

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

August 21, 2018

Station 91

6:30 PM

Approved Minutes

ATTENDANCE:

Martha Martin

Mike Carnes

Tad Crum

Joshua Seeds

Lisa Anderson

Sherry Petty

Robert Jacobs

Linda Durrett

Sara Lowe

Mike Taggart

Mike Berg

Iliana Ortega

Mary McDonald

CALL TO ORDER: 18:30

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AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of August 7, 2018 Regular Board Meeting Minutes
2. Approval of August 7, 2018 Local BVFF&RO Meeting Minutes
3. Approval of August 6, 2018 Shared Services Committee Meeting
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s): None

Motion by Commissioner Seeds to approve the consent agenda, seconded by Commissioner Martin. Motion passed unanimously.

OPEN TO PUBLIC:

None

CORRESPONDENCE:

Letter from General Election Office regarding notification of ballot Measure to the Washington Public Disclosure Commission. District Secretary will follow up and complete all processes to properly notify the Washington Public Disclosure Commission of our upcoming ballot measure.

STAFF REPORT:

Deputy Chief Carnes read his report; a copy is in the packet.

- There have been 0 Brown Outs at Station 94 since the last meeting.
- Chief Carnes announced that he is working with Staff on FY2018 Amended Budget.
- Station 91 Reader Board repairs completed.
- Station 91 Bio-Swale maintenance completed.

Chief Jacobs read his report; a copy is in the packet.

- EST training is scheduled for August 27, 2018 at Station 93 at 7:00 PM.
- Chief Jacobs reported that the next DOC/EOC training will be held on September 11th, 2018

at Station 91 at 7:00 PM.

- A joint exercise with the ARES/RACES group will take place on September 11, 2018
- Chief Jacobs reported that Apparatus #1014 (old E91) repairs are completed and is now Engine 94.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

None

SAFETY REPORT:

- Chief Jacobs reported that no accidents or injuries have taken place since the last committee meeting.
- Chief Jacobs reported that one near miss report was reviewed at the last Safety Committee Meeting.
- The next Safety Committee meeting will be September 25, 2018, 7:30PM at Station 91.

FIRE DISTRICT BUSINESS:

Meeting with County Treasurer and DNR

Representative from DNR and the County Treasurer attended the Board Meeting and gave an explanation to the Board of Commissioners regarding the error in revenue distribution. DNR gave a presentation and explanation on Trust Land and Sources of Revenue.

DNR also lead a discussion that helped clarify that the misallocated funds started in 2007 and came from a contract with the Livingston Rock Quarry. The Clark County Treasurer representative provided copies of a breakdown report of all the entities that received revenue in error. Of the total misapplied money East County Fire & Rescue is accountable for 8%.

All parties further discussed possible repayment options. It was agreed that DNR would look into possible deferment payments from future revenue, and that ECFR Commissioners would have more feedback after their upcoming amended budget meeting.

Adopt FY2019 Budget Calendar

ECFR Staff generated a budget calendar for the preparation of the 2019 year budget. There was only one revision to the deadline date for the Legal Ad, changed from September 3rd to August 31st.

Motion by Commissioner Martin to adopt the FY2019 Budget Calendar, seconded by Commissioner Berg. Motion passed unanimously

Lid Lift Status

Press Release on the District's financial state is scheduled to be released on August 22nd. The Board of Commissioners have reviewed the release, and made one suggestion for grammatical revision. Once completed the Press Release is approved to final.

Update on Surplus Vehicles

The 2008 Mercury, Grand Marquis was sold at full price on Monday August 20th. The Engine still remains advertised on Craigslist and EBay.

COMMITTEES AND SPECIAL MEETINGS:

ECAAB

None

Shared Services Committee

The Shared Services Committee has not met, however Commissioner Martin has drafted letters to City of Camas and City of Washougal to formally invite them to future workshops.

Risk Group

None

Safety Committee Representatives

None

Revenue Exploratory Committee

The Revenue Exploratory Meeting has set their next meeting for September 11th at 10:00 AM.

Communication with Neighboring Elected Officials

None

COMMISSIONER COMMENTS:

- Commissioner Petty asked for clarification on costs related to the repair of the Reader Board at Station 91 and Hazard Mowing at Station 91.
- Commissioner Martin reminded Commissioners that the Washington Fire Commissioners Association Annual Conference will be taking place October 25-27 in Yakima.
- Commissioner Seeds briefly conversed with Mary McDonald with DNR regarding the possibility of differing future payments to the district to offset the amount that is owed back to DNR, and unfortunately that does not seem likely due to current harvest not being ready.
- Commissioner Seeds also announced that Fire District 13 levy passed by 68.24%.

OPEN TO PUBLIC:

None

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

Invoice Voucher for Volunteer Physical Exam Reimbursement was reviewed.

Motion by Assistant Fire Chief Robert Jacobs to approve the invoice voucher for volunteer physical exam reimbursement, seconded by Commissioner Taggart. Motion passed unanimously

ROUND TABLE:

Monthly Event Calendar

Policy Review Meeting Wednesday, August 22, 2018 6:00

2018 Amended Budget Workshop Meeting Wednesday, August 29, 2018 6:00 PM

Shared Services Meeting Wednesday, September 5, 2018 2:00 PM


EXECUTIVE SESSION:

ADJOURNMENT:

Next Regular Board Meeting: September 4, 2018, Station 91, 6:30PM

Motion by Commissioner Petty to adjourn at 20:17 hours, seconded by Commissioner Martin. Motion passed unanimously.

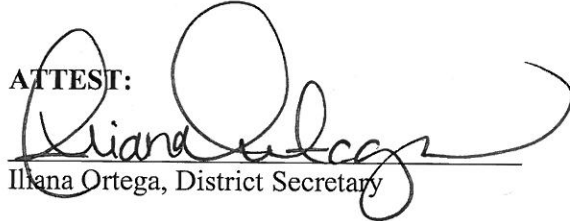

Mike Taggart, Chairperson


Martha Martin, Vice Chair


Sherry Petty, Commissioner


Mike Berg, Commissioner


Joshua Seeds, Commissioner

ATTEST:

Ilana Ortega, District Secretary

DISTRICT SEAL:

