

Chief's Report

10-19-2021

Calls since last Commissioner meeting, **38**

EMS: 23

Fire: 2

Other: 13

Calls YTD: 2021- **875**

Mutual and Auto aid – 18% 2021, Year-to-date - 22%, 182 calls

FY2020 = 251, 23% of total calls FY2019 = 207, 22% of total calls

Staff Overtime Numbers:

Budget Amount: **\$230,000**

Used YTD: **\$177,364**

% Used: 77.11 %

- Brown outs since last meeting: 0

8 callback shifts (1-Sick, 6-Vac, 1 Bereavement)
Covered by 8 OT Shifts

- I attended a Fire Chiefs meeting via ZOOM on Thursday, October 7. Main topics were more discussions on countywide impact fees. Presentation from Levrum Data Technologies.
- Stations 91 and 94 received their annual Clark County Fire Marshal safety inspections on Thursday, October 14. Station 91 had no violations. Station 94 had two minor violations, one was a broken light fixture in the truck bay and one was an extension cord that was being used on the printer. Crews are working on resolving both issues.

AC Jacobs Report

10-19-21

DOC training continues to be postponed until allowed by guidelines.

The new squad assembly will begin soon.

October EST/ Tender training was 10-18-21.

November EST/Tender training will be 11-23-21 Sta. 93
7PM.

Safety Report

Last safety committee meeting was 10-12-2021.

Next safety committee meeting will be 12-8-21. Sta. 91
7:30 PM.

No reported accidents/incidents since the last board meeting.

INVESTMENT SERVICES INTERLOCAL AGREEMENT
CONCERNING CLARK COUNTY TREASURER & EAST COUNTY FIRE
& RESCUE

THIS IS AN INTERLOCAL AGREEMENT between East County Fire & Rescue, a relevant municipal corporation of the state of Washington, hereinafter referred to as a "Participant", and the Clark County Treasurer, hereinafter referred to as the "Treasurer", whereby the Participant agrees to participate in the Clark County Investment Pool (Pool) in the following manner:

WHEREAS, pursuant to RCW 39.34.080, one or more public agencies may contract with one another to perform governmental services which each itself is, by law, authorized to perform; and

WHEREAS, by law, the Treasurer is required to invest unused funds in investment instruments allowed by state statute for participating political subdivisions; and

WHEREAS, there are various costs for placing investments, such as: receiving and sending wires, safekeeping of negotiable instruments, and daylight overdrafts that are shared among the participants; and

WHEREAS, RCW 36.29.022 allows the Treasurer, upon request of the Participants, to create a pool for the purposes of investment; and

WHEREAS, the Participant has, by action of its governing body, authorized the Treasurer to invest its funds not needed for immediate expenditure; and

WHEREAS, the Participant has reviewed and is familiar with the Clark County Investment Policy; and

WHEREAS, the Treasurer and Participants desire to establish a mechanism by which the aforementioned activities shall occur;

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. Investment Service Agreement

The Treasurer has established a fund whereby Participants and the Treasurer invest available cash in a commingled pool called the "Clark County Investment Pool" (Pool).

2. Applicability

The Treasurer, through the County Finance Committee, has established investment criteria through the Clark County Investment Policy. All investments placed by the Treasurer are governed by the most recently adopted Clark County Investment Policy and this Agreement.

3. Investment Process

Clark County Investment Services Agreement

All excess cash will be invested daily. There is no minimum or maximum amount of shares that must be purchased or dollar amount deposited. The purchase price per share shall be one dollar (\$1.00). The Pool will be managed based on historical Participant cash flows. Participant fund managers should disclose to the Treasurer any significant deviations from prior spending patterns or projected changes to fund balances.

The Pool will be managed in an **active** manner. Consequently, gains and losses may occur based upon market and credit risk, as defined in the most recently adopted Clark County Investment Policy. **Accordingly, any realized gains or losses will be shared based upon each participant's daily principal balance maintained within the Pool and allocated in the manner described in Sections 5 and 6 below.**

For the investment of bond proceeds subject to arbitrage rebate, the Participant will provide forecasted cash flows. A separate investment sub-account shall be established for the tracking of investment income and expenditures.

4. Payment Process

Transfers of funds to the Pool, shall be completed using established electronic processes; including but not limited to wires, ACH's, bank transfers, or internal transfers between Participants' funds. Any bank charges incurred by one party as a result of the other party's failure to transfer such monies shall be reimbursed by the party causing the charges to occur.

5. Portfolio Management

The Treasurer shall be responsible for all transactions undertaken in managing the Pool and shall establish a system of controls and procedures to regulate the activities of all staff in investment matters. The Treasurer shall recommend investment policy changes, as appropriate, to the County Finance Committee and is charged with implementing approved policy changes in a timely, prudent, and effective manner. The Treasurer and authorized investment officers will perform their duties in a manner consistent with the standard of a prudent investor.

The Treasurer is required to place investments in authorized investments as indicated in the Clark County Investment Policy.

The Treasurer will pursue an **active** investment strategy. An active investment strategy may result in either realized gains or realized losses occurring within the Pool. As stated above in Section 3, realized gains and losses will be distributed in proportion to each participant's daily principal balance maintained within the Pool.

Management of the Pool's Net Asset Value (N.A.V.):

There can be no assurance that the Treasurer will be able to maintain a constant N.A.V. per share of one dollar (\$1.00). This is due to changes in the value of the Pool's investments, which

Clark County Investment Services Agreement

result from changes in interest rates and the duration of the securities in the Pool. The Pool will be managed to stay within the N.A.V. per share bandwidth as defined in the most recently adopted Clark County Investment Policy. The calculation of the N.A.V. per share will be done twice monthly.

If the Pool's N.A.V. per share is not within the limits set in policy, the Treasurer will sell securities to bring the N.A.V. per share back in compliance with policy. The realized gain or loss on the securities sold will be distributed to all Participants as provided below.

The Treasurer may use an investment advisor to provide technical advice to the Treasurer in managing the Pool's investment portfolio.

6. Earnings:

Interest is distributed based on the weighted average daily balance a Participant's fund maintains in the Pool and is calculated using the actual number of days in the month based on a 360-day year. The total accrued interest earned on Pool securities and realized gains and losses on securities sold before their maturity date, will be distributed monthly to Participants based upon Participants' weighted daily average (pro-rata) ownership of Pool shares. Interest will be paid based upon the last calendar day of each month and will be automatically reinvested as principal.

Should the dollar amount of realized losses exceed the amount of realized gains and interest earned in a given month, the net negative earnings will be distributed to Participants resulting in a pro-rata reduction in the fund balances for Participants.

Coupon payments received on investments for participants placed outside of the Pool are paid to the Participants on the same day the coupon payment is received.

Redemptions of Shares – to pay normal expenditures:

Participants who redeem Pool shares for normal expenditure purposes will receive one dollar (\$1.00) per share.

Redemption of Shares – to reinvest outside the Pool:

Participants withdrawing one or more funds completely from the Pool to reinvest outside of the Pool shall receive one dollar (\$1.00) per share, less costs associated with the transaction. Costs associated with this transaction include but are not limited to, wire transfer fees, safekeeping fees, etc.

Participants withdrawing one or more funds completely from the Pool, wherein the value of the shares being redeemed equals or exceeds three percent (3.00%) of the value of the total Pool portfolio, must provide ten (10) business days' notice prior to withdrawal.

