB# CLARKCP943DH
OR # 190576

PO Box 820319
Vancouver, WA 98682
(360) 254-9691
CELL (360) 713-1794
FAX (360) 254-1118



PROPOSAL SUBMITTED TO	Date	Estimate #
Fire District #1 Iliana Ortega 211 39th street Washougal, WA 98671	12/4/2018	22126
Job Name/Location		

Description	Qty	Cost	Total
THIS IS A PREVAILING WAGE PROPOSAL			
Contractor to pressure wash exterior of entire building.			
Contractor to remove damaged trim boards. This includes all corner boards, all trim boards around garage doors, trim boards around one man door, and a piece of wood behind electrical box.			
Contractor to replace trim boards using concrete siding trim boards.			
Contractor to prep exterior of building: Scrape, caulk, and prime nail holes as needed.			
Contractor to paint body of exterior of building using 2 coats of Miller Acrilite Satin Paint.			
Contractor to paint trim on exterior of building using 2 coats of Miller Acrilite Satin Paint.			
Contractor to paint exterior of all man doors and all roll up doors using two coats of Miller Acrilite Satin Paint.			
Contractor to clean job site and haul away debris due to contractor			
Total cost material and labor:		20,820.00	20,820.00T
Payment is due IN FULL at time of completion			
A 3% fee will be added for credit card payment			
<i>Sales tax not included. To schedule work, please sign, date, and return estimate.</i>			

We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:

Payment to be made upon completion. If payment is not received, a late fee of \$25 will apply. If this account is referred to an attorney or collection agency for collections, customer is responsible for any and all fees and costs incurred to seller.

(0.0%)	\$0.00
Total	\$20,820.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Our workers are fully covered by Workman's Compensation Insurance. This sales agreement may not be modified, except with written approval of seller.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted in 30 days from date issued.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Customer Signature _____

Customer Signature _____

Dec 2018 - East County Fire & Rescue

Sun	Mon	Tue	Wed	Thur	Fri	Sat
2	3	4	5	6	7	8
		Events Commissioner Meeting Station 91 18:30 - 21:00	Events Strategic Planning/ Share... Station 91 14:00 - 15:30		Events POW/MIA Flag 07:00 - 07:00	Events Riverview Bank - Celebrat... Station 91 10:00 - 15:00
9	10	11	12	13	14	15
Events Fire Instructor 1 Redmond Washington Policy Review Meeting Station 91 17:00 - 07:00 18:00 - 19:30	Events Fire Instructor 1 Redmond Washington 07:00 - 07:00	Events Fire Instructor 1 Redmond Washington Revenue Exploratory Mee... Station 91 OTEP Station 91 07:00 - 07:00 10:00 - 11:00 19:00 - 21:00	Events Fire Instructor 1 Redmond Washington 07:00 - 07:00	Events Fire Instructor 1 Redmond Washington 07:00 - 19:00		
16	17	18	19	20	21	22
		Events Commissioner Meeting Station 91 18:30 - 21:00				
23	24	25	26	27	28	29
30	31					

* Indicates time starts on following calendar day
 * Events and Time Off follow default Split Time of Day of 07:00