Debt Service Reserve Funds – inside or outside the Pool:

For Participants who have debt service reserve fund(s), invested in or outside the Pool, all

Clark County Investment Services Agreement

interest earnings on such reserve amounts shall be transferred on debt service payment dates to the applicable debt service fund by the Treasurer up to the amount due. All necessary additional funds needed to make the full debt service payment shall be remitted or transferred to the applicable debt service fund prior to the date such payment is due by the Participant.

The principal amount deposited within the debt service reserve fund(s) will be available for use by the Participant to make the final debt service payments at time of maturity.

7. Investment Service Fee

Investment Fee – Clark County Investment Pool:

The Treasurer charges Participants an investment fee based on RCW 36.29.024. The investment fee is determined by the actual costs of managing the Pool and is set by the Treasurer. The investment fee will be calculated annually and may fluctuate due to the actual average principal balances being maintained in the Pool differing from the projected balances. This fee is expressed as a rate (e.g. 0.037% or, 3.7 basis points) based on the projected daily principal balance of the Pool for the next twelve months. If at the end of each twelve-month period the Treasurer determines that the amount of the investment fee collected was less than actual costs or was greater than actual costs incurred during the prior twelve months, then the rate for the next twelve months will be increased or reduced to reflect that. The calculation of the investment fee, with identification of actual costs, aggregated by major expense category, as adjusted and projected Pool balance, will be provided to Participants and the County Finance Committee promptly after the calculation is completed.

Investment Fee – Investments Outside the Clark County Investment Pool:

The Treasurer charges Participants an investment fee based on RCW 36.29.020. The investment fee charged for investments placed outside the Clark County Investment Pool shall equate to no more than five percent (5.00%) of the earnings of a security with an annual maximum of fifty dollars on each investment transaction.

8. Reporting

The Treasurer prepares reports on investment activity on a monthly and quarterly basis. Reports may also be prepared at such times as deemed appropriate by the Treasurer. A report showing the original cost (or book) value and fair market value (F.M.V.) of each Participant fund's investment in the Pool will be provided as of each month end. Reports will be distributed to the various oversight committees and to the Participants as deemed appropriate by the Treasurer and will be readily available upon request. Examples of reports are:

- Investment purchases and sales;
- Investment income received;
- Realized and unrealized gains and losses;
- Weighted average maturity of the portfolio;
- Percentage of portfolio by issuer, by type of security, and by maturity sector;
- N.A.V. per share of Pool Shares and the number of shares

Clark County Investment Services Agreement

- outstanding;
- F.M.V. of the entire Pool (broken out by fund);
- Pool balances, stated at cost and market value;
- Pool yields;
- Pool performance on a total return basis after subtracting any relevant fees, including the Treasurer’s investment fee, compared to established benchmarks;
- Investment strategies; and
- Current economic conditions.

Monthly financial reports will be made available to all Participants.

9. Conflict Between Documents.

In the event a conflict or discrepancy between the provisions of this Agreement and the Clark County Investment Policy, the provisions of this Agreement shall take precedence.

10. Governing Law.

This agreement shall be governed by the laws of the State of Washington. Venue for any litigation shall be Clark County, Washington.

11. Entire Agreement.

This Agreement constitutes the entire agreement between parties, superseding any and all previous written and oral contracts and agreements. This Agreement may not be changed unless written and accepted by both parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed this ____ day of _____, 2021.

Clark County Treasurer

By: _____
Alishia Topper

Approved as to Form Only
Curtis Burns
Deputy Prosecuting Attorney, Civil Division

By: _____
Deputy Prosecuting Attorney

Clark County Investment Services Agreement

Local Government:

East County Fire & Rescue
Name of Entity

By

Dated: _____

Title

MEMORANDUM of UNDERSTANDING
CONCERNING CLARK COUNTY TREASURER AND EAST COUNTY FIRE
& RESCUE

This Memorandum of Understanding (MOU) is entered into by the Clark County Treasurer, hereinafter referred to as "the Treasurer" and East County Fire & Rescue, hereinafter referred to as "the District."

WHEREAS, pursuant to RCW 52.16.010 the Treasurer serves as ex officio treasurer for the District; and

WHEREAS, pursuant to RCW 36.29 and other state statutes, the Treasurer performs various financial functions for or on behalf of the District; and

WHEREAS, in accordance with state law, the District is responsible for taking actions both in the management of its finances and assisting the Treasurer in carrying out his or her fiduciary responsibilities for the District;

NOW, THEREFORE, the Treasurer and the District agree to the terms and responsibilities for the financial service areas as follows:

Cash management and banking services

The Treasurer provides the District with cash management and banking services. These services include managing District deposits, maintaining and approving bank accounts, and processing payments such as payroll and warrants.

District deposits and receipts

Per RCW 43.09.240 the Treasurer shall receive and hold all monies obtained by the District on behalf of the District in a Treasurer approved bank account. State statute requires the District to deposit all revenues received daily with the Treasurer. Exceptions may be granted under RCW 43.09.240 which allows for a deposit delay of up to one week. It is the responsibility of the District to ensure a current Treasurer approved Daily Deposit Waiver is on file with the Treasurer, if appropriate.

The Treasurer requests the District make deposits in the most cost effective and efficient method possible, including the use of electronic deposits. Regardless of the depositing method, the District is responsible for following the proper depositing procedures per deposit type.

Treasurer depository accounts

Per RCW 36.48.010 the Treasurer has the authority to choose the primary banking institution for the County and taxing districts where it serves as ex officio treasurer. This is the primary bank in which the District should deposit revenues.

The Treasurer may choose to maintain additional depository accounts for the convenience of the District. These banks must be on the list of designated financial institutions approved by the Treasurer annually. The District must receive approval from the Treasurer to deposit into one of these institutions.

The Treasurer records all deposits made directly into Treasurer managed bank accounts. Upon request, if the District is depositing directly into a Treasurer maintained depository account the Treasurer may provide the District with bank deposit supplies.

Any changes to this depository account structure will be communicated to the District in advance of taking effect.

Warrant/payroll accounts

In addition to depository accounts, the Treasurer may set-up and maintain bank accounts with its primary banking institution to process District payments, such as payroll and vendor payments.

The District is responsible for maintaining updated authorized account signer(s) on these accounts. Any changes to account signers, including additions or deletions, must be submitted in writing to the Treasurer for final approval. The request must be on District letterhead and signed by an authorized District official.

Monthly bank statements will be made available for these account(s). The District is responsible for ensuring appropriate internal controls are in place to properly manage, monitor, and reconcile account activity. The Treasurer bears no liability with respect to the transactional level account activities, such as payroll processing or payments made to vendors.

District bank account access and fraud prevention

District access to treasurer owned bank accounts may be necessary to complete the processing and viewing of transactions. District leadership or the District's financial manager are responsible for notifying the treasurer's office cash management team in writing of authorized personnel who should have access to specified bank accounts, as well as any changes to the personnel listing.

The Treasurer will grant/remove system access required for the District and depending on the type of access, may assign a security token to the District user. District users must never share their passwords or security tokens and must immediately notify the Treasurer if the token is lost or stolen. Additionally, any suspicious or unauthorized account transactions or activity - observed or completed by District users - must be immediately reported to the Treasurer. The District must commit to taking all steps necessary to prevent and identify fraud.

District imprest accounts

The District may choose to maintain separate imprest (petty cash) bank accounts with a qualified public depository as set forth by the Public Deposit Protection Commission. These accounts must be approved by the District's governing authority. The Treasurer may request a copy of the approved resolution authorizing the account to provide the initial disbursement and ongoing replenishment of funds.

District management and administration of these accounts should follow the State Auditor's Office (SAO) Budgeting, Accounting, and Reporting System (BARS), Section 3.8.8 of both the Cash and GAAP manuals. The Treasurer has no access and is not involved in the approval process for these bank accounts.

As such, the Treasurer is not involved and bears no liability or responsibility for the management of these accounts, financially or otherwise. It is District's responsibility to obtain and distribute deposit slips, perform all account reconciliation, maintain proper internal controls, account access controls, follow all accounting and auditing guidelines, and cover any fees or charges related to the accounts.

Dedicated district funds and processes

All monies received by the Treasurer will be receipted to dedicated funds as determined by District.

Property tax receipts

District property taxes collected by the Treasurer will be allocated to dedicated District fund(s) within three business days after collection. These funds will be invested following the distribution.

Fund transfers

The District may authorize the transfer of monies amongst its dedicated funds. Transfers must be requested through the Treasurer's Web Portal (Web Portal) by authorized personnel only. Transfer requests must include appropriate general ledger account coding.

At least one business days' advance notice is required for the transfer to be completed in a timely manner. The District is responsible for ensuring all fund transfers and resulting expenditures are compliant with state and local laws.

Payment processing

Per RCW 52.16.050, the District may issue its own warrants after adopting a policy by resolution of the District commissioners and providing a copy of the resolution to the Treasurer.

All District fund disbursements must be requested using the Web Portal. All payments must be initiated by authorized District personnel and remitted from a dedicated District fund(s). The District must provide at minimum one business days' advance notice for upcoming payments, and an additional two business days' notice is required for large disbursements. Overdraft charges resulting from settlements occurring without prior notification or incorrectly authorized amounts may be charged back to District.

The District is responsible for processing and printing its own warrants from their Treasurer managed bank account(s). The District must provide the Treasurer with warrant files to complete banking reconciliations. Warrant files must be submitted according to Treasurer specifications. The Treasurer will fund and reconcile all warrant payments. If the District has money invested in the Clark County Investment Pool, the Treasurer will sell investments on the date the warrants are issued in order to redeem warrants. The Treasurer will cancel

outstanding warrants based on appropriate documentation provided by the District through the Web Portal.

As requested by authorized District personnel, the Treasurer funds and reconciles District electronic payments, including ACH's and wires. The District is responsible for transmitting all electronic payments such as payroll direct deposits, federal and state tax payments, as well as all other payroll withholdings. The District is responsible for complying with all federal and state tax reporting requirements.

Financial reporting and Web Portal

The Web Portal facilitates the processing of cash management transactions, provides the District with quick and easy access to their data, and serves as a communication tool for the Treasurer's Office Cash Management Team and authorized District finance staff. It allows the District to monitor cash balances, payments and deposits, and journal requests. Additionally, the Web Portal is where the Treasurer posts required monthly reports including, but not limited to:

- Treasurer Monthly Financial Statements
- Investment Fund Reports
- Fair Market Value Investment Reports
- Warrant Reports

District access to the Web Portal is requested by sending an email to the treasurer's office cash management team inbox. It is the District's responsibility to notify the treasurer's office cash management team in writing of authorized personnel who should have access to the Web Portal and any changes to personnel.

Investment services

District monies not immediately needed for disbursements will be invested to the benefit of District funds. The Treasurer and District have entered into a separate Investment Services Agreement that defines the parameters for investment of District monies exclusively in the Clark County Local Government Investment Pool.

Debt management

Long-term financing

Per state statute, the District has the authority to issue bonds or other long-term financing instruments. Long-term financing obligations include voted (unlimited) and non-voted (limited) general obligation bonds, revenue bonds, capital lease arrangements, and real estate contracts. Depending on the type of debt being issued voter approval of taxes or special assessments may be required.

Once the District receives the necessary approvals, the District will provide the Treasurer with a minimum of thirty days written notice of its intent to issue debt. This time frame provides the Treasurer with appropriate notice to assemble pertinent information for the financial advisor, underwriter, financial institution, rating agency, or bond counsel.

The Treasurer, upon request from the District, will review and make suggestions to resolutions, Preliminary Official Statements and Official Statements. The Treasurer will

provide related financial information requested by the District, District's bond counsel, and District's financial advisor or underwriters.

The District will provide the Treasurer with cash flow projections, construction/acquisition schedules, notice of pre-bond issuance expenditures for reimbursement requirements, applicable multi-year financing scenarios, applicable drafts of the bond resolution, etc. The Treasurer will use this information to invest the bond proceeds in accordance with bond covenants and to meet the District's liquidity needs.

The District shall arrange with the Treasurer, for the deposit of debt proceeds into the District's appropriate funds or accounts. The District will cover all debt issuance costs and provide the Treasurer with special payment instructions, if applicable.

Capital lease or real estate purchase

The District will notify the Treasurer regarding capital lease arrangements for buildings and/or equipment, if applicable. The District will also formally notify the Treasurer of appropriate information if entering into a real estate contract for the purchase of real property within the County to enable the Treasurer to make appropriate payments, if applicable. These purchases must be verified with a signed letter/resolution from the appropriate District board official(s) if a wire payment is requested.

Short term financing

Short-term financing roles and responsibilities are as follows:

Interfund loans

Interfund loans must be authorized by District's Board Members. These loans must be evidenced by a signed letter/resolution from the appropriate District board official(s). Letters/resolutions shall be forwarded to the Treasurer within two business days of authorization. The Treasurer will service the pay back of these loans based upon authorization of a District payment schedule. The Treasurer shall reconcile and report interfund loan activity to the District at least annually.

The Treasurer shall prepare appropriate accounting entries for all interfund loans made by the District. Entries shall affect cash availability in the applicable funds. Loans shall bear interest at a rate current with market conditions, except for loans made with bond proceeds. Interfund loans made by using bond proceeds must use the investment pool interest rate for the period of the loan, as these loans are considered investments of bond proceeds and are subject to arbitrage.

Tax anticipation notes (TANs) and lines of credit

The District will provide the Treasurer with at least three weeks written notice of its intent to issue TANs or any other short-term financing arrangement. The District will provide the Treasurer with all necessary approvals, including resolutions, contracts, letters, etc. The Treasurer may request additional information from the District including cash flow projections reflecting the sizing of the financing and payback schedule. The Treasurer will prepare the appropriate accounting entries and deposit the proceeds into the appropriate fund.

Debt monitoring and reporting

The Treasurer shall provide the District with an annual arbitrage report for each debt issuance where there are unspent bond proceeds. This is not a required service. The Treasurer will provide at least one year of notice in writing if it intends to no longer provide this service.

Debt service payments

As directed in the financing documents, the Treasurer shall make debt service payments to the fiscal agency and owners or holders (i.e., financial institutions) of obligations of the District, using money in the appropriate District funds or accounts.

Payment will occur after the Treasurer has verified the fiscal agent or note holder's collection notices as to the amounts owing and compare it to the Treasurer's debt service system. The Treasurer will maintain a ledger reflecting amounts remitted. This activity will be reported monthly to the District on the financial statements.

Neither the Treasurer nor Clark County is obligated to make any payments on District obligations from funds other than the appropriate funds or accounts permitted by state law and specified in the debt instruments. The Treasurer will verify appropriateness of fiscal agent service fee invoices and forward the invoices to the District for payment by the District.

Amendments

From time to time there may be reasons either party to this MOU may want to clarify, modify, and/or change the agreements reached within this document. Such areas might include, but are not limited to:

- Changes in methods and ability to communicate.
- Changes in federal and state laws.
- Changes in accounting and reporting requirements.
- Changes in other technologies.

Termination

Either party may terminate this Agreement within ninety (90) calendar days written notice.

Limitation of liability

Neither party to this agreement shall be liable to the other for any special, consequential, incidental, punitive, or indirect damages arising from or relating to any breach of this agreement.

Indemnification and hold harmless

The District shall defend, indemnify and hold the County, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent acts, errors or omissions of the District in performance of this MOU, except for injuries and damages caused by the sole negligence of Clark County. Should a court of competent jurisdiction determine that this MOU is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent

negligence of the District and the County, its officers, officials, employees, and volunteers, the District's liability, including the duty and cost to defend, hereunder shall be only to the extent of the District's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the District's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this MOU.

Superseding Agreement

It is understood by both parties that this Agreement shall supersede the terms and conditions of any and all prior written or oral agreements, commitments, or understandings of the parties relating to the subject matter hereof.

Approval

By affixing our signatures below, the parties acknowledge the procedures and agree to abide by them to the best of our abilities.

Dated this _____ day of _____, 2021

East County Fire & Rescue

Signature _____

Printed Name _____

Title _____

Clark County Treasurer

Signature _____

Printed Name

Title

Approved as to Form Only:

Anthony Golick
Clark County Prosecuting Attorney's Office

By: _____

District Approved as to Form Only:

By: _____

9/22/2021

			2018	2019	2020	2020	2021 YTD	2021	2022	
Fund	Account	Title	Actual	Actual	Actual	Budgeted	Actual	Budgeted	Proposed	Notes
Revenue										
1	311 10 00 000	Leasehold Excise Tax	\$6,728	\$7,145	\$9,199	\$7,100	\$7,426	\$5,000	\$5,000	
1	311 10 00 001	Property Tax Collected	\$2,070,741	\$2,105,592	\$2,756,600	\$2,766,794	\$1,618,778	\$2,818,747	\$2,894,760	Includes 20,000 over-estimation
1	311 10 00 002	Property Tax - Delinquent	\$0	\$0	\$0	\$10,000	\$0	\$10,000	\$10,000	
1	311 10 00 003	Admin Refund (CC Treasurer)	\$2,598	\$3,261	\$72	\$100	\$3,537	\$6,235	\$0	
1	311 10 00 004	Timber Excise Tax	\$11,439	\$13,559	\$6,661	\$7,000	\$2,060	\$5,000	\$5,000	
1	332 15 60 000	Steigerwald Wildlife Reserve	\$209	\$246	\$466	\$246	\$583	\$583	\$583	
1	334 04 90 000	EMS Participation Grant	\$1,222	\$1,266	\$1,260	\$1,260	\$1,260	\$1,260	\$1,260	
1	395 10 00 000	DNR Timber Sales	\$37,303	\$56,841	\$198,736	\$175,000	\$8,062	\$3,000	\$3,000	
1	342 21 00 001	Wildland Firefighting-Personnel	\$406	\$0	\$33,893	\$5,000	\$9,315	\$5,000	\$5,000	offset in expenditures
1	342 21 00 002	Wildland Firefighting-Equipment	\$1,190	\$0	\$0	\$5,000	\$0	\$5,000	\$5,000	offset in expenditures
1	342 21 00 003	Ntnl Motocross Standby	\$2,751	\$3,450	\$0	\$0	\$2,101	\$3,450	\$2,100	
1	342 21 00 004	State School Fee	\$1,137	\$0	\$1,047	\$1,047	\$0	\$1,047	\$1,047	
1	361 10 00 000	Investment Interest (General Fund)	\$25,734	\$35,510	\$25,490	\$22,000	\$8,904	\$14,500	\$12,000	
1	367 00 00 000	Contributions & Donations	\$196	\$225	\$1,035	\$1,020	\$0	\$150	\$150	
1	369 10 00 000	Sale of Junk & Salvage	\$4,950	\$7,288	\$22,050	\$22,050	\$348,799	\$346,800	\$5,000	potential sell of old squad chassis
1	369 91 00 000	Prior Year Refunds/Other Misc	\$66	\$131	\$550	\$364	\$1,973	\$1,953	\$50	
1	369 91 00 001	Other Misc. Revenue	\$0	\$0	\$0	\$50	\$0	\$50	\$50	
1	369 91 00 002	BVFF Refund for Vol Phys Exam	\$600	\$400	\$0	\$200	\$0	\$200	\$200	
1	397 00 00 003	Transfer From Apparatus Reserve	\$224,837	\$0	\$57,832	\$68,500	\$0	\$68,500	\$0	
			\$2,392,108	\$2,234,914	\$3,114,891	\$3,092,731	\$2,012,799	\$3,296,475	\$2,950,200	
Expenditures										
1	522 10 11 001	Commissioner Wages	33744	34490	27392	35200	19840	35200	35200	
1	522 10 21 001	Commissioner Payroll Benefits	2581.64	2647.31	2095.72	2693	1517.94	2693	2693	
1	522 10 48 001	Commissioner Mileage	531.92	86.4	0	700	0	700	700	
1	522 10 48 002	Commissioner Meals	652.13	347.95	0	820	0	820	820	
1	522 10 48 003	Commissioner Lodging	2035.52	1127.46	0	2550	0	2550	2550	
1	522 10 48 004	Commissioner Dues/Memberships	2500	2500	2500	2500	2500	2500	2500	
1	522 10 48 005	Commissioner Tuition	3210	1220	500	3460	1320	3460	3460	
1	522 10 10 001	Admin Wages	189726.47	211403.89	224883.72	223900	173383.41	240442	209598	additional for Chief replacement?
1	522 10 14 001	Admin Overtime	2577.15	670.04	1020.75	2000	792.57	2000	2000	
1	522 10 19 001	Admin Deferred Comp	9841.02	11397.22	14006.06	14006	10798.81	14907	13120	
1	522 10 20 001	Admin Unemployment/Medicare	4240.11	4785.79	3794.6	4865	2974.07	5188	6124	
1	522 10 22 001	Admin Medical Insurance	47369.84	58859.54	57702.16	57200	42717.93	62166	59586	
1	522 10 25 001	Admin Uniforms	75.86	366.73	117.07	300	73.99	300	300	

9/22/2021

Fund	Account	Title	2018	2019	2020	2020	2021 YTD	2021	2022	Notes
			Actual	Actual	Actual	Budgeted	Actual	Budgeted	Proposed	
1	522 10 26 001	Admin Disability	3031.56	3496.65	2304	3533	2674	4222	2700	
1	522 10 26 002	Admin Retirement PERS	13415.95	14850.95	16459.73	15483	11994.53	17159	9680	
1	522 10 27 001	Admin VEBA	2625	2725	3000	3000	3000	3000	3000	
1	522 10 28 001	Admin Retirement LEOFF	5285.46	5894.01	5982.18	5624	4612.16	5764	6210	
1	522 10 29 001	Admin L&I	541.76	565.46	638.11	759	445.72	858	820	
1	522 10 24 001	EAP	987	987	987	988	411.25	988	2150	Magellan
1	522 10 30 000	Office Supplies	877.59	750.75	724.88	1000	623.77	1000	1000	
1	522 10 30 001	Postage	425.97	266.79	337.4	450	181.85	450	450	
1	522 10 30 002	UPS/Federal Express	144.22	116.86	147.89	200	55.32	200	200	
1	522 10 31 000	Furniture/Appliances	2165.29	3562.74	5914.42	5000	1362.01	5000	5000	
1	522 10 32 000	Cleaning and Sanitation	1759.87	1916.37	1970.29	2000	1753.57	2400	2400	
1	522 10 33 000	Computer/Software/Supplies	2511.7	619.68	3609.2	4000	5053.14	4000	4000	
1	522 10 34 000	Incentives And Awards	0	0	1356.82	3658	0	3658	3750	anticipating actual in person event
1	522 10 40 000	BIAS Financial Software	6217.92	6584.3	6953.81	6954	7236.78	7301	7660	Estimated 5% increase
1	522 10 40 001	Computer/Website Mtce & Repair	7792.32	5726	7104	8200	9778.5	11200	8500	Current costs
1	522 10 40 002	Copier Mtce	490.94	332.23	96.76	600	209.34	300	300	
1	522 10 41 000	State Audit Costs	7452.21	0	13696.41	13700	0	0	14385	116.00 per hour (new rate)
1	522 10 42 000	Legal Services	5061.17	2064	3539.3	4500	4284.5	4500	6000	Labor Attorney
1	522 10 43 000	Medical/Drug Screen/Vaccinations	4986	2416	2741.17	5000	1113.4	4000	9000	Possible Wellness Program-Physicals
1	522 10 44 000	Professional Services	37636.58	2936.75	3729.07	6000	1355.56	6000	14000	Possible Consultant Fee
1	522 10 46 000	Taxes and Assessments	1464.78	1267.09	1269.61	1500	1216.15	1275	1275	
1	522 10 49 000	Admin Tuition/Registration	450	100	1240	1500	420	1500	1500	
1	522 10 49 001	Admin Training Travel	36.89	391.5	516.5	600	0	600	600	
1	522 10 49 002	Admin Training Meals	176.34	72	265.88	600	0	400	400	
1	522 10 49 003	Admin Training Lodging	965.98	139.52	535.4	975	0	975	975	
1	522 20 42 000	Advertising	652.5	0	280	1000	305	1000	600	
1	522 20 42 001	Legal Notices	26.62	180.96	48.4	100	0	100	100	
1	522 20 45 001	Election Fees	2949.99	1607.23	9866.87	17366	2673.52	6000	6000	Berg, Petty - Commissioner Seats
1	522 20 46 000	Bldgs/Liability/Equip Insuranc	38907.76	36611.01	38808.31	36600	8391	42600	45000	Estimated 5% increase
1	522 20 49 000	NFIRS/Fire Manager/Target Solutions	12028.16	12488.77	11703	11703	12670.45	12670	13303	estimated 5% increase
1	522 20 10 001	Firefighter Wages	801026.9	825811.17	899162.92	927564	713706.49	999854	1023262	
1	522 20 14 001	FF Overtime	79584.86	88849.92	185910.53	151000	169558.35	230000	230000	
1	522 20 19 001	Capt Deferred Comp	18182.16	19030.7	19476.7	20562	17096.73	24420	24647	
1	522 20 20 001	FF Unemployment/Medicare	23399.51	27850.54	26428.07	35518	21382.73	46460	50065	
1	522 20 22 001	FF Medical Insurance	148929.26	181302.21	196256.79	205753	145609.46	203774	191642	

9/22/2021

Fund	Account	Title	2018	2019	2020	2020	2021 YTD	2021	2022	Notes
			Actual	Actual	Actual	Budgeted	Actual	Budgeted	Proposed	
1	522 20 25 001	FF Uniforms	2324.82	3987.31	3214.3	4500	4206.44	4500	6500	Possible Winter/Rain Coats
1	522 20 26 001	FF Disability	10424.46	11346.6	9559.05	12323	9103.65	13287	12887	
1	522 20 26 002	FF Retirement PERS	16878.94	16883.19	19128.17	18335	13479.11	18491	16254	
1	522 20 27 001	FF VEBA	8100	9000	10000	10000	10000	10000	10000	
1	522 20 28 001	FF Retirement LEOFF	41596.64	43239.06	53284.75	49515	43695.62	53135	58019	
1	522 20 29 001	FF L&I	38243.19	39682.96	42852.28	50376	36035.97	55301	54268	
1	522 20 11 001	Volunteer Stipends	19704.75	17048.75	5801.25	30000	6871.31	30000	30000	
1	522 20 21 001	Medicare/SS Vol	1415.73	1287.58	444.93	2295	537.79	2295	2295	
1	522 20 23 001	Intern Tuition Assistance	2666	0	0	18000	0	9000	9000	
1	522 20 30 000	Maps/Books/ Periodicals	243.04	221.1	75	450	538.11	550	550	
1	522 20 31 000	Food and Water	550.02	1140.49	83.89	1500	60.49	1500	1500	
1	522 20 32 000	Expendable Equipment	873.15	1592.6	418.83	1500	321.37	1000	1000	
1	522 20 32 001	Other Operating Supplies	1346.66	2961.93	465.38	4000	986.71	4000	4000	
1	522 20 32 002	Equipment	18696.96	2518.85	19344.13	23000	32818.48	40000	20000	AED's, hydraulic tool brackets, tire chains
1	522 20 32 003	Tech Rescue Equipment	628.97	0	0	3000	750.91	3000	3000	
1	522 20 32 004	Hose & Nozzles	1477.16	168.51	0	2000	0	2000	2000	
1	522 20 33 000	Volunteer Uniforms	307.31	597.57	45.97	750	255.54	750	750	
1	522 20 33 001	T-Shirts/Sweatshirts	1449.31	0	533.12	1500	500.33	1500	1500	
1	522 20 34 000	Bldg Supplies/Facility Misc	703.16	1351.45	1026.33	1500	830.17	1500	1500	
1	522 20 35 000	Address Signs	0	236.46	0	500	0	500	500	
1	522 20 36 000	Diesel / Gas	14595.21	14419.11	11636.43	20000	9978.05	20000	20000	
1	522 20 38 000	Turn-Outs	2873.84	1788.41	4837.51	10000	3420.8	10000	12000	Increase in costs
1	522 20 38 001	PPE Accessories	3287.53	1507.16	2701.23	3000	1011.7	3000	3000	
1	522 20 40 000	Radio Dispatch	42760.66	38321.16	33695.41	35000	22349.48	35000	36631	Current cost
1	522 20 41 001	Satellite Phone	362.4	362.4	363.04	375	272.52	375	375	
1	522 20 41 002	Verizon MDC Cards	960.24	960.24	1091.92	1440	1280.32	2880	2040	2% increase
1	522 20 41 003	Cell Phones E91 & E94	429.72	1284.12	1264.04	1320	798.18	1320	1224	2% increase
1	522 20 44 001	Dues/Memberships	3289	3075.5	3221.5	3076	3819.5	4000	4000	
1	522 20 45 000	Volunteer Pensions	810	1080	720	1080	660	1080	1000	
1	522 20 11 002	Wildland Salary & Benefits	0	231	4193.7	2500	3205.79	2500	2500	offset to wildland firefighting personnel
1	522 20 14 002	Wildland Overtime	0	1593.68	24384	2500	19578.69	2500	2500	offset to wildland firefighting personnel
1	522 30 30 000	Public Educational Supplies	263.91	408.47	0	500	0	500	500	
1	522 30 40 000	Printing/Newsletter	3409.58	1451.73	1535.8	2000	0	2000	4000	2 annual newsletters
1	522 30 41 000	Postage for Newsletter	4696.82	1338.57	1475	2000	0	2000	4000	2 annual newsletters
1	522 30 42 000	Public Education Advertising	0	188.42	78.05	300	0	300	300	

9/22/2021

Fund	Account	Title	2018	2019	2020	2020	2021 YTD	2021	2022	Notes
			Actual	Actual	Actual	Budgeted	Actual	Budgeted	Proposed	
1	522 45 30 000	Books/Periodicals (Training)	601.96	517.6	817.44	2000	681.74	2000	2000	
1	522 45 32 000	Food and Water (Training)	22.97	0	0	150	0	150	150	
1	522 45 33 000	Training Supplies	203.89	5.42	0	500	0	500	500	
1	522 45 40 000	Local/Long Distance Travel (Training)	72.36	6	60	500	0	500	500	
1	522 45 41 000	Meals (Training)	1944.87	1331	336	2500	100	2500	2500	
1	522 45 42 000	Lodging	2003.47	2464.26	306.63	4000	0	4000	4000	
1	522 45 43 000	Tuition	6560	2550	1450	8500	3989.19	10000	10000	
1	522 45 43 001	Tuition Reimbursement-IAFF	0	3044.3	1430.5	10000	0	10000	10000	
1	522 60 40 000	Fire Extinguisher Maint	1068.15	0	1597.98	1400	781.79	2200	1500	
1	522 60 40 001	Exercise Equip Maint	1097.2	0	218.64	2000	0	2000	2000	
1	522 60 41 000	Pump/Hose & Nozzle Test/Mtce	0	189.89	1292.4	1700	1043	2500	4000	Current costs
1	522 60 41 001	EMS Equipment Mtce	0	0	0	200	0	200	200	
1	522 60 41 002	Ladder Testing/Repair	653.59	1347.82	974.4	2000	0	2000	2000	
1	522 60 41 003	Hand Tool Maintenance	0	0	0	150	0	150	150	
1	522 60 41 004	SCBA Mtce	6598.95	3599.59	1845.5	5000	1193.63	5000	5000	
1	522 60 42 000	Communication Equipment Repair/Mtce.	597.74	420.03	0	4000	998.38	4000	4000	
1	522 60 43 000	Small Engine Repair	674.49	3091.93	834.98	5500	360.31	5500	5500	
1	522 60 47 001	Emergency Generators Repair/Mtce.	882.67	209.23	5565.72	6500	718.88	1500	1000	2 generators
1	525 60 30 000	Disaster Preparedness	0	0	0	150	0	150	150	
1	522 60 48 000	Vehicle Repair & Maint	1482.73	218.45	475.25	2700	515.86	2700	2700	
1	522 60 48 001	T93 (1001)	1850.19	1649.07	532.86	2250	917.9	2250	2250	
1	522 60 48 009	E93 (1009)	137.64	0	2418.68	3600	0	3600	3600	
1	522 60 48 010	T95 (1010)	375.07	1865.06	5689.36	2250	0	2250	2250	
1	522 60 48 012	U93	6.49	550.9	151.75	675	606.33	675	675	
1	522 60 48 013	S93 (1013)	907.03	995.21	608.55	3600	1749.28	3600	3600	
1	522 60 48 014	E94 (1014)	8193.09	4846.11	9981.41	3600	1420.57	3600	3600	
1	522 60 48 018	U92 (1018)	227.64	857.95	101.83	675	1539.17	675	675	
1	522 60 48 019	RH93 (1019)	659.88	1117.02	590.79	675	848.73	675	675	
1	522 60 48 020	E91 (1020)	2160.16	2511.67	7952.58	2250	3798.57	2250	2250	
1	522 60 48 021	S91 (1021)	0	0	603.77	3600	891.47	3600	3600	
1	522 60 48 022	New Squad (1022)	0	0	0	0	0	3600	3600	
1	522 60 48 909	E92 (909)	0	0	0	2250	0	2250	2250	
1	522 60 48 914	T94 (914)	783.69	1882.47	128.99	2250	2697.4	2250	2250	
1	522 60 48 915	U94 (915)	451.96	0	0	675	0	675	675	
1	522 60 48 916	E95 (916)	2350.17	1946.58	961.91	3600	753.39	3600	3600	

9/22/2021

Fund	Account	Title	2018 Actual	2019 Actual	2020 Actual	2020 Budgeted	2021 YTD Actual	2021 Budgeted	2022 Proposed	Notes
1	522 60 48 919	T91 (919)	353.84	1155.37	596.8	2250	433.6	2250	2250	
1	597 22 00 001	Transfer Out- Debt Service Payment	249886.35	255816.14	250776.98	250778	371395.51	550758	200425	
1	594 22 60 000	Capital Purchases	0	0	0	8000	0	8000	8000	
1	594 22 61 000	Computer Equip	2185.35	3214.47	1479.24	6500	10434.62	12500	6500	
1	594 22 62 000	Offsets Over Est. Prop. Tax	0	0	0	0	0	0	20000	
1	594 22 63 000	Offsets Est. Mob Equip. Rev	0	0	0	5000	0	5000	5000	
1	594 22 64 000	New Apparatus	0	0	68227.75	68500	59316.32	68500	0	
1	522 50 30 000	Grounds & Park	3198.13	4375.28	6053.65	6000	1711.21	6000	8000	Station 91 work
1	522 50 40 000	Bldg Repair & Maint	30481.4	13436.92	14035.84	30000	32985.8	150000	150000	Workout area
1	522 50 41 091	Monitoring (St 91)	445.36	445.36	445.36	450	334.02	475	475	
1	522 50 42 091	Comcast Tel/Internet (St 91)	3789.96	3789.34	3761.43	3795	3188.09	3800	4215	Current rates
1	522 50 43 091	Electrical Service (St 91)	6177.32	6326.69	6856.83	7000	4575.78	7000	7000	
1	522 50 44 091	Garbage (St 91)	1453.38	1511.17	1509.49	1458	1097.37	1460	1630	0.56% price increase
1	522 50 45 091	Gas (St 91)	4022.68	3952.18	3408.9	3500	3026.89	4500	4540	Averaged consumption
1	522 50 46 091	Water & Sewer (St 91)	665.86	680.75	692.92	750	648.61	850	850	
1	522 50 43 092	Electrical & Heating (St 92)	889.02	707.87	954.32	850	509.23	850	850	
1	522 50 41 093	Monitoring (St 93)	395.62	435.75	333.27	445	102.48	450	450	
1	522 50 42 093	Comcast Tel/Internet (St 93)	1807.9	2569.44	2924.86	2919	2676.23	2925	3300	Current rates
1	522 50 43 093	Electrical & Htg (St 93)	5215.95	5046.35	3406.53	5000	3581.55	5000	5000	
1	522 50 44 093	Garbage (St 93)	204.26	104.86	29.53	150	89.29	150	150	
1	522 50 41 094	Monitoring (St 94)	655.05	655.04	655.04	655	491.28	660	676	Estimated rate increase
1	522 50 42 094	Comcast Tel/Internet (St 94)	3274.93	3341.81	3446.05	3436	3133.35	3450	3855	Current rates
1	522 50 43 094	Electric & Heating (St 94)	5720.72	7184.49	6170.67	6600	4416.25	6600	6600	
1	522 50 44 094	Garbage (St 94)	704.19	730.11	738.3	705	493.03	705	745	0.56% price increase
1	597 22 49 000	Transfer Out To Capital Facility	0	0	113023	163023	0	14216		
1	597 22 60 001	Transfer Out To Apparatus Reserve	0	7000	122050	122050	16200	173358	57471	
1	597 22 64 001	TransfersOut To Equipment Reserve	37200	0	120500	120500	0	74000		
									\$2,950,200	

Revenue \$2,950,200
 Expenditures \$2,950,200
 Difference \$0

EAST COUNTY FIRE & RESCUE

RESOLUTION # 285-10192021

A RESOLUTION PROVIDING FOR THE DISPOSAL OF EQUIPMENT DEEMED TO BE SURPLUS TO THE REASONABLY FORESEEABLE NEEDS OF EAST COUNTY FIRE & RESCUE.

WHEREAS, the SCBA Packs shown in Attachment A, belonging to East County Fire & Rescue are obsolete and no longer used by the District; and

WHEREAS, the value, obsolescence and condition of this equipment makes it impractical or impossible to trade the same in on newer equipment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of East County Fire & Rescue as follows:

1. Based upon the findings and recommendations of the Fire Chief, this equipment is declared to be surplus to the foreseeable needs of the District.
2. That it is deemed to be for the common benefit of the residents of said District to dispose of this equipment.
3. That the Fire Chief is authorized to dispose of this equipment in a manner that will be to the best advantage of East County Fire & Rescue.

ADOPTED at a Regular Meeting of the Board of Commissioners for East County Fire & Rescue this 19th day of October, 2021, with the following Commissioners being present and voting:

Chair Person

Commissioner

Commissioner

Commissioner

Commissioner

DISTRICT SEAL:

ATTEST:


District Secretary

East County Fire & Rescue

Property Salvage Report

Tag Number	Description of Asset	Serial Number	Status of Asset - Choose One					Comments
			Lost	Stolen*	Sold	Recycle or Scrap	Returned to Vendor	
123 lost prop	SCBA gears	See attached				<input checked="" type="checkbox"/>	Stripped for parts	

* A copy of the police report and/or a Lost or Stolen Equipment form must be submitted along with this form for stolen items.

Approved:  Signature

Surplus Resolution Number 285-10192021

Date: 10/17/21

SCBA Inventory

Surplus all this equipment

JF

Item Number	Item Description	Brand	Serial Number	Located	Comments
0364	Self Contained Breathing Apparatus	MSA	anab06542	<input type="checkbox"/>	Surplus
0365	Self Contained Breathing Apparatus	MSA	anab06541	<input type="checkbox"/>	Surplus
0366	Self Contained Breathing Apparatus	MSA	anab06541	<input type="checkbox"/>	Surplus
0367	Self Contained Breathing Apparatus	MSA	anab06764	<input type="checkbox"/>	
0368	Self Contained Breathing Apparatus	MSA	anab06543	<input type="checkbox"/>	Surplus
0369	Self Contained Breathing Apparatus	MSA	anab06542	<input type="checkbox"/>	Surplus
0370	Self Contained Breathing Apparatus	MSA	anab06542	<input type="checkbox"/>	Surplus
0371	Self Contained Breathing Apparatus	MSA	anab06542	<input type="checkbox"/>	
0372	Self Contained Breathing Apparatus	MSA	anab06540	<input type="checkbox"/>	
0373	Self Contained Breathing Apparatus	MSA	anab06764	<input type="checkbox"/>	
0374	Self Contained Breathing Apparatus	MSA	anab05995	<input type="checkbox"/>	Surplus
0375	Self Contained Breathing Apparatus	MSA	anab06763	<input type="checkbox"/>	
0376	Self Contained Breathing Apparatus	MSA	anab06762	<input type="checkbox"/>	Surplus
0377	Self Contained Breathing Apparatus	MSA	anab06732	<input type="checkbox"/>	
0378	Self Contained Breathing Apparatus	MSA	anab06540	<input type="checkbox"/>	Surplus
0379	Self Contained Breathing Apparatus	MSA	anab06543	<input type="checkbox"/>	
0380	Self Contained Breathing Apparatus	MSA	anab06541	<input type="checkbox"/>	Surplus
0381	Self Contained Breathing Apparatus	MSA	anab06762	<input type="checkbox"/>	Surplus
0382	Self Contained Breathing Apparatus	MSA	anab06763	<input type="checkbox"/>	
0383	Self Contained Breathing Apparatus	MSA	anab06762	<input type="checkbox"/>	
0384	Self Contained Breathing Apparatus	MSA	anab06762	<input type="checkbox"/>	
0385	Self Contained Breathing Apparatus	MSA	anab06764	<input type="checkbox"/>	
0386	Self Contained Breathing Apparatus	MSA	anab06761	<input type="checkbox"/>	
0387	Self Contained Breathing Apparatus	MSA	anab06762	<input type="checkbox"/>	
0388	Self Contained Breathing Apparatus	MSA	anab06542	<input type="checkbox"/>	
0389	Self Contained Breathing Apparatus	MSA	anab06764	<input type="checkbox"/>	Surplus
0390	Self Contained Breathing Apparatus	MSA	anab06761	<input type="checkbox"/>	Surplus
0391	Self Contained Breathing Apparatus	MSA	anab06541	<input type="checkbox"/>	

Signature _____

Date 5/3

Attachment A 2 of 3

Item Number	Item Description	Brand	Serial Number	Located	Comments
0392	Self Contained Breathing Apparatus	MSA	anab06540	<input type="checkbox"/>	
0393	Self Contained Breathing Apparatus	MSA	anab06542	<input type="checkbox"/>	Surplus
0394	Self Contained Breathing Apparatus	MSA	anab06764	<input type="checkbox"/>	
0395	Self Contained Breathing Apparatus	MSA	anab06763	<input type="checkbox"/>	Surplus
0396	Self Contained Breathing Apparatus	MSA	anab06764	<input type="checkbox"/>	Surplus
0397	Self Contained Breathing Apparatus	MSA	anab06541	<input type="checkbox"/>	Surplus
0398	Self Contained Breathing Apparatus	MSA	anab06762	<input type="checkbox"/>	
0399	Self Contained Breathing Apparatus	MSA	anab06540	<input type="checkbox"/>	
0400	Self Contained Breathing Apparatus	MSA	anab06543	<input type="checkbox"/>	Surplus
0401	Self Contained Breathing Apparatus	MSA	anab06763	<input type="checkbox"/>	
0402	Self Contained Breathing Apparatus	MSA	anab06762	<input type="checkbox"/>	Surplus
0403	Self Contained Breathing Apparatus	MSA	anab06541	<input type="checkbox"/>	
0404	Self Contained Breathing Apparatus	MSA	anab06695	<input type="checkbox"/>	Surplus
0405	Self Contained Breathing Apparatus	MSA	anab03658	<input type="checkbox"/>	Surplus
0406	Self Contained Breathing Apparatus	MSA	anab03657	<input type="checkbox"/>	
0407	Self Contained Breathing Apparatus	MSA	anab03654	<input type="checkbox"/>	
0408	Self Contained Breathing Apparatus	MSA	anab03657	<input type="checkbox"/>	Surplus
0409	Self Contained Breathing Apparatus	MSA	anab03658	<input type="checkbox"/>	
0410	Self Contained Breathing Apparatus	MSA	anab03658	<input type="checkbox"/>	Surplus
0411	Self Contained Breathing Apparatus	MSA	anab03657	<input type="checkbox"/>	
0412	SCBA Cylinder	Survivair	OP7476	<input type="checkbox"/>	
0413	SCBA Cylinder	Survivair	OP7473	<input type="checkbox"/>	
BA101	SCBA Cylinder	MSA	OK239100	<input type="checkbox"/>	
BA102	SCBA Cylinder	MSA	OK239101	<input type="checkbox"/>	
BA103	SCBA Cylinder	MSA	OK239402	<input type="checkbox"/>	
BA104	SCBA Cylinder	MSA	OK239103	<input type="checkbox"/>	
BA105	SCBA Cylinder	MSA	OK239104	<input type="checkbox"/>	
BA106	SCBA Cylinder	MSA	OK239105	<input type="checkbox"/>	
BA107	SCBA Cylinder	MSA	OK239106	<input type="checkbox"/>	
BA108	SCBA Cylinder	MSA	OK239107	<input type="checkbox"/>	
BA109	SCBA Cylinder	MSA	OK239108	<input type="checkbox"/>	

Signature _____

Date 54

Attachment A 3 of 3

PURCHASING REQUEST FORM

REQUESTED ITEM(S): Bench testing for SCBA equipment

BRAND/MODEL/VENDOR/PART NUMBER: LN curtis

APPARATUS / STATION NUMBER: St. 91

ESTIMATED COST OF REQUESTED ITEM: \$2832.51

EXPLAIN THE NEED FOR REQUESTED ITEM: Required annual testing. My cert has Lapsed and the manufacturer has not offered a recert. Class.

PERSON REQUESTING THE PURCHASE: John Prasch

DATE: 10/8/21

BUDGET CODING: SUB _____ ELE _____ OBJ _____ ID _____

DATE NEEDED BY: 12/31/21

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: _____
AUTHORIZED SIGNATURE

DATE ORDERED: _____

VENDOR: _____

TOTAL COST: _____

PAYMENT METHOD: VISA M/C NET 30 P/C

COMMENTS:

Ph: 801-486-7285
 TF: 844-540-5060
 Fax: 801-487-1278
service@lncurtis.com
 DUNS#: 00-922-4163



Service Division
 1635 South Gramercy Road
 Salt Lake City, UT 84104
www.LNCurtis.com
 Quotation No. 203526

Quotation

CUSTOMER:
 East County Fire & Rescue
 Washington
 600 Northeast 267th Avenue
 Camas WA 98607

SHIP TO:
 East County Fire & Rescue
 Washington
 600 Northeast 267th Avenue
 Camas WA 98607

QUOTATION NO.	ISSUED DATE	EXPIRATION DATE
203526	10/06/2021	11/05/2021

SALESPERSON	CUSTOMER SERVICE REP
Kenneth Hooser khooser@lncurtis.com 555-555-5555	Erica Legerski elegerski@lncurtis.com 385-259-7213

REQUISITION NO.	REQUESTING PARTY	CUSTOMER NO.	TERMS	OFFER CLASS
MSA Firehawks M7 Flow testing	John Prasch	C32870	Net 30	SERV

F.O.B.	SHIP VIA	DELIVERY REQ. BY
DEST	Standard Shipping	

SPECIAL INSTRUCTIONS

Service to be performed on site by a Factory certified L.N. Curtis & sons service technician.

NOTES & DISCLAIMERS

Thank you for this opportunity to quote. We are pleased to offer requested items below. If you have any questions, need additional information, or would like to place an order, please contact your Customer Service Rep as noted above.

Transportation is included in below pricing.

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	28	EA	CURTIS SERVICE NC	LABOR ONLY, NON CONTRACT AS BELOW Perform routine annual flow tests on MSA Firehawks SCBA/masks. 25 SCBA 3 RIT Packs	\$85.00	\$2,380.00
2	10	EA	CURTIS SERVICE NC	LABOR ONLY, NON CONTRACT AS BELOW Perform routine annual flow tests on Additional Masks: Quoted prices are for service listed, additional repairs will invoice at \$125.00 per hour labor, plus parts.	\$25.00	\$250.00

Ph: 801-486-7285
TF: 844-540-5060
Fax: 801-487-1278
service@lncurtis.com
DUNS#: 00-922-4163

CURTIS

TOOLS FOR HEROES

Service Division
1635 South Gramercy Road
Salt Lake City, UT 84104
www.LNCurtis.com
Quotation No. 203526

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
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Small Business
CAGE Code: 5E720
DUNS Number: 009224163
SIC Code: 5099
Federal Tax ID: 94-1214350

This pricing remains firm until 11/05/2021. Contact us for updated pricing after this date.

Due to market volatility and supply shortages, we recommend contacting your local L.N. Curtis and sons office prior to placing your order to confirm pricing and availability. This excludes our GSA Contract and other Fixed Price Contracts which are governed by contract-specific prices, terms, and conditions.

Subtotal	\$2,630.00
Tax Total	\$202.51
Transportation	\$0.00
Total	\$2,832.51

[View Terms of Sale and Return Policy](#)

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PRODUCT SPECIFICATIONS AND REQUIREMENTS

Scope of work - MSA flow testing

- Visual inspection as follows:

o Face Piece, cylinder, frame, harness and hoses.

- SCBA/Face piece is attached to Posichek 3 unit which runs the following diagnostics:

o Static face piece pressure

o First breath on activation

o Intermediate pressure

o Air flow rate at the following:

Standard rate

Elevated rate

o Alarm activation

o Bypass flow rate

o HP leak test

o Gauge test for fractional analog gauge and/or the HUD display

- Once test is completed you receive a flow test sheet for documentation.

Oct 2021 - East County Fire & Rescue

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					Oct 1 B SHIFT	2 C SHIFT
3 A SHIFT	4 B SHIFT	5 C SHIFT	6 A SHIFT	7 B SHIFT	8 C SHIFT	9 A SHIFT
		Events Commissioner Meeting Station 91 18:30 - 21:00	Events Cancelled-Strategic Plann Station 91 15:00 - 16:30		Events Hose Testing Station 91 07:00 - 19:00	
10 B SHIFT	11 C SHIFT	12 A SHIFT	13 B SHIFT	14 C SHIFT	15 A SHIFT	16 B SHIFT
17 C SHIFT	18 A SHIFT	19 B SHIFT	20 C SHIFT	21 A SHIFT	22 B SHIFT	23 C SHIFT
		Events Commissioner Meeting Station 91 18:30 - 21:00				
24 A SHIFT	25 B SHIFT	26 C SHIFT	27 A SHIFT	28 B SHIFT	29 C SHIFT	30 A SHIFT
		Events Budget Workshop Station 91 18:30 - 20:30				
31 B SHIFT						

* Indicates time starts on following calendar day
 * Events and Time Off follow default Split Time of Day of 07:00